

# KELSALE-CUM-CARLTON PARISH COUNCIL



Chairman: Cllr Alan Revell  
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## Minutes of the 12<sup>th</sup> Kelsale-cum-Carlton Biodiversity Group held at Pond Cottage, Curlew Green, Kelsale on 29 April 2019.

### 1. Attending

Keith Dickerson (KD, Chair), Jerry Bowdrey (JB, Notes), Charles Cuthbert (CC), Claire Buttle (CB), Janet Barnes (JxB).

Apologies from Chris Burslem (CRB) and Kirsten Hecktermann (KH).

Rob Holden was proposed as a possible new member of the group. CB agreed to approach him.

**Action CB**

### 2. Notes and Actions from 11th meeting on 4 March 2019

The minutes of the 11<sup>th</sup> meeting on 4 March were agreed with the following matters arising:

- The meeting to discuss the Churchyard Management Plan was confirmed for 6pm on 1<sup>st</sup> May. [REDACTED] will represent the Church. **Action: All**
- Sandy Stiltball and Main Road Hedge Works conclusion: The fungus will hopefully benefit from the sensitive clearance of the site but its requirements are poorly known. 26 fruiting bodies were recorded by CC. Debris has fallen on the footpath and a work party will be organised to remove this. **Action: CC**
- Sensory Garden: There had been no further response from [REDACTED] and it was agreed to create a sub-committee to further the project. **Action KD/CB**
- Verge Cutting: The verges had been cut before the matter could be raised at the PC meeting on 27 March. It was agreed to mark the sites where late cutting is proposed on a parish map and to provide this to the PC for agreement and action. It was noted that the verge at the junction of Curlew Green and Main Road (Site G19) needed a late cut to suppress scrub encroachment from the hedge. **Action: JB to mark sites, CB to raise with PC**
- Carlton Church Wildflower Meadow: JB reported that organic material had been deposited on part of the site. It was agreed to monitor the area and approach the owner to suggest the idea of creating a meadow. **Action: JB to photograph, KD to approach owner**
- Policy on Moles on the Recreation Ground: Voluntary flattening of the mole hills had substantially reduced the problem and there had been no further complaints. A paragraph on this to be appended to the draft policy. **Action: JB**

- Swift boxes: CC had purchased 8 swift boxes, 4 had been funded by the PC to go on the VH and sites were requested for the others. These will be purchased by KD, JxB, ? and ?. [REDACTED] will erect the four boxes on the Village Hall on 1<sup>st</sup> May. Currently there are thought to be 15-20 pairs of swifts nesting in the village and a survey will be carried out this season. **Action: CC**

### 3. Ecology Report for Alderlee Planning Application

Several members had read the report and JB had pointed out several inconsistencies and inaccuracies. However, it was agreed that there was insufficient evidence to oppose the development on biodiversity grounds. In any case the deadline had passed and it was agreed that in future to email details of any future developments within the group so that a faster response could be made. **Action: All**

### 4. Dates of Biodiversity Surveys in 2019

The following surveys were agreed for 2019:

- Land behind [REDACTED], Clayhills (contact [REDACTED]): It was agreed that a smaller group should visit this sensitive site initially. **Action: CC, JB to arrange**
- Laurel Farm (contact [REDACTED]): **Action: JxB to arrange visit**
- Fir Tree Farm (North Green): JB had visited and would contact the owners to arrange a survey in May. **Action: JB.**
- Dennys Farm (East Green): Site has changed hands but the new owner would welcome a pond survey possibly the 2<sup>nd</sup> week of June. **Action: KD**
- Oak Tree Farm (Clayhills Road): Visit to be requested in July to measure the veteran oak and survey the site. **Action: KD**
- Tiggins Lane Reserve has an Open Day on 15/16 June. We should do a survey. **Action: All to attend if possible**

### 5. Circular Footpath Trail

CC suggested a route for the trail which would take in the main nature reserves and publicly-accessible biodiversity sites in the village. He offered to draft a map for review at the next meeting. The possibility of both a biodiversity and a historic buildings trail was also suggested. The PC would be likely to provide funding to publish the footpath trail(s) once agreed. **Action: CC to draft map**

### 6. Leaflet on Local Biodiversity

It was agreed that this should be a separate leaflet to the footpath trail(s) above. It should list the important biodiversity species present in the village and the sites (and times of year) where these could be found.

### 7. Possible entry for 'Creating the Greenest County' award

An entry for the Enhancing Biodiversity & Landscape section of the Suffolk *Creating the Greenest County* awards (see [www.greensuffolk.org/awards](http://www.greensuffolk.org/awards)) had been proposed. This would be based on our site surveys and identification of biodiversity species in the parish, and highlight our work on the sandy stiltball, swifts and

Recreation Ground. KD will find out how to enter and the deadline for applications (see Application Form reproduced as an Annex to these minutes). **Action: KD**

#### **8. Report back to Parish Council on 22 May**

As KD was not standing for re-election to the PC, CB agreed to find out if that would affect his ability to chair the group. **Action: CB**

CB to report on progress and get feedback in the absence of KD. **Action: CB**

#### **9. AOB**

JB proposed adding Wood Anemone to the biodiversity species list following its discovery on the Recreation Ground. CB to provide contact details for [REDACTED] so JB could meet him at the Recreation Ground to request that he did not strim the area where it grows. **Action CB**

CB has ox-eye daisy donated by Edwina Galloway to plant out. CC offered to do this. **Action CC**

#### **10. Date of Next Meeting:**

Monday 3 June 2019 at 7pm to be hosted by JxB at Farriers House.

# Creating the Greenest County Awards 2019 Application Form



## Enhancing Biodiversity and Landscape

The Creating the Greenest County awards celebrate the environmental excellence of organisations across Suffolk. The awards are an annual event highlighting how Suffolk's individuals, communities, businesses, schools and third sector organisations are leading the way.

### Category information & criteria

This award is open to an individual or group, for a project or on-going work, large or small scale, which is enhancing Suffolk's unique landscape or providing new opportunities for wildlife and biodiversity to thrive. If you are making a difference, let us know!

This category will be judged against the following:

- Engagement and influence with others (particularly communities and volunteers) **(40%)**
- Evidence how your work helps conserve wildlife or habitats in Suffolk, and/or Suffolk's landscape **(40%)**
- How do you see your work developing? **(20%)**

Closing date for entries – **20 May 2019**

Email your completed entry form to [creatinggreenestcounty@suffolk.gov.uk](mailto:creatinggreenestcounty@suffolk.gov.uk)

### Your details

Contact Name	
Job Title	
Name of Community, Group, Business or School	
Size of group	
Address	
Telephone Number	
Email Address	
Website	
Twitter ID	
50 words to describe you/your group/organisation – This maybe used for publicity	

Compulsory questions are marked with a \*

<b>How has your work helped conserve wildlife or habitats in Suffolk, and/or Suffolk's landscape? (max. 500 words) *</b>
<b>How have you involved others (particularly communities and volunteers)? (max. 500 words) *</b>
<b>Briefly describe how you see your work developing in the future (max. 500 words) *</b>
<b>Please give details of any other environmental awards or standards</b>

**Award details:**

The awards are for 2018-19, so key actions should have taken place in the last 12 months. Information relating to earlier years may be included as background or to describe supplementary actions.

Please do not include any additional supporting information or materials with your completed application form. Any additional information will not be counted during the judging process.

Assessments will be undertaken by independent judges, who will make their decision based on the answers given in the form.

For more detailed information and rules, please visit [www.greensuffolk.org/awards](http://www.greensuffolk.org/awards)

**Timeline**

14 March 2019	Awards open
20 May 2019	Deadline for entries
May 2019	Judging of awards
17 July 2019	Winners announced at awards ceremony

**If you have any queries regarding your application form:**

Email: [creatinggreenestcounty@suffolk.gov.uk](mailto:creatinggreenestcounty@suffolk.gov.uk)

Telephone: (01502) 521406

Follow us on Twitter for the latest Award information @greensuffolk