

Kelsale-cum-Carlton Parish Council
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MINUTES OF THE ANNUAL PARISH MEETING HELD ON WEDNESDAY 17th April 2019 IN KELSALE VILLAGE HALL AT 7:00PM

Present: Cllr Alan Revell (Chairman) & Elizabeth Flight – Parish Clerk.

Cllr Alan Revell (Chairman) welcomed members of the public and representatives and formally opened the meeting.

Public Forum

1. To receive Apologies for Absence.

Apologies were accepted from – Cllr Burslem (away), Cllr Martin Lumb, Jenni Aird, Auriol and Michael Marson

2. Approval of the draft minutes of the Annual Parish Meeting held on 18th April 2018.

The Chairman made a note that last year's minutes had been available recently on the website and village noticeboards to read before approval. The minutes were taken as read and **proposed** by Cllr Galloway for approval by **seconded** by Cllr Buttle. A vote was taken where they were agreed, and they were duly signed by the Chairman as a true record of the meeting.

3. Matters Arising from the Annual Parish Meeting held on 18th April 2018.

There were none.

The Chairman thanked Cllr Roberts for organising tonight's presentation. Cllr Roberts announced that a film called Town Settlement would be shown. Cllr Roberts who had source the film gave a brief introduction and explanation of the film before it was shown. Cllr Roberts also announced that there is a competition – if anyone can recognise 10 things in the film to let them know after the meeting.

INTERVAL (15 Minutes) – Very enjoyable light refreshments were served – thank you to all those who assisted in organising these. The Chairman thanked everyone who had helped with the refreshments.

4. Chairman's Report

A verbal report was given by Cllr Alan Revell. (Full copy of the report attached to the minutes).

5. Responsible Finance Officer's Report

A verbal report was given by the Responsible Finance Officer, Elizabeth Flight. (Full copy of the report attached to the minutes)

6. Reports from Suffolk County Council and Suffolk Coastal District Council

Representatives

Suffolk County Council

A verbal report was given by County Cllr Smith. The Chairman thanked County Cllr Smith for his report. (Full copy of the report attached to the minutes).

Suffolk Coastal District Council

This was the last APM that both Cllrs Dunnett and Fisher will be attending due to the formation of the new East Suffolk District Council and the impending boundary changes. Cllr Dunnett gave a verbal report and then went on to thank the parish council for all their work over the years. The Chairman thanked Cllr Dunnett for all his support.

Cllr Fisher gave a short verbal report, reiterating what Cllr Dunnett had said. He also thanked the parish council for all their work and the Chairman thanked Cllr Fisher for his support over the years.

7. Reports from Village Organisations

Kelsale Primary School

A verbal report and very enjoyable presentation were given by Carolyn Taylor (Head teacher). A full copy of the report is attached to the minutes). This will also be the last APM that Cllr Taylor will be attending because she has resigned her post of Headteacher at Kelsale Primary School. A presentation gift of flowers and a jewellery box was made by Cllrs Buttle and Galloway. Cllr Taylor gave an emotional thanks for the gifts and to the parish council who have provided support to the school over the years. The Chairman thanked Cllr Taylor and wished her every success going forward.

Kelsale Craft Group

A written report was submitted by Jennifer Bridson. She was unable to attend the meeting. Therefore, the Chairman read out the report on her behalf. (Full copy of the report attached to the minutes).

Village Hall Management Committee

A verbal report was given by Mrs Eileen Cuthbert. The Chairman thanked Eileen for her report. (Full copy of the report attached to the minutes).

Kelsale Melody Makers

A written report was submitted by David Granville-George. He was unable to attend the meeting. Therefore, the Chairman read out the report on his behalf. (Full copy of the report attached to the minutes).

Kelsale PCC

No report had been received by the Clerk from Kelsale PCC

Kelsale Afternoon Club

No report had been received by the Clerk from Kelsale Afternoon Club.

Kelsale Methodist Chapel

No report had been received by the Clerk from Kelsale Methodist Chapel

Kelsale Art Group

No report had been received by the Clerk from Kelsale Art Group

Power for KcC

Cllr Dickerson gave a brief explanation on how the company started five years ago. He informed the audience that this venture provides free electricity for the Village Hall and subsidised electricity for the Social Club. Cllr Dickerson thanked Cllr Tim Roberts and Cllr Burslem and the other directors for their work and appealed to the audience for a new director to step forward.

At this point a brief slideshow of photographs taken by Cllr Burslem of the chainsaw tree sculptures was shown to everyone. The Chairman said that the parish council would like to try and raise money to have another sculpture completed over the coming year and appealed to residents to make a donation to help make this happen. Anyone wanting to make a donation should do this via the Clerk.

8. Any other matters arising

A member of the public queried the use of 'Kelsale' as opposed to the full name 'Kelsale-cum-Carlton' on the agenda. The Chairman accepted that parish council should contain the full name and said that steps will be taken to do so in the future.

There being no further questions or discussion the Chairman thanked representatives and members of the public for their attendance/reports and formally closed the meeting at.

Signed:.....

Dated:.....

Alan Revell - Chairman

DRAFT

APPENDIX – Written Reports given at meeting.

CHAIRMAN'S REPORT 2019

The past 12 months has been an extremely busy period for the Parish Council. Especially with planning issues. We have had two large consultations to deal with, namely the Local Plan, and of course Stage 3, for Sizewell C, **and** the application for the 42 houses on the land adjacent to Main Road. These will be mentioned again later on in my report.

We have not been up to full strength on the PC this year, but we **were** able to welcome a new councillor in Mr Rob Holden, I wish to thank him for joining, and hope he is able to enjoy a long association with us. There are of course the local elections in May, so all Councillors wishing to stand again had to reapply. It is confirmed that 8 councillors have done so, which does mean that there will be no need for an election for the composition of the PC. We will hope we are able to, via co-option, increase the numbers, so if anyone is interested in a very fulfilling role with the PC, please contact the clerk.

I would like to now report on some of the activities and achievements the PC has been involved in during the past year.

Bonfire and Firework Display

We, again in November had a very successful Bonfire Event. Grateful thanks are due to all those who helped, before, during, and the day after, not only PC members, but all those villagers who gave up their time to help. I would especially, again, like to thank Cllr Claire Buttler for her organization of the event.

Conservation Area

As I reported last year, the PC voted to start proceedings to designate part of Kelsale, a Conservation Area. After the completion of various consultations, I am pleased to report it was agreed that, part of Kelsale should indeed, be granted Conservation Area status. During the consultations, a lot of favourable comments were made, especially that Kelsale **is** a very special place. It is nice to know we will now be able to keep it that way.

Carlton Meres

During the past 12 months, the PC has been working with representatives from Park Holidays, the owners of Carlton Meres, to open up a better line of communication between ourselves. This has enabled us, to more fully understand any future developments of the site, and we have, through their assistance, been able to place HGV warning signs at either end of Rendham Road, the constant stream of lorries heading to the Meres, was causing immense problems for the residents who live along that small lane. It is hoped, with this signage, and cooperation from Carlton Meres, this will cease to be a nuisance.

Village Car Park

As I mentioned last year, we are going to install a cycle rack, and put a screen around the recycling area, the PC is waiting for guidance, as to the design and positioning of both, so that these will fit in really well with the Conservation Area. The PC is aware that vehicles are being left or dumped, on the car park, and have already taken steps to have such vehicles removed.

Parish Council Website

The website has been up and running for a while now, and has been well received, with lots of information now contained on it, it is proving to be a very frequently visited site.

Local Plan

Last July we held a very well attended Public Meeting to discuss and consider a response to The Local Plan, and also the application for 42 homes alongside Main Road. The PC were able to put together a very comprehensive reply, which was commented on very positively by the then SCDC. Grateful thanks are due to Ian Galloway for his presentation on the evening, the collating, and the compiling of the response.

Footpaths and Hedgerows

The PC, for some time, has been very aware of the need to maintain the pavements and walkways within the village. Particularly, the footpath from the village centre to Curlew Green.

We did attempt to get Highways to deal with the problem but were unsuccessful. We, therefore, arranged for the hedge to be cut back, and the footpath cleared, alongside the Recreation Ground. This work was carried out after seeking conservation advice, with particular emphasis on protecting the very rare Sandy Stiltball Fungus, which was found to be present along that part. We are in the process of contacting the owners of the remaining hedgerows, to see if they are willing to cut back their sections, so that these paths can be cleared as well, in fact, this morning I noticed work was in progress to clear the section belonging to Kelsale Court, very encouraging to see.

Sizewell C, Stage 3 Consultation

On February the 6th we held an extremely well attended Public Meeting to discuss an appropriate response. With an exceptional presentation by Ian Galloway, and feedback from residents in the form of a questionnaire, we were able to send back, again, a very comprehensive response. Thanks, not only to Ian, but Edwina, and all those who helped deliver, and collate the questionnaires.

Recreation Ground

As you all know the Recreation Ground is a lovely area to walk around, with the creation of the footpaths and small conservation area. It is now further enhanced with the chainsaw carvings which are now in place. I think we all agree, what a splendid job the carver has done. Many thanks to Cllr Fisher for funding this work from his budget, and to Claire for organizing everything.

I would now like to take this opportunity to thank my fellow councillors, for the time that they freely give, and all the work they have carried out during the past year.

I would also, like to thank all the other residents, who give up their time to help with events in the village ect, The Village Hall Management Committee, the various other clubs and organisations too numerous to mention.

Last year we welcomed Liz as our new clerk, but I am very saddened to say that, she has decided to move on. Amongst many other things, Liz has been instrumental in getting us right up to date with the current council and financial regulations, she will leave our PC administration affairs in a much better way than they were when she joined, so, I would really like to thank her for all that she has achieved during her time with us, and wish her all best wishes for the future.

Alan Revell, Chairman
17th April 2019

Responsible Financial Officer Report 2019

- The balance carried forward as at 31st March 2019 was £26,902.67
- It was agreed that the Parish precept should be raised in line with inflation this year in order to manage ongoing increasing costs. As a result, we have requested a precept of £19,225.61
- To advise as part of the statutory audit requirement the accounts for 2018/2019 are in the process of being prepared to go to our internal auditor Heelis & Lodge. Once the internal auditor's report has been received, any recommendations raised will be actioned and the accounts will be formally approved at the May meeting.
- The most notable expenditure over the year has been on the tree chainsaw sculptures, conservation work on Spinney Pocket and the Fromus and the recent work done on the hedge on main road.
- Once again, the Bonfire event was a great success and just over £1,000 was raised.

Annual Report to Parishes in Blything Division 2019
from County Councillor Richard Smith, MVO

It has been a busy year. I have attended as many Parish Council meetings as I could, a task made more difficult by Saxmundham Town Council, Bramfield and Thorington Parish Council and Walberswick Parish Council all meeting on the same evening at the same time each month. But with twelve parishes and one town council it is just not possible to attend every meeting each month, but I do try to get to at least every other meeting.

Local matters are many and varied but planning matters (with the exception of associated highways issues) are the responsibility of the district councillor, now a representative of East Suffolk District Council. Following their boundary changes, I will have to work in concert with nine different District Councillors because although Saxmundham itself is represented by one, Kelsale-cum-Carlton and Yoxford will be the responsibility of the Councillor for the Ward now renamed Kelsale and Yoxford, Walberswick has been moved into the Southwold Ward, Theberton and Middleton are part of the expanded Aldeburgh and Leiston Ward which has (or will have) three elected Councillors, Blythburgh, Bramfield and Thorington, Darsham, Dunwich and Westleton are now part of the geographically huge Ward titled Wrentham, Wangford and Westleton, presenting a daunting task for their representative Councillor to cover such a very wide area, including so many parishes, and finally Wenhaston is now part of the confusingly-named Halesworth and Blything Ward, which has two Councillors, confusing because I represent Blything *Division* at County Level which at District level has only one parish in common actually defined as within Blything. Oh dear, oh dear!

Just to add to the general joy, Suffolk County Council electoral Divisions are also currently being reviewed by the Boundary Commission, so most Divisional boundaries are likely to be different from now at the next County elections in 2021.

You will probably be glad to hear that I am not going to comment on the state of the Brexit negotiations, except to say that local government will be affected to some extent, perhaps mostly for us in having fewer Eastern European workers available within the care sector, and outcomes and eventualities possible as a result are being worked through.

Mention of the care sector brings me a little obliquely to the County Council's budget which this year will see £3 in every £4 we spend being used to provide care, support and safeguarding to our frail, elderly residents, adults with disabilities and children at-risk of harm. As our total net spending this year will be £520 million, which works out at £16.45 spend *each second of every minute of every day*, you will understand the problems we face with our social care statutory obligations which cost more every year as our aged population grows and more severely disabled children survive the traumas of birth. We know that the demand from young children with special educational needs or disabilities will increase by 18% between now and 2022 because they have already been born and as they approach the age for education, it becomes our responsibility to meet their needs and the aspirations of their parents. None of this comes cheap.

The other consequence is the £1 in £4 that is left has to cover everything else for which the County Council bears responsibility. This covers a wide area, but most people think of roads, increased HGV and other traffic, pot-holes and the like. We simply do not have adequate money to cover all the work we would like to undertake and as a result we have to face dissatisfaction and criticism from the users of Suffolk's roads, which includes virtually all of us. What funds we do have we prioritise carefully, especially where there are flooding problems which affect homes, and we are catching up on a backlog of such cases, but the honest facts are that we do not have anywhere near sufficient funding we need to meet people's aspirations and, despite trying to work more efficiently and productively, we are well aware of public dissatisfaction. Some good news is that the third year of surface-dressing will commence shortly and will treat another 500 miles of Suffolk's roads during the warmer

weather, which is a condition necessary to ensure successful adhesion and gives a surface which properly seals the road, and that road should then be good for the next ten or so years. This year's work contributes to our promise that 2,000 miles of our roads will be resurfaced between 2017 and 2020.

Despite what you may have heard, austerity is far from over for local government, although we harbour some hopes for increased government grants following a 'fairer funding' review to be carried out later this year (if those continuing Brexit negotiations do not get in the way) with an expectation that County Councils should be net beneficiaries. But, despite lobbying Suffolk's seven MPs, we will just have to wait and see and cross our fingers for a favourable outcome.

The other area I bear responsibility for at the County Council is the Sizewell C project. EDF Energy's Stage 3 Consultation finished at the end of March and all local parishes took the task of responding very seriously and I wish to congratulate them all for their hard work and commitment. EDF have received over 1,000 responses from local councils and individuals, and we look forward with interest to hearing what their analysis has shown and whether EDF will first listen, then decide to alter, mitigate or discontinue their proposals affecting our very special part of east Suffolk and its designation as an Area of Outstanding Natural Beauty.

I continue to have at my disposal a small pot of £8,000 known as a Locality Budget. This does not go far when spread over the large area I represent, but I aim to give grants to local organisations where my contribution can make a difference and these have varied from funding publicity leaflets for Saxmundham Museum, buying a hedge-trimmer for the community woodland in Yoxford, and helping towards the sterling efforts made by the Westleton community to raise match funding for an extension to their village hall. A number of other grants have been made and I am always pleased to receive applications, but with a warning that I sometimes have to say 'no'.

I believe I work harmoniously and effectively with my town and parish councils, their councillors and clerks. I am very proud of the area I represent, even moreso as a Suffolk boy born and bred. A great deal of good work is achieved by councillors, volunteers and others who are motivated to help and safeguard what is so special about our communities, and I sincerely thank you and them all.

Richard Smith, MVO
County Councillor for Blything Division
Cabinet Member for Finance and Assets
Suffolk County Council

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April 2019

Report from District Cllr Phillip Dunnett

Welcome to my Suffolk Coastal Annual roundup.

It has been another busy and interesting year for me, and I would like to take this opportunity to thank you all for your ongoing continued support. It is impossible to cover every single item over the past year but below is a reminder of a few things Councils remain deeply concerned about the impact of coastal energy projects

Suffolk Coastal District Council are continuing to raise serious concerns around plans for windfarm projects proposed by Scottish Power Renewables, and the lack of coordination with other energy projects proposed on the coast.

Authorities continue to support the principle of offshore wind to reduce carbon emissions and provide significant economic benefits in the county and the UK, **but** have made it clear that this should not be achieved at any cost to Suffolk.

Reports have been jointly written and will be presented at each authority's [Cabinet meetings](#), in response to Scottish Power Renewables proposals for the [East Anglia Offshore Windfarms One \(North\) and Two](#). They contain recommendations of co-ordinated actions to protect Suffolk's coastline.

The reports contain over 100 points, covering a wide range of concerns about the East Anglia Offshore Windfarms One (North) and Two. These range from the impact on our land and seascapes, to the Government's role in managing a variety of projects on Suffolk's coast.

We stand shoulder to shoulder with our colleagues at Suffolk County Council and will continue to raise our huge raft of concerns about these windfarm projects. We will provide our joint response to this current consultation phase and at every opportunity in the future. We want to assure residents in our coastal communities that we will continue to do everything possible to protect our heritage and the scenery that we hold so dear. At a local level, there are many issues and we maintain that siting an onshore substation at Friston is not the right location

New East Suffolk Council and Ward boundaries finalised for new East Suffolk Council
Ward boundaries for the new East Suffolk Council were published by the Local Government Boundary Commission for England. In May, the government confirmed that two new local authorities should be established in Suffolk. A new East Suffolk District Council will be formed of a merger between Suffolk Coastal and Waveney councils. The Commission has now finalised the wards which will be represented by East Suffolk's 55 councillors. The new arrangements will come into effect at the council's first elections in May.

Film industry generates £3.8 million for Suffolk's economy

Suffolk's economy has benefitted from at least £3.8 million of additional investment because of work to attract film makers to the county, a new report has revealed.

Screen Suffolk, an organisation set up in 2016 by councils in the county and funded by the Suffolk Public Sector Leaders group, actively markets hundreds of Suffolk locations to the filmmaking industry, as well as connecting them to local crews, hotels and restaurants and film services.

Research by Screen Suffolk has looked at spend by film production companies and crews during shoots. It estimates that an average filming day will generate at least £11,500 of spend in the local community – equivalent to £3,864,000 in the first 24 months of operation. Creative England, the government body for film locations in the UK, estimates that crews spend three times this figure - £35,000 a day.

Films and shows shot in Suffolk in the past two years include:

- The Detectorists for BBC 4, shot in Framlingham and Suffolk County Council's headquarters in Ipswich
- Escape to the Country for Channel 4, shot in Sudbury and Wickhambrook
- The Child in Time for BBC 1, shot in Shingle Street
- Countryfile for BBC 1, shot in Walberswick

- Landscape Artist of the Year for Sky Arts, shot in Felixstowe at Landguard Point
- The Crown for Netflix, shot at Elveden Hall
- Fearless for ITV, shot at Bentwaters Park

Suffolk to host opening stage of 2019 Women's Tour

Following the success of the OVO Energy Tour of Britain last year, east Suffolk once again welcomed the OVO Energy Women's Tour which kicked off from Framlingham and finished in Southwold, taking in many parts of our wonderful district, cycling has grown in popularity and has become a well-loved sport in this part of the world

Suffolk will host the opening stage of the 2019 OVO Energy Women's Tour on Monday 10 June, marking the fifth time that the race has visited the county.

The county also becomes the first venue to be confirmed for the 2020 edition of the race, with the news that Suffolk County Council and the East Suffolk councils will partner with event organisers SweetSpot Group in a two-year deal to bring the UCI Women's WorldTour event to the county in both 2019 and 2020.

We are delighted to welcome the OVO Energy Women's Tour back to Suffolk for a fifth year, and our fourth time of hosting the Grand Depart. The Women's Tour and events like it all contribute to our ambition to make Suffolk England's most active county. We hope that this year's race inspires even more people to take up cycling and take part in the wide range of events Suffolk has to offer, such as Women on Wheels as part of an active and healthy lifestyle. It is always a much-celebrated event in Suffolk's Sporting Calendar, greatly enjoyed by local communities.

In its four previous visits to Suffolk, the OVO Energy Women's Tour is estimated to have attracted in excess of 250,000 spectators to the roadside and created a net economic impact for the county's economy of in excess of £3.5 million. Almost 70% of spectators surveyed following last year's opening stage, between Framlingham and Southwold, said that the event inspired them to cycle more often.

Looking back:

Top food safety ratings for local businesses

More East Suffolk businesses have been awarded a Food Hygiene Rating of 5 - the highest level possible.

Inspections by Suffolk Coastal and Waveney District Council's Food and Safety Team between September and December 2018 saw over 220 local businesses receiving Food Hygiene Rating Scheme (FHRS) ratings of '5/very good', highlighting their dedication to hygiene and excellent approach to food safety. The Food Hygiene Rating Scheme (FHRS) helps customers make an informed choice about where to eat by highlighting restaurants, pubs and cafés with excellent food hygiene. Food businesses can display their black and green FHRS sticker advertising their current food safety rating, which gives customers an immediate insight into the kitchen and shows how seriously the business takes food hygiene.

Customers are encouraged to check food hygiene ratings when choosing where to eat by looking for the FHRS sticker before ordering food. The ratings of over 440,000 food businesses can also be checked online. To help businesses ensure that employees are appropriately trained, Suffolk Coastal and Waveney District Councils jointly run a nationally recognised training course, the Level 2 Award in Food Safety in Catering.

Helping hospital patients to get home

Suffolk Coastal District Council has received £87,000 in funding to support the 'Stepping Home' project. Stepping Home is a partnership project between the East Suffolk councils, Ipswich Borough Council, Suffolk County Council, Mid Suffolk and Babergh District Councils, East Suffolk and North Essex NHS Foundation Trust, Orwell Housing, British Red Cross and Lofty Heights and is supported by the Ipswich and East Suffolk Clinical Commissioning Group's Transformation Fund, which encourages groups in Suffolk to 'think outside the box' to find ways to reduce pressure on the health system in the county.

Working through Ipswich Hospital, officers from the Council's Warm Homes Healthy People team discovered patients are often unable to be discharged once medically fit due to their housing

(known as a Delayed Transfer of Care, or DTOC). The patient could be awaiting adaptations such as a stair lift or ramps, a declutter, a home repair after a minor fire, flood or other reasons.

When a patient is medically fit, a hospital environment is not a suitable location. In a ward setting, they are at risk of infection, deconditioning, and being de-skilled. It is not uncommon for patients to be 'stuck' and unable to return home for several days or sometimes weeks and this also uses a bed which could be used by another patient.

Communities benefit from new developments

Local communities in east Suffolk are seeing the benefit from new developments happening across the District. Since the Community Infrastructure Levy (CIL) scheme was introduced in east Suffolk, over £4.5 million has been collected from commenced and completed developments.

Of this, over £2.1 million has been distributed or earmarked to help deliver infrastructure projects to facilitate growth currently taking place across the District. In most circumstances it replaces or complements the traditional Section 106 process of securing developer contributions towards infrastructure.

Parish and Town Councils receive 15% of CIL funds which are collected from development in their area. A further 10% is available to the councils which have introduced the Neighbourhood Plan. So separately, a total of just over £700,000 has been paid to Parish and Town Councils in east Suffolk.

View more information about CIL please go to: www.eastsuffolk.gov.uk/planning/community-infrastructure-levy/

Funding boost for local communities

Local community groups have so far received a funding boost of over £126,000 this year - thanks to Suffolk Coastal.

The Enabling Communities Budget (ECB) was set up in December 2013 to support local projects and activities which benefit those living in the district. The funding programme was included in the East Suffolk Business Plan - a document which presents the key priorities for Suffolk Coastal in partnership with Waveney.

The budget has supported everything from new play areas, improvements to community buildings, charities that help the members of our communities, sports clubs and activities which cater to all ages.

One of the key priorities in our Business Plan is enabling communities to develop and deliver worthwhile schemes and projects to local people. This funding is an important contribution to that ambition. The scheme ensures that we are able to support the breadth of our district, including younger and older people, and get behind projects and activities that benefit our communities, protect our heritage and teach crucial life skills.

Photo competition winners announced

The winners of the second East Suffolk Photo Competition have been announced by Suffolk Coastal and Waveney District Councils.

The five-week long competition, which ran during August and early September, invited amateur and professional photographers to submit their photos to the Councils under four categories; living in East Suffolk, working in East Suffolk, explore East Suffolk and under 16s.

In November, the entries were judged, and we were once again overwhelmed by the amount and the quality of the entries, which all highlight the beauty of East Suffolk. It was incredibly difficult to choose between them all however we feel that the chosen winners really captured the spirit of the area. Thank you to everyone that took part.

Dog owners are reminded to clear up after their pets!

Our district is a really dog friendly place and we know that most dog owners are responsible and clear up after their pets. There are a small number of inconsiderate people who feel the rules do

not apply to them, but there is absolutely no excuse for failing to clear up after your dog. We want to ensure that all public areas are safe for everyone to enjoy and will not hesitate to take action against anyone who is found responsible for despoiling our environment.

The council introduced Public Space Protection Orders in January 2018 to tackle dog fouling across the district. Failure to clear up after a dog in your control could result in a fixed penalty notice of £80 being issued. Failure to pay the fixed penalty notice may lead to prosecution and a potential maximum fine of £1000. Suffolk Coastal has a statutory duty to keep public land clear of litter and refuse, including dog fouling and will take action against irresponsible individuals who fail to clear up after their dogs within a restricted area. Not only is dog fouling highly unpleasant, it is also a hazard to health.

Suffolk Coastal Steps in to Buy Strategic Leiston Property

Suffolk Coastal District Council has stepped in to buy a strategically significant parcel of property in central Leiston – to safeguard the local Neighbourhood Plan.

The property, just off Leiston's High Street, was due to come up for sale at auction. However, the site is integral to the delivery of the Leiston Neighbourhood Plan's 'vision' to revitalise the town centre, by creating a new 'hub' made up of community, commercial and residential uses. While the 'vision' to revitalise Leiston town centre does face some challenges, it is still being actively promoted and pursued by Leiston Town Council and ourselves. If the site had been sold to an owner, who was not willing to cooperate in the delivery of this vision, it would obviously have made any further progress on this initiative impossible. So, Suffolk Coastal stepped in to buy the land and safe guard these aspirations for the future.

Celebrating local grand designs

Suffolk Coastal's very own grand designs were celebrated at an awards ceremony

The Quality of Place Awards recognises people's effort to add to the quality of our environment, by creating high quality designs in both the built and natural environment and helping to conserve our historic buildings. We received a real mix of entries of some very impressive schemes this year. The winners of the awards reflect both modern building designs and historic conversions that all add to the character of our district.

Free parking at festive events

People attending festive events across east Suffolk enjoyed free parking in council-owned car parks at set times on selected dates.

Suffolk Coastal and Waveney District Councils once again supported local communities by offering free use of council-owned car parks to support Christmas events in the district.

Town and parish councils were also offered two sessions of 2-hours free parking slots on dates and times of their choosing - to be used to bolster festive events, such as late-night shopping, taking place in the run up to Christmas.

Celebrated our apprentices

The East Suffolk Councils of Suffolk Coastal and Waveney have welcomed just shy of 100 apprentices to the organisation in six years and they recently celebrated the achievements of the latest 'in-take' with a special graduation ceremony. Working with the training provider, Nova Training, 14 young people completed their apprenticeship in 2018, with 10 now in full time roles within east Suffolk. This brings to 61 the number of people currently with the councils in either current apprenticeship roles or either permanent or fixed-term positions. Many have also gone on to get higher level qualifications – in Housing, Customer Services and leadership and management and the current crop have worked across a variety of teams – from Planning and Coastal Management to Communities, HR and IT.

Suffolk wins praise at the national Community Energy Awards 2018

The Suffolk Climate Change Partnership has received a national award for supporting local communities to be more energy efficient. An expert panel of judges awarded the Local Authority Award to the Partnership for its close working with local organisations.

This includes exploring how organisations can be more energy efficient, helping to source funding, producing a community energy toolkit, providing technical support and investing in energy efficiency installations. In addition, over 120 community buildings have received in-depth advice and support to be more energy efficient.

The Suffolk Climate Change Partnership is a collaboration of Suffolk County Council, all Suffolk's borough and district councils and The Environment Agency. It supports the county's communities, businesses and residents to reduce carbon emissions, realise the economic benefits of reducing energy consumption and adapt to the future impacts of climate change. Its work has brought in significant amounts of external funding to Suffolk, running highly-successful projects for its customers.

Services of Remembrance across East Suffolk

Commemorations marking the centenary of the end of the First World War will take place across East Suffolk on and around 11 November. We helped to support people who want to commemorate the 100th anniversary of Armistice Day, Suffolk Coastal and Waveney District Councils by offering free parking [at every council-owned car park across Suffolk Coastal and Waveney for the entire day.](#)

Suffolk Coast DMO Conference goes from strength to strength

The Suffolk Coast DMO (Destination Management Organisation) hosted its free annual conference as part of the East Suffolk Business Festival in November. The conference was attended by local tourism related businesses and organisations operating in the area from Felixstowe to Lowestoft and the surrounding inland towns and villages.

Tourism is growing on the Suffolk Coast, 2017 Economic Volume and Value reports for Suffolk Coastal and Waveney Districts show the total value of tourism has increased by 6.6% and 5% on 2016 respectively, the industry now generates over £640m each year. The 200 people registered for this year's Coastal Tourism Conference demonstrated the passion local businesses have for our tourism industry, undoubtedly, one of the main economic pillars of the region.

Celebrating this growth, a full programme of content was on offer to everyone involved in tourism.

Crucial Crew helps children keep safe

Children in Suffolk Coastal were invited to learn more about safety in a fun and engaging environment. Crucial Crew taught year 6 pupils (10 – 11 years) about staying safe in their everyday life.

Organised by Suffolk Coastal District Council and the Suffolk Coastal Rotary Clubs, Crucial Crew is supported by a number of partnership agencies including Suffolk Police, Suffolk Fire & Rescue Service, East Suffolk Communities Team, Suffolk County Council, Turning Point, Make a Chance Team and Onelife Suffolk, with funding raised by the Rotary District clubs.

It teaches children how to tackle the personal dangers they face and helps to prevent them from becoming involved in crime. The scheme raises their awareness in a fun and effective way so that they may be better equipped to increase their own and others safety.

Honour Run 2018 success

The first ever Honour Run proved to be a great success when it took place in October in Rendlesham Forest. Around 250 walkers, joggers and runners of all ages took part in the run and raised a total of £2,600 for the Suffolk British Legion Poppy Appeal, which supports serving and ex-serving men and women in the armed forces. This was the first time we've put on this kind of event and it was a huge success. Thank you to everyone who took part in the run and all the volunteers who helped us run the event. We raised £2,600 for the Suffolk British Legion Poppy Appeal which is fantastic. The event was organised by Suffolk Coastal District Council and Suffolk British Legion with thanks going to the Forestry Commission and Rock Barracks who supported the event by letting us to use of the facilities.

Deben Leisure Centre was officially opened

The £3.5 million redevelopment of Deben Leisure Centre was marked by an official re-opening ceremony in October. The £3.5 million redevelopment is the first significant investment in the facility since a roof was added to the pool in 1984.

Thanks to the Council's Leisure Development Partners, Pulse Design and Build, our operators, Places Leisure and Sport England for the £500,000 grant to help fund the facility.

Leiston Leisure Centre and Fitness Boost for Local Academy

The £3.5million refurbishment of Leiston Leisure Centre also gave a fitness boost to a local academy. Work began on Leiston Leisure Centre in September. As part of the refurbishment, the centre will get new, state-of-the-art leisure equipment.

However, the gym's current equipment was still high quality and has many years of use left in it, so Suffolk Coastal District Council donated it to the nearby Alde Valley Academy to bolster its ability to encourage youngsters to keep fit.

Suffolk Coastal and Alde Valley Academy have worked closely together in the past and we look forward to continue to do so in the future to improve the health of the community and the quality of facilities available. The academy's Physical Education team choose a mixture of mainly Techno Gym CV and fixed resistance equipment from the leisure centre, which has now been installed and is available for use by the students. This 'recycling' of the gym equipment to the local academy supports Suffolk Coastal's strategic aim of encouraging people of all ages in the District to live healthier lifestyles and become more active.

The refurbished Leiston Leisure Centre has been designed with the Council's leisure development partner, Pulse Design & Build and operators, Places Leisure, to include a new spacious gym with modern equipment, and a new health suite by the pool area. The plans also include a high quality village style changing area by the pool. This will be family friendly with cubicles for parent and child, separate changing areas for groups, which can also be used by the public when empty and individual changing cubicles and showers.

More fitness classes will be available with two new dance studios and a group cycling studio, which will also serve as multi-bookable rooms as well as numerous other improvements.

The refurbishment is part of the Council's five year programme to improve leisure facilities for the district and encourage more people to become more active.

If you would like to stay up to date with the progress of the Leisure Programme, sign up to receive our regular newsletter by contacting leisure@eastsoffolk.gov.uk

We asked for your input and your say on the East Suffolk Area Parking Plan Consultation

Across Suffolk, we are in the process of transferring power to enforce on-street parking from the police to local authorities. Ahead of taking on civil parking enforcement (CPE), the Department for Transport requires that enforcement authorities wishing to operate CPE need to provide evidence of our parking policies and strategies. Thank you to all those that contributed.

Operation Camouflage, another success.

Children in Suffolk Coastal were asked to put their best foot forward to have fun this summer at Operation Camouflage.

The military-themed summer activity was back for the eleventh year running. The aim of the event, organised by Suffolk Coastal District Council and the Army Welfare Service (AWS) with funding contributed by The Soldiers' Charity, was to bring young people from different backgrounds together to do challenges and learn new skills while having fun.

Suffolk geared up for top charity cycle ride

Following the success of the OVO Energy Women's Tour in Suffolk earlier, amateur cyclists were invited to have the chance to sample much of the route themselves.

The event started and finished in Southwold, with cyclists taking on either a 30 or 80 mile route that combine roads that were being used for the opening stage of the OVO Energy Women's Tour with some that have been used in previous editions of the race – for example the beautiful coastal route from Thorpeness to Aldeburgh.

Tackling dementia in young people

Suffolk Coastal residents were invited to work with Suffolk Mind to help tackle early onset dementia. Suffolk Mind is launching a new service to support people in Suffolk who have traits or a diagnosis of young onset dementia. Figures suggest that those who live with the condition may be up to 6-9% of all people with dementia. Overall in Suffolk, it is estimated that 12,800 people are living with dementia.

Dementia support made available

To coincide with Dementia Action Week the Alzheimer's Society was present at our Customer Services centres to provide information, advice and support to those living with dementia and those who know someone living with dementia.

Suffolk residents urged to be scam aware

East Suffolk and Suffolk Trading Standards are reminding and urging Suffolk residents to be scam aware. Last year, Citizens Advice found that almost three quarters of people surveyed had been targeted by a scam in the previous two years (2015-17). It is estimated that only 5-15% of scams are reported, and some people don't even know they have been scammed.

Scammers target people by post, phone calls, text messages, emails, and they even visit homes without any warning. Scams come in a variety of forms, from lottery scams to fake ticketing and emails, but ultimately a scam is any attempt to fraudulently obtain money or something else of value.

While new scams crop up all the time, the tactics of scammers remain the same. They will often:

- Contact you out of the blue
- Ask for personal or financial details
- Put you under pressure to respond quickly
- Ask you to keep their offer secret
- Make promises or offers that sound too good to be true

Suffolk Trading Standards is advising residents to:

- Verify the identity of strangers
- Look out for grammatical or spelling mistakes in letters or flyers
- Never give out bank details
- Never send money to strangers
- Say no to persuasive sales talk

Suffolk Trading Standards has the ability to prosecute those who undertake these misleading actions and provides support and advice to victims of scams. As part of the fight against scammers, Suffolk Trading Standards implements 'No Cold Calling Zones', just one way that doorstep scams can be stopped. More information is available at: www.suffolk.gov.uk/nocoldcallingzone.

They also manage a Consumer Champion Network, where residents receive the latest information on scams which they pass on to their local communities. Anyone can become a Consumer Champion by visiting: www.suffolk.gov.uk/JoinTheFight.

Scammers often target the county's most vulnerable residents, but this is not always the case, therefore all Suffolk residents must be vigilant. We urge anyone who is concerned that they or a friend or family member might have been scammed to call the Citizens Advice consumer helpline on: 03454 040506 or **Action Fraud, the UK national fraud office** on: 0300 1232040.

We Helped businesses prepare for GDPR

To help prepare businesses for the General Data Protection Regulation (GDPR) which came into force in May, Suffolk Coastal and Waveney District Councils and the East Suffolk Partnership joined with The DPO Centre to provide an online toolkit with advice and tips on how to get your organisation ready for GDPR.

The toolkit provided advice and support on what business owners need to consider, as well as a checklist of actions on what to do next, all aimed at ensuring you are able to implement the necessary changes.

The GDPR was the biggest change in data protection legislation for over 20 years, so it was vital that organisations large and small understood their new obligations. The free policy toolkit provided East Suffolk organisations with the support they needed to improve their knowledge, along with the documentation required to demonstrate their compliance.

The Sixth East Suffolk Partnership Annual Forum took place in November.

The theme was “East Suffolk: So much on the horizon!” which provided an opportunity to “take a breath” during this time of rapid change to look at the potential ups and downs of living in east Suffolk – both now and in the future.

The annual Forum yet again enjoyed excellent partnership support and many individuals from a wide range of different organisations and communities were willing to offer resources and support to make it a success. The event was again oversubscribed and around 200 people attended.

And finally....

New Council became law as Orders were made

Signed, sealed and delivered: a new Council for East Suffolk will be created in April. Parliament made the Orders required to enable us to create the new East Suffolk Council.

Under the Orders, the East Suffolk Council will come into existence on 1 April 2019, when both Suffolk Coastal District Council and Waveney District Council will be abolished. Prior to that, the Orders now create a Shadow Authority, formed of all 90 Members who represent the existing Councils. Its role was to oversee the creation of the new Council and ensure a smooth transition to the new Council, with seamless delivery of the services which are provided now.

Cllr Ray Herring, Leader of Suffolk Coastal District Council said:

"This historic confirmation was the culmination of a great deal of hard work by members and officers; however this work does not simply stop now. We will continue to maintain our focus on this next stage of the journey, ensuring that the transition from two councils to one council is as smooth as possible.

The decision to create the East Suffolk Council will see the creation of the largest district area in the country, of 487.2 sq miles (1,261.9 km²). The East Suffolk Council will serve a quarter of a million residents and deliver over 80 different services.

Thank you for reading this report.

Cllr Phillip Dunnett; Suffolk Coastal District Council Saxmundham Ward

Kelsale Primary School - Report

Kelsale CEVCP School continues to thrive. The school has gained a good reputation locally and draws pupils from as far as Blythburgh, Walberswick, Little Glenham and Aldeburgh. We have 163 pupils on roll currently and will have 170 in September, if none leave! This is over our capacity of 168, so classes will be full and mixed in year group. Unfortunately, this means that any new residents to Kelsale Parish, will not be able to enrol their children at the school, and if in KS2 will not get places at Saxmundham or Benhall, as they are also full in KS2. The Local Authority has cancelled the building of an additional classroom, as they say there are places locally!

With only 25% of our pupils living in the Parish, parking remains a problem, for the short times before and after school. The use of the layby in the mornings to drop pupils quickly, works well and is used by up to 30 cars daily, which must ease parking problems. I have been in touch with the police and they are unable to help, in terms of man-power, but have loaned us some cones. I am not sure this is having any effect, but we are persevering with them. I can only apologise for any inconvenience.

We have a high proportion of pupils with special needs in school, largely due to the reputation we have in supporting and including these pupils in all that we do. These pupils settle in quickly and make excellent progress at the school. We have additional support staff employed to support individuals and small groups of both SEND and disadvantaged pupils to ensure that they make good progress.

Over the years we have had very few staff leave, but instead have gained staff as the school has grown and pupils' needs have been identified. This year we have had more changes than usual. Miss Dempsey left after working at the school for 16 years. Mrs Fisk and Mrs Tricker are on maternity leave, and Miss Dempsey left after 16 years working at the school. Mrs Varella joined us and has been teaching Class 1 but leaves us at the end of the year when Mrs Fisk returns. Mrs Rogers and Mrs Godbold have joined the support staff team. Mrs Challis, Mrs Easy and Mrs Hunt have joined the midday supervision team.

Ofsted rated the school as good in 2017 and I am now confident that we are functioning at outstanding, which has been agreed by our school adviser. The learning ethos of the school is outstanding. The staff work exceptionally hard to provide an education that is engaging and accessible to all pupils. Teachers are constantly making changes to the way in which they deliver and assess the curriculum, striving to be the best that they can and ensuring that pupils make good progress. Pupil behaviour is outstanding, and they have excellent learning behaviours; always trying their best and eager to improve. Results in KS2 are the best that they have ever been, for all pupils, including disadvantaged and SEND. This year we anticipate even better results than last year for both Key Stages. The media makes a big deal of tests for pupils, but our pupils take tests in their stride, in fact many enjoy the challenge, showing incredible resilience and perseverance. The secret is surely to be prepared and to ensure that there is a very positive supportive learning culture for pupils. Let's face it, life is full of tests of one sort or another!

Pupils have had experience of a wide range of sports, as a part of our sports weeks in the summer term. These included: golf, lacrosse, kinball, handball, archery, tennis, rounders, mixed athletics and field sports. This all culminated in sports day races and presentation of the sports trophy to the winning team. We enter teams in all of the local sport competitions / tournaments and have been very successful this year! WE won the Basketball and Netball and came second in Tag Rugby and Football. Pupils are good sportsmen, excellent team players and competitive.

Last summer we had two residential trips; Years 5 and 6 went to Norfolk for a week and Years 3 and 4 had three days at Sizewell. These help pupils to develop and strengthen pupils'

personal skills and are an important part of the education that we provide.

We are very fortunate to have our 'Friends' of the school, who organise two fetes each year and with other events raise almost £4000. This year we have had a new adventure play area and also received funding for 16 learn pads to double our stack for teaching ICT. A huge thanks to Carla Denny and her team!

This year we have also benefitted from a donation from the family of Helen Ryder-Richardson, for which we are most grateful. As Helen was such an enthusiast of English literature, we have spent the money enhancing this school. James Campbell, an author, was in school for an afternoon, sharing his work and entertaining pupils with some of his stories. More recently we enjoyed a performance of 'The Velveteen Rabbit' by a travelling theatre group. Both were fantastic and enjoyed by all!

In summary, it has been another very successful year at Kelsale School. As most of you will know, I have resigned and will leave in July. I cannot imagine life without Kelsale School and the local community. Thank you for all of your support over the years. The school is thriving, and results have continued to improve. The staff and pupils are truly amazing; resilient, hard-working, team-players striving to be the best they can and I am confident that the school will continue to be a thriving inspirational place for children and staff in the future.

Carolyn Taylor - Headteacher
April 2019

Craft Group – Report.

The Craft Group (previously known as Crafty Ladies) meets in the Committee Room of the Village Hall on alternate Monday afternoons between 2.30 and 4.30pm, with breaks in August and at Christmas.

It is an informal social gathering of people interested in a variety of mainly textile crafts and a good opportunity to share ideas and patterns or add to our skills by learning from other members.

There are about 12 regular crafters, but the group is open to anyone who wishes to join us, even for a few sessions.

We bring our own projects to work on and there is no formal structure. Our membership has increased since 2018 and there are some ladies who come from Saxmundham to enjoy the sociable atmosphere. We pay a small sum each session to cover the cost of the room hire, heating and refreshments during the afternoon.

Jennifer Bridson
25/03/2019

Kelsale Village Hall Management Committee Annual Report

Introduction

Kelsale Village Hall Management Committee is comprised of representatives of the various regular User groups of the facilities. The six Trustees are Andy Bouton, Jenny Bridson, Eileen Cuthbert, Sue Granville-George, Martin Lumb and Kayleigh Stubbs. Other members of the Committee are Ellie Denny, Simon Francis and John Harvey – all continued to give their support throughout the year.

Andy Bouton continued as Treasurer throughout the year. Sue Granville George gradually took on more and more secretarial tasks and assisted with the administration of the 100 Club. From November onwards Sue also became the main point of contact for all Bookings during Kayleigh Stubbs period of Maternity Leave. Eileen Cuthbert agreed to continue as Chairman for all purposes, not just the Meetings. Kayleigh was active as Bookings Secretary right up till the birth of her lovely daughter Ivy at the beginning of December. We have been helped a great deal this year with liaison with the Parish Council by Martin Lumb who has helped out in many ways, dealing with a variety of tasks which have cropped up. The Committee are very grateful to Martin for his advice and assistance. Although not on the Committee, Dave Granville-George has been a great support by running the 100 Club very efficiently throughout the year with 107 members this year. The Social Club has also been supportive of our events and hirings throughout the year.

Users of the Village Hall:

There have been a few changes to the User groups which regularly hire the village hall facilities:

- **Monday:** Craft Group every other Monday afternoon has been very well attended this year; The Melody Makers finally decided to close their evening sessions as it was proving too difficult for members to get to meetings without transport.
- **Tuesday:** The Afternoon Club has continued successfully throughout the year with much to offer for the Over 50's; Chantel Pipe's Fitness classes have been a great success once again with nearly 3 hours of exercise each week.
- **Wednesday:** The morning Yoga Class was closed after the school summer holidays; the monthly Market closed at the beginning of the year; the Wednesday morning Coffee Club has become far busier this year with Jenny Aird and John Harvey reliably opening up for refreshments (all cash collected is donated to charities); the Post Office is open from 8.30 till 12 noon; the Parish Council continues to man an information point for local residents to meet with the new Clerk, Liz Flight.
- **Thursday:** In the afternoon, the Art Group continues to meet every week; Carpet Bowls on a Thursday evening now meets twice a month; on Thursday evenings, Charlie Holmes' Pilates classes have continued to provide a vibrant total of 2+ hours of exercise every week.
- **Friday:** In the morning there is a Coffee Club session which is when the 100 Club draw is made on the last Friday of the month.
- Other groups which regularly use the facilities are the Masons, UK Fellowship, Alde Valley Family History Society and Parish Council.
- This year there has been a noticeable upswing in one-off hirings for individual events which has helped a great deal to keep our accounts in balance. We would like to continue to promote the wider use of the village hall next year.

Events

The lack of active members of the Management Committee has meant that there have been fewer events provided by them this year. There was one last Walk on the Wildside led by Charles Cuthbert in the Spring and a very successful Quiz and Chips Night which many have requested be repeated next year.

Repairs and Maintenance:

A local man was employed to do a range of repairs and improvements, such as dealing with the over-flowing gutters on the building, repairing and repainting the door of the Committee Room, tidying up the electrical improvements which were done in 2017 and never properly made good and digging out the French drain at the front of the Committee Room in order to reduce the rising damp in the side wall there. These were all carried out satisfactorily but the changes to the gutters at the back of the building over the Social Club extension have been postponed until Spring next year, plus the repair to the wall of the Social Club which leaks whenever it rains leading to flooding of the Ladies toilet there.

Keith and Jill Wilson have once again kept the forecourt and footpaths at the sides of the building weed free; Chris Burslem and Anne Allan have taken over responsibility for the care of the flower pots on the forecourt and obtained a bursary from the Parish Council for this purpose. It is such a help to have volunteers willing to take on particular tasks such as these – it takes the pressure off the Committee to have to micro-manage every little aspect of keeping the village hall looking good.

Finally

Thank you to all those people who have helped out in some way or another to keep the village hall open for business!

Eileen Cuthbert (Chairman)

03/03/2019

Report from Melody Makers – David Granville-George

Unfortunately, the Melody Makers has had to disband this year after a very very long time (I wasn't in the village when they started as the Abbey Singers). It is a sad time but had to happen sometime. Fittingly our last performance was at the Christmas Carol service in the Village Hall. However, singing still goes on in the village in the guise of the Singaround on the second Thursday of the month in the Social Club - all welcome.