

*Kelsale cum Carlton Parish Council*

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**SUMMONS**

Notice is hereby given that a virtual Meeting of the Kelsale-cum-Carlton Parish Council will be held on Wednesday 25<sup>th</sup> November 2020 at 7.00pm via Zoom.

**MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND,  
PLEASE CONTACT THE CLERK FOR DETAILS**

**Welcome to Members of the Public: -**

Democratic Quarter-Hour/Public Question Time - Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public, whilst welcome to join/listen to the meeting, may not take part in the meeting itself.

**Reports from Suffolk County and East Suffolk Council Representatives.**

**AGENDA**

1. To receive apologies for absence
2. To accept apologies for absence
3. To record absence without apologies
4. To receive Councillors Declarations' of Interest
5. To consider any Dispensations
6. To consider the Approval of the draft minutes of the Parish Council meeting held on Wednesday 28<sup>th</sup> October 2020

**Parish Clerk**

7. Parish Clerk's Report
8. Clerk's Report on urgent decisions -
9. Matters Arising from the Parish Clerk's Report
10. **Matters Arising from the Parish Council meeting held on Wednesday 28<sup>th</sup> October 2020.**
  - 10.1 Annual Parish Meeting – ACTION: Clerk and Cllr Revell to monitor the situation following advice from SALC
  - 10.2 Spinney Pocket – ACTION: Cllr Roberts to send the footpath plans to the industrial site owner.
  - 10.3 Community News – ACTION: Cllr Burslem to write a proposal for placing the newsletter on the website ahead of the next PC meeting. This is to be passed to Cllr Roberts and then circulated to all Cllrs.
  - 10.4 Meeting dates - ACTION: Clerk to forward the meeting dates to Cllr Roberts.
  - 10.5 Micro Nuclear Plants – ACTION: Cllr Roberts to forward a paper to County Cllr Richard Smith regarding micro nuclear plants.
11. **Parish Council Matters:**
  - 11.1 Post box at School – Cllr Galloway
  - 11.2 Main road footpath – Cllr Buttle
  - 11.3 Questionnaire on CiL money results – Cllr Galloway
  - 11.4 Community News – Cllr Galloway/Liz Flight
  - 11.5 SID - repositioning
12. **Planning Matters**
  - 12.1 Planning Report
  - 12.2 New planning applications since the last meeting  
**DC/20/4438/FUL – Rookery Farm, Kelsale Road, Kelsale-cum-Carlton, IP17 2QP**  
Alterations and conversion of existing barns to form two dwelling houses, formation of a residential annexe, erection of new ancillary residential building and associated infrastructure and works.

**DC/20/4380/OUT – Land South of Carlton Road, Kelsale-cum-Carlton, IP17 2NP**

Outline application (All matters reserved) – construction of dwelling with garage.

**DC/20/4616/FUL – 1 New Hall, Carlton Park, Kelsale-cum-Carlton, IP17 2NJ**

Installation of photo voltaic solar panels on the roof.

**13. Financial Matters**

13.1: Financial Statement since October meeting

To approve the financial statement and authorise payments

13.2: To sign and approve the bank statements and bank reconciliation.

13.3: To discuss and revise the draft budget for the financial year 2021/22

14. To receive reports from Portfolio Holders and Liaison Representatives

15. Items for consideration for inclusion on the next agenda

**16. Correspondence**

17. To consider excluding the public and press - no considerations necessary

18. Excluded item – there are no excluded items

19. **The next meeting will be held on 16<sup>th</sup> December 2020 at 7.00pm either in the Committee Room, Kelsale Village Hall or to be held by virtual meeting.**

Signed: *Marie Backhouse* Clerk to the Council

Dated: 18<sup>th</sup> November 2020