

Kelsale cum Carlton Parish Council
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SUMMONS

Notice is hereby given that a virtual Meeting of the Kelsale-cum-Carlton Parish Council will be held on Wednesday 28th April 2021 at 7.00pm.

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND, PLEASE SEE BELOW FOR DETAILS

Topic: Kelsale-cum-Carlton Parish Council

Time: Apr 28, 2021 07:00 PM London

Join Zoom Meeting: <https://us02web.zoom.us/j/81970102560>

Meeting ID: 819 7010 2560

Welcome to Members of the Public: -

Democratic Quarter-Hour/Public Question Time - Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public, whilst welcome to join/listen to the meeting, may not take part in the meeting itself.

Reports from Suffolk County and East Suffolk Council Representatives.

AGENDA

1. To receive apologies for absence
2. To accept apologies for absence
3. To record absence without apologies
4. To receive Councillors Declarations' of Interest
5. To consider any Dispensations
6. To consider the Approval of the draft minutes of the Parish Council meeting held on Wednesday 31st March 2021.

Parish Clerk

7. Parish Clerk's Report
8. Clerk's Report on urgent decisions -
9. Matters Arising from the Parish Clerk's Report
10. **Matters Arising from the Parish Council meeting held on Wednesday 31st March 2021.**
 - 10.1 Sizewell – ACTION: District Cllr Stephen Burroughes to arrange for ESC representative for Sizewell to contact Cllr Galloway.
 - 10.2 Recreation ground fence – ACTION: Cllr Revell to contact Mr Pulham concerning the ownership of the fence.
 - 10.3 Community News – ACTION: Clerk to email the editor to thank her for her hard work in producing the newsletter.
 - 10.4 Recreation Ground – ACTION: It was agreed to monitor the dogs off leads and the dog mess on the recreation ground.
 - 10.5 KcC Emergency Plan – ACTION: A report is to be circulated ahead of the meeting.
 - 10.6 Internal Control Statement – ACTION: Clerk to forward a copy of the internal control statement to Cllr Revell.
 - 10.7 One good jab deserves another – ACTION: Clerk to write a letter of thanks to the surgery.
 - 10.8 Footpath – ACTION: Clerk to write to the Ramblers Association for assistance.
 - 10.9 Carlton meres signage – ACTION: Clerk to write to Carlton Meres regarding signage.

11. **Parish Council Matters:**
 - 11.1 Kelsale Village Hall – report
 - 11.2 Quiet Lanes – Cllr Galloway
 - 11.3 Power Projects/Sizewell C – Cllr Galloway – update of meetings
 - 11.4 Recreation Ground – funding approval, Cllr Buttle
 - 11.5 Community News – update from the Editor
 - 11.6 Re-adoption of the Risk Assessment
12. **Planning Matters**
 - 12.1 Planning Report
 - 12.2 New planning applications since the last meeting

DC/21/1678/FUL – Disused Barn North of Brabbins Farm, Kelsale Road, Kelsale-cum-Carlton,
Conversion of barn to dwelling.
DC/21/1770/FUL – Quebec Cottage, Curlew Green, Kelsale-cum-Carlton, IP17 2RA
Installation of a retractable lattice mast in rear garden to support amateur radio antennas.
Maximum height of 12m.
13. **Financial Matters**
 - 13.1: Financial Statement since March meeting
To approve the financial statement and authorise payments
 - 13.2: To sign and approve the bank statements and bank reconciliation.
 - 13.3: To approve and note the end of year accounts.
 - 13.4: To approve AGAR Section 1&2. (Note public notice dates).
 - 13.5: To approve the asset register
14. To receive reports from Portfolio Holders and Liaison Representatives
15. Items for consideration for inclusion on the next agenda
16. **Correspondence**
17. To consider excluding the public and press - no considerations necessary
18. Excluded item – there are no excluded items
19. **The Annual General Meeting will be held on 26th May 2021 at 7.00pm in the Main Hall, Kelsale Village Hall.**
Annual Parish Meeting – 17th May 2021, via Zoom

Signed: *Marie Backhouse* Clerk to the Council

Dated: 21st April 2021