

### **SUMMONS**

Notice is hereby given that a virtual Meeting of the Kelsale-cum-Carlton Parish Council  
will be held on Wednesday 24<sup>th</sup> June 2020 at 7.00pm.

**MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND,  
PLEASE CONTACT THE CLERK FOR DETAILS**

#### **Welcome to Members of the Public: -**

Democratic Quarter-Hour/Public Question Time - Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public, whilst welcome to join/listen to the remote meeting, may not take part in the meeting itself.

#### **Reports from Suffolk County and East Suffolk Council Representatives.**

### **AGENDA**

1. To receive apologies for absence
2. To accept apologies for absence
3. To record absence without apologies
4. To receive Councillors Declarations' of Interest
5. To consider any Dispensations
6. To consider the Approval of the draft minutes of the Parish Council meeting held on Wednesday 27<sup>th</sup> May 2020.
- Parish Clerk**
7. Parish Clerk's Report  
7.1 Internal Audit – update
8. Clerk's Report on urgent decisions -
9. Matters Arising from the Parish Clerk's Report
10. **Matters Arising from the Parish Council meeting held on Wednesday 27<sup>th</sup> May 2020.  
All matters arising to be carried over to a future meeting.**
11. **Parish Council Matters:**  
11.1 Primary School – Traffic/parking issues – Cllr Pulham  
11.2 Re-adoption of the Complaints Policy  
11.3 To adopt the Data-retention Policy, the Data Breach Policy and the Donations Policy.  
11.4 Parish name – Cllr Galloway
12. **Planning Matters**  
14.1 Planning Report  
14.2 New planning applications since the last meeting  
DC/20/2130/FUL – Land on the East Side of Rendham Road, Kelsale cum Carlton, IP17 2AA  
Permission requested for new cattle building to enable enterprise expansion.
13. **Financial Matters**  
15.1: Financial Statement since May meeting  
To approve the financial statement and authorise payments  
15.2: To sign and approve the bank statements and bank reconciliation  
15.3: To note and approve the Quarterly Accounts to end of June 2020.

14. To receive reports from Portfolio Holders and Liaison Representatives
15. Items for consideration for inclusion on the next agenda
16. **Correspondence**  
Disability Advice Service – thank you for a donation.  
Resignation of a Councillor
17. To consider excluding the public and press - no considerations necessary
18. Excluded item – there are no excluded items
19. **The next meeting will be held on 29<sup>h</sup> July 2020 at 7.00pm either in the Committee Room, Kelsale Village Hall or to be held by virtual meeting.**

Signed: *Marie Backhouse* Clerk to the Council

Dated: 17<sup>th</sup> June 2020