

# KELSALE CUM CARLTON ANNUAL PARISH MEETING

MINUTES OF THE MEETING HELD ON WEDNESDAY 16TH JUNE 2010  
IN KELSALE VILLAGE HALL AT 7:00PM

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**Present:** There were 8 Parish Councillors, District Councillor [REDACTED], [REDACTED], Parish Clerk, [REDACTED] Replacement Clerk and 45 Members of the public.

The Vice Chairman of the Parish Council Alan Revell welcomed all who attended and expressed thanks to [REDACTED] for offering to provide the Presentation and to Tim Roberts for assisting him with the relevant equipment. He also thanked Nick Denny and [REDACTED] for their help in providing the refreshments for the interval.

## PUBLIC FORUM

[REDACTED] asked if it was possible to have another bottle bank in the village. Alan Revell informed her that the Clerk would make enquiries as to how frequently the current one is being emptied and monitor the situation.

### 1. APOLOGIES

Apologies were received from County Cllr Rae Leighton, Cllr Keith Dickerson (Chairman), [REDACTED], [REDACTED] and [REDACTED].

### 2. MATTERS ARISING

There were none.

### 3. CHAIRMAN'S REPORT

In the Chairman Cllr Keith Dickerson's absence Cllr Revell (Vice Chairman) read the following report:-

I apologise that I cannot be with you today as I am at a Board meeting in France. I'm pleased that my Vice Chairman, Alan Revell, will present my report this year instead. At the AGM in May I was elected as Chairman for a 4<sup>th</sup> year and it is a privilege to retain your trust in this way. This year Paul Parry, Tim Roberts and Doug Ireland have joined the Parish Council and are already showing themselves to be very hard working members. Paul has taken on the role of Tree Warden, and has already done a tremendous amount of work. Tim has drawn up an Emergency Plan for the village and Doug has masterminded the Parish Plan. The Parish Plan has required a huge amount of work over the past few years to draw up the questionnaires, issue them to all households in the village and then to collate and analyse the answers. The report has just been issued and we will now draw up a plan to address the recommendations and seek funding for its implementation.

We've relaunched the OASIS this year under new editor [REDACTED]. It's now "The New OASIS" which is in a smaller format but with more pages, more photographs and with colour. I hope you like the result. Under Councillor Mike Summers we've kicked off a programme to update the street lighting in Kelsale cum Carlton this year which will be upgraded to more reliable and energy efficient stock. You'll probably have noticed that some street lights which haven't worked properly for years are now working again.

This year we've said goodbye to Councillors [REDACTED] and [REDACTED] as well as long-

standing members [redacted] and [redacted] who have served on the PC for over 7 years. Our thanks go to [redacted] and [redacted] for their many personal sacrifices in serving the community for such a long period. [redacted] was the Community Sub-Postmistress at Kelsale for 10 years before being elected as a parish councillor. [redacted] served on the Welfare Trust Committee and the OASIS Distribution Team, organised the Bonfire Party and helped start the Youth Club. [redacted] many roles included periods as School Governor, Portfolio Holder for the Recreation Ground, OASIS Distributor and served on the Youth Club and Parish Plan Steering Committees. I will always remember [redacted] and [redacted] for the enthusiasm with which they set up the Youth Club a couple of years ago which was much needed by the village and has been very popular with youngsters. They have also both been stalwarts behind the (now annual) bonfire night parties which are now an established part of village life, but without the hard work of people like [redacted] and [redacted] these could not continue.

We are also about to see the departure of our even longer standing Parish Clerk, [redacted]. [redacted] has been our Parish Clerk for more years than most of us can remember and, after over 18 years, is probably the longest serving Parish Clerk in Suffolk Coastal. [redacted] has been the lynch pin of village activities and has served under 5 different Chairpersons of the Parish Council. [redacted] intimate knowledge and experience of village affairs, as well as his friendly and welcoming manner and willingness to help at any time of the day or night, will be very difficult to replace. However, we will have to try. We held interviews for a new Parish Clerk last week and I thank Alan Revell, Nick Denny, Paul Hartley and Tim Roberts for sharing the interviewing with me. I am now pleased to introduce the successful candidate: [redacted] will take over from [redacted] as Parish Clerk & Responsible Finance Officer on 1 July, and will bring a wealth of experience gained on other Councils to the role, including as Assistant Town Clerk at Aldeburgh Town Council.

One of the objectives that we have set for [redacted] is to achieve Quality Council Status for Kelsale-cum-Carlton in 2011 which is an aspiration we have held for several years. We are also intending to purchase some new play equipment for the Recreation Ground for the first time for a number of years.

Finally, we have just received the go-ahead from Suffolk Coastal District Council to increase the number of Parish Councillors by two. We now have several vacancies for new councillors so please contact me or the clerk if you would like to join us!

4. **CLERK'S FINANCIAL STATEMENT**

[redacted] (Clerk) apologised for the brief report and explained this was due to the End of Year Accounts currently being with the Internal Auditor. A Bank Reconciliation and Balance Sheet were distributed.

5. **REPORTS FROM VILLAGE ORGANISATIONS**

Kelsale Village Hall – [redacted] gave a verbal report including the progress of the roof repairs reporting that £40,000 has been spent over the past 3 years coming from Village Hall Funds, Grants/Donations and Fundraising Events. [redacted] thanked the Committee and members of the public for their continued support. The Chairman thanked [redacted] for his report.

Kelsale Social Club – A verbal report was read on behalf of [redacted] by [redacted] (Clerk). The Chairman thanked [redacted] for his report.

Kelsale Football Club – Mr A. Revell gave a verbal report and thanked the Parish Council for their support.

Kelsale Cum Carlton W.I. - [redacted] gave a verbal report. The Chairman thanked [redacted]

██████████ for her report.  
Kelsale Welfare Trust – In ██████████ absence ██████████ read a verbal report. The Chairman thanked ██████████ for her report.

Kelsale Town Lands Trust – There was no report.

Kelsale Methodist Chapel – In ██████████ absence ██████████ (Clerk) read a verbal report. The Chairman thanked ██████████ for her report.

Kelsale P.C.C. - ██████████ gave a verbal report and thanked the Parish Council for the grant received. The Chairman thanked ██████████ for her report.

Kelsale CEVCP Primary School – Caroline Taylor, Headteacher reported that it had been a fantastic year and that the school had received a very successful OFSTED report with areas of outstanding grades. A very interesting slide show presentation was given and Caroline Taylor thanked the village for their continued support. The Chairman thanked Caroline Taylor for her report and presentation.

Kelsale Art Club – ██████████ gave a verbal report. The Chairman thanked ██████████ for his report.

Kelsale Carpet Bowls Club – ██████████ gave a verbal report including that there are currently 22 members and that a tournament is being held on 18<sup>th</sup> July 2010 in which funds raised will go towards the Village Hall refurbishment. The Chairman thanked ██████████ for his report.

Kelsale Youth Club – In ██████████ absence ██████████ (Clerk) read a verbal report where thanks to the Village Hall Committee were given. The Chairman thanked ██████████ ██████████ for her report.

Suffolk County Council – In Cllr Rae Leighton's absence there was no report.

Suffolk Constabulary – There was no report.

Parish Plan – ██████████ gave a verbal report. The Chairman thanked ██████████ for his report.

Trefoil Guild – There was no report.

Kelsale Afternoon Club (Over 60's) – ██████████ gave a verbal report including that they currently have 24 members and that meetings are held on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of the month. The Chairman thanked ██████████ for her report.

**The Meeting closed for an interval at 8.25pm**

**The Meeting reconvened at 8.45pm for A Presentation by ██████████ – Village Recorder Times Past at Kelsale**

This proved to be a very interesting and informative presentation enjoyed by all. The Chairman thanked ██████████ for his presentation.

**The Chairman thanked everyone for their attendance and there being no further questions or discussion the Chairman formally closed the meeting at 9:30pm**

Signed: ..... Chairman Date: .....

# KELSALE-CUM-CARLTON ANNUAL PARISH MEETING

MINUTES OF THE MEETING HELD ON THURSDAY 16TH JUNE 2011  
IN KELSALE VILLAGE HALL AT 7:00PM

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**Present:** There were 10 Parish Councillors, District Councillor [REDACTED],  
[REDACTED] – Parish Clerk and 24 Members of the public.

The Chairman of the Parish Council Cllr [REDACTED] welcomed all who attended.

## PUBLIC FORUM

No questions were asked.

### 1. APOLOGIES

Apologies were received from County Cllr [REDACTED], District Cllr [REDACTED],  
Cllr [REDACTED], Cllr [REDACTED], [REDACTED], [REDACTED], [REDACTED], Sam Dempsey,  
Margaret Tinker, [REDACTED] and [REDACTED]. The Chairman informed the meeting that reports  
had been received from some of these organisations and had been placed for the members of the  
public to view.

### 2. MATTERS ARISING FROM LAST MEETING

There were none.

### 3. CHAIRMAN'S REPORT

I would like firstly on behalf of all in the Parish to thank Cllr Keith Dickerson for all his hard  
work and professionalism over the past four years in the Chair of the Parish Council. In that  
time he has steered us to what is in my opinion a Council you can have confidence in and to be  
proud of. I worry the ship may not be in as safer hands now.

As a result of the recent elections we have three new councillors whom I welcome most warmly  
to the Parish Council. They are Cllr's [REDACTED], [REDACTED] and [REDACTED]. All three  
have already taken on portfolio responsibilities. It is good that the gender balance has been  
somewhat improved within the Council.

This has been our new Clerks first year in office. I would like to thank [REDACTED] for the efficient and  
professional way she has undertaken her duties especially in the preparation of accounts. I can  
assure you that the ship **is!** in safe hands in that department.

During the last year the Youth Club has gone from strength to strength now with attendance's of  
sometimes thirty plus. Many thanks for the hard work by all involved in this great success.

We are nearing the completion of the Recreation Ground play area refurbishment. This is being  
paid for from Suffolk Coastal District Council's Section 106 Play Space Fund to the sum of five  
thousand and forty four pounds. Again I thank the team that have engineered the project and  
made it happen.

Your parish magazine The New Oasis just gets better and better, with articles that are  
interesting, informative, humorous and sometimes challenging. As more material from different  
quarters seems to be submitted for inclusion in every issue perhaps editor [REDACTED] may have to  
consider more page's in the not too distant future.

The Parish Council have purchased four additional grit bins which are to be sited in Bridge  
Street car park, Clays Hill Bridge, Church Close and the Carlton Road A12 junction. These I  
am sure will be of great benefit to the parish next winter.

Last year's Bonfire Party event was the most successful ever thanks to all the many volunteer helpers and the fantastic turn out of generous attendees.

Over three thousand three hundred pounds was raised on the night meaning one thousand two hundred and twenty pounds could be distributed to local organizations. As for this year we aim to make it even better so put November the 5<sup>th</sup> in your diaries for a fantastic family night out. We are nearing the end of the second year of a three year programme to update the parish street lighting. Two thirds of the lighting stock will have been replaced with energy efficient units controlled by part night photo electric cells by then.

Cllr Tim Roberts the Parish Emergency Officer has put many hours work into preparing the emergency plan over the past year. Many of the components are now in place and documented but there is still a lot to do before completion of this complex task.

Your Tree Warden Cllr [REDACTED] after much toil has completed the parish hedgerow survey which will be published in the near future. I am told his knees will never be the same again.

Finally many of the Aims and Objectives we set ourselves for 2010-2011 have been accomplished, the remainder being work in progress will be carried forward to the 2011-2012 list we are about to compile. These include, Improvement works to the recreation ground fencing and entrance, To seek Quality Parish Council Status, Finalization of the Emergency Plan and Repairs to the Lych Gate.

5. **RESPONSIBLE FINANCE OFFICER'S REPORT**

[REDACTED], Clerk and Responsible Finance officer read the following report:-

The balance carried forward as at 31st March 2011 was £11,423.89. Included within this balance were ear-marked reserves for £3,225.27 these being £2,625.27 released from the Suffolk Coastal District Council Section 106 Playspace Fund for improvements to the Recreation Grounds and also £600.00 for the Bonfire Event as agreed at a recent Parish Council meeting.

The Parish Council gave donations in 2010/11 to Each Treehouse Appeal, Kelsale Primary School, The Royal British Legion, The Air Ambulance, The Citizens Advice Bureau and Kelsale PCC.

Donations were also given from the proceeds from the successful November 2010 Bonfire Event to Kelsale Village Hall, Kelsale Youth Club and Friends of Kelsale Primary School.

To advise as statutory legal requirement the accounts for 2010/11 have been internally audited by Heelis and Lodge and are now being externally audited by BDO LLP. The accounts are available for public viewing by appointment between now and 1st July 2011.

Finally to advise the Parish Council Approved a detailed budget for 2011/12 to which I am pleased to confirm there was no requirement for a rise in the Parish precept.

The Chairman thanked [REDACTED] for her report.

5. **REPORT FROM SUFFOLK CONSTABULARY**

(Full copy attached to the Minutes).

PCSO [REDACTED] informed the meeting of crimes that had been recorded for Kelsale-cum-Carlton for the period of 1<sup>st</sup> April 2010 to 31<sup>st</sup> March 2011 stating there had been 20 crimes recorded for the Parish, 16 in Kelsale and 4 in Carlton.

This compares with the same time frame in the previous year, 2009-2010, showing 21 crimes for the Parish.

The last year has seen much varied activity for the Safer Neighbourhood Team (SNT) and wider Partnership. SNT priorities have included; targeting boy racers, youth related ASB, Saxmundham Market Place crime and disorder, problems with ASB at Toby's Walks, dangerous driving /parking at Yoxford, tackling Saxmundham burglaries via crime reduction, property marking and information sharing, underage drinking at Carlton Park, and specific parking issues at Market Hill and New Road in Framlingham.

Smartwater – the property marking/security system has been promoted and taken up by 80+ person in recent months in Saxmundham alone. Police Direct, the information and crime messaging service and Home Security Information packs have been promoted at street-meet type Action Days at Mayflower/Lincoln Avenue and Saxon Road.

Sgt. [REDACTED] is working closely with the Business Association of Saxmundham (BOS) to progress CCTV for the town and a feasibility and costings study is currently underway.

Pubwatch has gone from strength to strength with 40+ licensed premises now represented on the scheme. Violent crime has fallen and Pubwatch bans remain effective in reducing crime and disorder in and associated with licensed premises.

The Carlton Park Steering Group was formed in November to tackle issues of ASB and underage drinking at the adventure playground. Members identified an action plan and recognised the need to link to and re-constitute SAVVY (Saxmundham and Villages Voluntary Youth) community action group which was failing due to lack of members. SAVVY now has active sub-groups for the Skate Park at Memorial Field and the play area at Seaman Avenue. The sub-groups would welcome additional volunteers.

The SNT meetings are now held bi-monthly, alternating between Saxmundham and Framlingham. They are preceded as usual by street meets in both towns the week prior to the meeting so that any community concerns can be identified and considered for priority setting.

Saxmundham and Framlingham SNT [Saxfram.snt@suffolk.pnn.police.uk](mailto:Saxfram.snt@suffolk.pnn.police.uk) 01473 613500  
Visit the website at [www.safersuffolk.org.uk](http://www.safersuffolk.org.uk) where you can view the latest news items and our engagement calendar showing up and coming events.

The Chairman thanked PCSO [REDACTED] for her report.

**6. REPORT FROM DISTRICT CLLR SIR PETER BATHO**

A report was given by District Cllr [REDACTED] (Full copy attached to the Minutes). The Chairman thanked District Cllr [REDACTED] for his report.

**7. REPORTS FROM VILLAGE ORGANISATIONS**

Kelsale Cum Carlton W.I. - A report was given by [REDACTED]. (Full report attached to the minutes). The Chairman thanked [REDACTED] for her report.

Kelsale P.C.C. - A report was given by [REDACTED]. (Full report attached to the minutes). The Chairman thanked [REDACTED] for her report.

Kelsale CEVCP Primary School – A report was given by Carolyn Taylor, Headteacher. A very enjoyable and informative slide show presentation was given and Carolyn Taylor thanked the village for their continued support. The Chairman thanked Carolyn Taylor for her report and presentation.

Kelsale Carpet Bowls Club – A report was given by [REDACTED]. (Full report attached to the minutes). The Chairman thanked [REDACTED] for his report.

Kelsale Art Club – A report was given by [REDACTED]. (Full report attached to the minutes). The Chairman thanked [REDACTED] for his report.

Kelsale Village Hall Management Committee - A report was given by [REDACTED]. (Full report attached to the minutes). The Chairman thanked [REDACTED] for his report.

The Chairman invited the new [REDACTED] to introduce himself to the meeting. [REDACTED] thanked the Chairman for giving him this opportunity and gave a very enjoyable introduction to himself and his family.

**The Meeting closed for an interval at 8.15pm**

**The Meeting reconvened at 8.35pm for A Presentation by Cllr Tim Roberts – The Natural Life within Kelsale-cum-Carlton**

This proved to be a very informative and entertaining presentation enjoyed by all. The Chairman thanked Cllr Tim Roberts and Parish Council members for the presentation.

The Chairman thanked Cllr [REDACTED] and [REDACTED] for their help in providing the refreshments for the interval.

**The Chairman thanked everyone for their attendance and there being no further questions or discussion the Chairman formally closed the meeting at 9:15pm**

Signed: ..... Chairman

Date: .....

# KELSALE-CUM-CARLTON

## ANNUAL PARISH MEETING

MINUTES OF THE MEETING HELD ON WEDNESDAY 9TH MAY 2012  
IN KELSALE VILLAGE HALL AT 7:00PM

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**Present:** There were 10 Parish Councillors, District Councillors [REDACTED] and [REDACTED] and PCSO [REDACTED] – Suffolk Constabulary.  
[REDACTED] – Parish Clerk and 35 members of the public.

Cllr Keith Dickerson welcomed members of the public and representatives and formally opened the meeting

### PUBLIC FORUM

A member of the public raised concerns regarding the broken finger sign at By the Crossways. The Clerk informed the member of the public that she had reported this matter to Suffolk County Highways to which she gave details.

The Clerk advised that she had been contacted by a member of the public who was unable to present regarding the condition of footpath 25 that runs around the back of the church. Cllr Dickerson requested that [REDACTED] looked into this matter.

### 1. APOLOGIES

Apologies were received from County Cllr [REDACTED], Cllrs Revell and [REDACTED], [REDACTED], [REDACTED], [REDACTED], [REDACTED] and [REDACTED]. Cllr Dickerson informed the meeting that some reports had been received from those organisations unable to be present and advised that these had been displayed for the members of the public to view.

### 2. MATTERS ARISING

District Cllr [REDACTED] asked if Kelsale-cum-Carlton Parish Council would be entering the Village of the Year Competition. Cllr [REDACTED] confirmed that the Parish Council would be entering the competition.

Cllr [REDACTED] gave details of the 2012 Olympic Torch Bearers who would be carrying the flame through Kelsale on 5<sup>th</sup> July 2012. District Cllr [REDACTED] also gave details of the torch bearers that would be carrying the flame through Saxmundham.

### 3. CHAIRMAN'S REPORT

Cllr Keith Dickerson gave Cllr [REDACTED] (Chairman's) apologies due to him being out of the country and explained that also due to Cllr Alan Revell (Vice Chairman) being unable to attend due to family commitments that he had been asked to chair the meeting on behalf of the Council.

It has been a very busy year for the Parish Council including the May 2011 Parish Council elections whereby three new Parish Councillors were elected being Cllr [REDACTED], Cllr [REDACTED] and Cllr [REDACTED] whom have all since played a full part in Parish Council activities and made a great contribution to events such as the Bonfire event, Diamond Jubilee fete and the Olympic Torch Relay. Due to the resignation of Cllr [REDACTED] there was a co-option whereby Cllr [REDACTED] was co-opted by the Council and has since proved to make an absolutely essential contribution including successfully obtaining funds for Community Energy Projects (LEAF Project).

Chairman's Report Cont....

In November 2011 there was the successful bonfire event. I would like to thank all the individuals who help make this event happen including Cllr [REDACTED] (Chairman) for masterminding the event. Record takings were made on the night which will be donated to local charities and causes in the near future.

The Parish Council has carried out improvements to both the Bridge St Recreation Ground and the Carlton Rd play area within this year. These improvements have been funded by a combination of funding from SCDC's Section 106 Playspace Fund, monies released from a COIF Fund and a very generous public donation. The works to improve the entrance to the Bridge St Recreation Ground should be completed by the Diamond Jubilee fete. These works have been part funded by a grant from Suffolk County Council's Quality of Life Budget. A grant has also been received from our County Cllr [REDACTED] Locality Budget towards purchasing a new gazebo and additional dog bins. I would like to take this opportunity to thank County Cllr [REDACTED] on behalf of the Council.

Another thing that's new in the village is the village sign. This has been completely restored and repainted. These repairs were funded solely from public donations and I would like to thank those individuals that donated.

Plans are well under way for the Diamond Jubilee Celebrations to be held on Saturday 2<sup>nd</sup> June 2012. These will take place partly on the Recreation Ground and partly on a field off the Main Road. There will be a dog show which will be held on the field off the Main Road.

I should also mention that the Olympic Torch will be passing through Kelsale on its way to Saxmundham on Thursday 5<sup>th</sup> July 2012. This event has also required lots of planning and co-ordination with authorities but it should result in a once of a lifetime opportunity. I would like to thank all those individuals who are working hard to make this an enjoyable day for everyone.

An essential way of communicating all these events to the village is the New Oasis magazine. Cllr [REDACTED] took over the editorship of this three years ago and its gone from strength to strength ever since. The next edition will be Summer 2012 edition which will be published later this month. There is going to also be a souvenir bumper edition to mark the Diamond Jubilee. I would like to take this opportunity to sincerely thank Cllr [REDACTED] for the wonderful job she does in producing the New Oasis and also to all the individuals who contribute to producing and delivering it.

There have been many complaints over the years regarding the River Fromus and the possibility of flooding due to the vegetation which is building up on its bed and sides. This year Cllr [REDACTED] carried out an in-depth study on the condition of the River Fromus and the main findings were as follows:-

There is no danger to the village centre but the main cause for concern is the downstream part of the river from Kelsale to Saxmundham including the area around Tollgate House next to the Main Rd. I can confirm that the Clerk has written to the Environment Agency and Therese Coffey, MP regarding these findings.

I am now going to hand you over to Cllr [REDACTED] who will talk about the Council's success in obtaining funds for £62,000 to carry out Community Energy Projects.

Cllr [REDACTED] gave details regarding the LEAF Project and its benefit to the village so far.

None of this could have happened without the excellent services provided by our Parish Clerk [REDACTED]. This is [REDACTED] second year in post and she has just completed her CiLCA Portfolio which has now been submitted for marking. [REDACTED] holds surgeries every Wednesday morning in the Village Hall Committee Room. These have encouraged many people to come along and have a cup of coffee and air any concerns or views. I would like to take this opportunity to thank [REDACTED] for all her continuous hard work.

Finally I would like to thank Cllr [REDACTED] (Chairman) who has conducted his Chairmanship very well over the past year but has very sadly decided to stand down from the Council with effect from the Annual Meeting of the Council. I am sure Cllr [REDACTED] will be greatly missed.

6. **RESPONSIBLE FINANCE OFFICER'S REPORT**

[REDACTED], Clerk and Responsible Finance officer read the following report (Full copy of the report attached to the minutes):-

The balance carried forward as at 31st March 2012 was £22,521.02.

The Parish Council received grant funding in 2011/12 for £20,273.23 to carry out improvements to both the Bridge St and Carlton Rd play areas. This consisted of funding from Suffolk Coastal District Council's s.106 Play and Sports funds (whereby as per section 106 of the Town and Country Planning Act 1990 this allows the Local Planning Authority to enter into a legally-binding agreement or planning obligation, with a land developer over a related issue).

Funds were also released towards these works from a Charities Official Investment Fund (COIF) and a very generous public donation was also given. I am pleased to confirm that the works to improve the entrance to the Bridge St recreation ground will be carried out very soon.

Also in 2011/12 the Parish Council received grant funding for Community Energy projects from AFTS for £15,617.25. The remainder of this grant for £34,357.95 has also now been received.

Very generous public donations were also given in 2011/12 for the restoration of the Village Sign.

Included within the year end balance are ear-marked reserves for £10,681.76 these being as follows:-

Remaining Community Energy Project funds - £2,310.80

Recreation Ground - £5,835.66

Funding from SCC & SCDC - Olympic Torch Relay celebrations - £850.00

Jubilee fete - £1000.00

Bonfire event - £900.00

The Parish Council gave donations in 2011/12 to Kelsale Primary School, St Johns Ambulance, Kelsale Social Club and the Citizens Advice Bureau.

Following the successful November 2011 bonfire event there was a surplus amount of £1,319.13. Due to the Parish Council having very full agendas since this event the donations given annually to local organisations from this amount have not yet been Approved by the Parish Council. However, I am pleased to confirm that there will be an agenda item at the next meeting of the Parish Council to be held on Wednesday 30th May 2012 in order for these to be Considered and Approved.

To advise as part of the statutory audit requirement the accounts for 2011/12 are ready to go to the internal auditor Heelis & Lodge. They will then be Considered and Approved by the Parish Council at the next meeting. The 2011/12 accounts will be available for public viewing by appointment between 6th June and 3rd July 2012.

Finally, to report that the Parish Council Approved a detailed budget for 2012/13 to which again I am pleased to confirm that there was no rise in the Parish precept.

Cllr Dickerson thanked [REDACTED] for her report.

**5. REPORTS FROM SUFFOLK CONSTABULARY, SUFFOLK COUNTY COUNCIL AND SUFFOLK COASTAL DISTRICT COUNCIL REPRESENTATIVES**

**Report from Suffolk Constabulary (Full copy of report attached to the minutes):-**

PCSO [REDACTED] informed the meeting of crimes that had been recorded for Kelsale-cum-Carlton for the period of 1<sup>st</sup> April 2011 to 31<sup>st</sup> March 2012 stating there had been 31 crimes recorded for the Parish, 18 in Kelsale and 13 in Carlton which is an increase of 2 for Kelsale and 9 for Carlton compared with the same time frame in the previous year. PCSO [REDACTED] provided a breakdown of these crimes.

At present there is only one SNT Priority, as agreed at the last Public Forum and SNT Tasking Meeting, held on Wednesday 11<sup>th</sup> April 2012:-

Priority 1: Youth-related ASB in Saxmundham – in the areas of Brook Farm, Carlton Park, Zorba's, Fromus Square and Waitrose.

Both Saxmundham, and Leiston, male and female youth cause problems, primarily on Saturday evenings, in these areas, due to excessive noise, under-age drinking, rowdiness and criminal damage to property. To combat and deal with these problems, extra officers are being put into Saxmundham on Saturday nights, where they do hi-visibility foot and mobile patrols and, when necessary, issue Section 27 'Direction To Leave' Orders to the youths. This then prohibits them from returning to an area for 48hrs. This has been working well, with the result being that, for the last three weekends the town has been calm and without youth ASB.

As you may be aware, Sgt. [REDACTED] has now retired from Suffolk Constabulary after 32 years service and we now have Sgt. [REDACTED] supervising the Saxmundham and Framlingham SNT. He works out of Leiston Police Station as he is also the sergeant of Leiston and Aldeburgh SNT. If you have any questions or queries for him his email is:

[REDACTED]@suffolk.pnn.police.uk. Saxmundham and Framlingham SNT 01473 613500 or 101. The Chairman thanked PCSO [REDACTED] for her report. Cllr [REDACTED] raised concerns to PCSO [REDACTED] regarding the new 101 emergency telephone number and stated that calls to this number are charged at a premium rate. Cllr Dickerson thanked Cllr [REDACTED] for her comments and requested that PCSO [REDACTED] looked into this matter.

**Report from Suffolk County Cllr Rae Leighton**

County Cllr [REDACTED] had sent his apologies. The following written report had been submitted and was displayed (Full copy of report attached to the minutes):-

Without a doubt this has been a most difficult year in Local Government, indeed for the whole of the public service. The Government's determination to reduce the huge public debt has led to unprecedented measures, the like of which I have not witnessed in the 20 odd years that I have been involved as a councillor. We perhaps did not realise it but for many years there was resources to spare; we took on staff to provide extra services which we had the funds to pay for; grants were distributed for multitudinous causes and by and large if communities could make a good case then resources were found. Council Tax rose year on year by greater or lesser amounts. The money was found. That has now changed with the grant to Local Authorities from Central Government drastically reduced while the Council Tax which makes up the other source of local government funding now in the second year of not being increased.

Report from Suffolk County Cllr [REDACTED] Cont....

The council tax freeze is part of a budget savings package that will see savings of £26 million this year, but will protect front line services. It has meant for the County Council the need for a wholesale saving on the Budget. Last year we had to find savings of £42 million. Over the next two years we need to make savings amounting to £50 million; £26.5 million being found this year and £23.5 million next year. As a consequence huge changes are having to be made to make ourselves more efficient and proficient in finding new ways to deliver public services. It has meant the re-organisation of whole directorates and departments and the reduction in the management and the number of staff. Suffolk County Council will have shed 1,400 posts including those at Director level, at the same time top salaries have been frozen. These changes are radical and are affecting every strata of local government from the County Council, through district and borough councils down to town and parish councils. Councillors at every level are under so much more pressure these days whether it is trying to balance budgets without cutting services, to the increasing demands of constituents for more or improved services, to the requirements for greater transparency and more consultation, to the obligations of the Freedom of Information Act on councils and other public bodies, where we are all subject to codes of conduct and can be reported to Standard Boards.

The result of all this has been the shaping of a much leaner Authority, and the process is by no means complete. Other organisations are being urged to take on responsibilities previously undertaken by the County Council. Charities and the voluntary sector have tremendous experience and expertise in running many social services and are better placed to deliver. Towns should run their libraries under the management of a newly formed Industrial and Provident Society. Parishes are better placed to run local amenities such as recreation facilities under the 'Our Place' schemes rather than have it done for them remotely from Ipswich or Bury St Edmunds. At every level it does mean added responsibility on councillors which a few years ago would not have been considered.

The changes are profound and it has taken a lot of heart ache and not a little trauma during the last year to work out how to best to proceed. A new Leader and Chief Executive have steadied, what became for some months, a very rocky boat in addition to an unprecedented 5 by-elections due to 4 deaths and a resignation from the controlling group. Interestingly all those elections were won by the controlling party which indicates to me that things were not as bad as we imagined. Whatever the magnitude of the storm I believe we have weathered it and as a consequence learnt to take a more realistic approach. No less radical; the problem has not gone away but a more pragmatic style is apparent. Essentially we are asking what you, the people of Suffolk, think first, before we put out any proposals; rather than asking you what you think of our proposals. In that way we get a far better idea of what the aspirations and expectations of Suffolk are in these difficult times. Also, between you and me, it tends to shift the blame!

I would like to thank the Parish Council for making me welcome at your meetings this year. They are always conducted in a most affable and civilized manner.

A query was raised regarding the results of the SCC Have your Say Budget Consultation in which SCC held recently held. Cllr Dickerson requested the Clerk to make enquiries to County [REDACTED] regarding this matter.

**Report from District Cllr [REDACTED]**

District Cllr [REDACTED] read the following report (Full copy attached to the minutes):-  
The overriding consideration at Suffolk Coastal District Council during the past year has been the reduction in the support grant received from Central Government, and the necessity for the District Council to make savings in their budget for the coming financial year. The co-operation with Waveney District Council, has allowed savings to be made by joint working in certain departments, and has resulted in SCDC being able to have a nil increase in the Council Tax for the second year running.

Report from District Cllr [REDACTED] Cont.....

During the year, a consultation on parking charges was initiated, and the result was that the new parking charges were introduced as from the 1<sup>st</sup> April 2012. I have always been against high parking charges in small market towns, as I fear that these charges drive away shoppers from the local villages. In the meantime, Waitrose in Saxmundham informed SCDC that they intended to take over the management of their car park in Saxmundham, as from the 1<sup>st</sup> April 2012, and it would now be a free car park with the continuing two hour restriction.

During the year, Suffolk Coastal Services Ltd decided to re-organise their bin collection days. This did cause some problems in the Parish, and it would have been helpful if SCS had given more advanced warning to the District Councillors of their intended changes.

The Local Development Framework Core Strategy has at long last been approved for submission to the Planning Inspectorate for Examination by an independent planning inspector.

I should like to thank the Parish Council for their courtesy and hope that I have been of some small help during the year. Cllr Dickerson thanked District Cllr [REDACTED] for his report.

**Report from District Cllr Marian Andrews**

District Cllr [REDACTED] reported on various SCDC matters including the SCDC's North Sub-Planning Committee. Cllr Dickerson thanked District Cllr [REDACTED] for her report. Members of the public asked District Cllr [REDACTED] questions to which she responded.

**Dr Therese Coffey MP**

A written report had been received and displayed.

**6. REPORTS FROM VILLAGE ORGANISATIONS**

Kelsale Cum Carlton W.I. - The following report was read by [REDACTED].

(Full report attached to the minutes):-

We are a small WI of 21 members and meet in the committee room on the 2<sup>nd</sup> Tuesday of each month at 7pm. This year in November we will be celebrating 90 years of Kelsale-cum-Carlton WI. Over the past 12 months we have enjoyed a variety of speakers and demonstrations – ranging from food to Scottish Dance. We went for a taster session of croquet on a damp and cold evening in Benhall. We have entered the WI competition at the Suffolk Show and have supported village events with cake stalls etc. We will be serving cream teas at the Diamond Jubilee celebrations on June 2<sup>nd</sup>. There is always room for new members and we would be pleased to see you. Cllr Dickerson thanked [REDACTED] for her report.

Kelsale P.C.C. - The following report was given by [REDACTED]. (Full report attached to the minutes):-

The main occasion of this past year, was to welcome our new rector and his wife, [REDACTED]. His Induction was on July 28th at St Johns, our first service was ten days later on Sunday Aug 7th. We have been getting to know each other and gradually working together as a benefice. Regarding the building, there have been some necessary repairs, loose tiles have been repaired and during an inspection regarding the feasibility of solar panels, it was discovered that the northeast "beast" on the tower was in a bad state and in danger of crashing through the roof!. This has been made safe and plans are in hand for its replacement, and the original to be displayed within the church.

Second in priority is the Lychgate a cause of concern to all of us, on March 12th [REDACTED] came and examined the structure, we now await his report before we can apply for the necessary faculties and funding etc. Our finances are somewhat hand to mouth and we are relieved that in spite of being a small elderly congregation we have paid off our quota to the diocese, and thanks to a generous donation we have set up a sound system. As you will have noticed the lime trees in the front have been pollarded and soon we will be tackling the churchyard maintenance as soon as the flowers have seeded we hope to follow Suffolk Wildlife's guidance and keep some part less trimmed to benefit the flora and fauna.

#### Kelsale PCC Report Cont....

During the year we have had both sad and happy times, we have had three weddings, one baptism and five funerals culminating in the splendid send off for [REDACTED]. Cllr Dickerson thanked [REDACTED] for her report.

Kelsale Carpet Bowls Club – The following report was given by [REDACTED]. (Full report attached to the minutes):-

The 2011/2012 season has seen another reasonably successful one for us. In September last year, we found ourselves in the first division of the Heritage Coast Carpet Bowls League having been relegated to the second division the previous year which was mainly due to having several new players and giving them the experience of taking part in matches.

Our theory of giving everyone the chance to play paid off and with it came the success of finishing 3<sup>rd</sup> in the first division at the end of winter league in April this year.

The league Knock-out Cup has to be highlighted as we worked our way through the rounds meeting Knodishall A in the semi final. The first leg found us 9 shots ahead with the home game to play. Half way through the evening of the second leg, Kelsale were 9 shots down but we “dug deep” and managed to win our way to the final which is a straight shoot out and takes place on the neutral ground of Leiston Sports and Social Club.

Our opponents were Walpole and Cookley. Throughout the evening we had to continually battle to keep pace with them and in the end, it was all down to the last few woods to be bowled. The final game saw Walpole hold the advantage all the way through with Kelsale doing their best to at least secure 2<sup>nd</sup> wood. Eventually the match finished with a 42-41 win for Walpole and Cookley.

The League tournaments were more successful for the Kelsale players, winning the Fours, runners up in the Pairs, winner of the Men’s Singles and a semi finalist in the Ladies Singles.

Kelsale Carpet Bowls Club are also keen supporters of the Suffolk Carpet Bowls Association’s County Tournaments but whilst several players qualified for the final play off day this year, none brought home the trophies.

Kelsale are, this week playing their first Suffolk Carpet Bowls Summer League match at home to Martlesham with a game against Bealings the following week.

Last Sunday we ran a tournament in aid of the East Anglian Air Ambulance and raised just over £700.00. Cllr Dickerson thanked [REDACTED] for his report.

#### Kelsale Afternoon Club

A verbal report was given by [REDACTED]. (No written report was submitted). Cllr Dickerson thanked [REDACTED] for her report.

#### Kelsale Crafty Ladies

The following report was read by [REDACTED] (Full copy of the report attached to the minutes):-

We are a group of approximately 10 ladies who meet alternate Mondays in the Committee room between 10am & 12.30pm. We sit around & knit, sew, embroider, sharing expertise, stories & skills and enjoy a cup of coffee & a natter.

As a group we have undertaken to produce a patchwork Sampler Quilt: individuals either hand or machine stitching the squares with 2 members co-ordinating the assembly. This will be raffled & the proceeds donated to KVHMC to help with the maintenance of this lovely hall. This has founded a good sense of bonding as a group & new skills have been learnt.

### Kelsale Crafty Ladies Report Cont....

To join the group you can have any or many skills. An ironing board & iron is provided. The cost is £3 per session or £20 a term: we always welcome new members. Cllr Dickerson thanked [REDACTED] for her report.

Kelsale Village Hall Management Committee - Mr [REDACTED] read the following report. (Full report attached to the minutes):-

Over the past year the Village Hall has continued to provide a venue for Village activities. As well as the regular clubs and societies which use the Hall, the Village Hall Committee has organised a number of events both as fund raising opportunities and as entertainment.

#### **Years Events**

We started our year with a Music Night in April, followed by the Open Gardens Event at the end of May, the proceeds of which were divided between the Hall and the Lych Gate Appeal. The Quiz Night followed in September with an Autumn Fair in November and a Performance of "A Christmas Carol" in December. The years events were rounded off with our Jumble Sale in March.

#### **New Users**

We have two new regular users this year, the Line Dancing Group and the Yoga Class. Both groups have become established and we hope to see them continue.

#### **Re-Decoration**

We had a working party in May to repaint the upstairs kitchen. Our thanks to [REDACTED] for her sterling work. The kitchen now looks clean and fresh.

This March we started a major exterior decoration and improvements to the guttering. Thanks to the good weather the work was completed quickly and we feel greatly this greatly improves the appearance of the Hall.

#### **Regular Users**

Finally I would like to make an appeal. All regular clubs and societies who use the Hall are entitled to send a representative to Village Hall Committee Meetings. These are held on the second Monday of each month at 7.30 in the committee room. Please come along and take part. If you want to know more contact me or any member of the committee. Cllr Dickerson thanked [REDACTED] for his report.

### Kelsale Art Group

Mr [REDACTED] gave a verbal report on the Art Club (No written copy of the report was submitted). Cllr Dickerson thanked Mr [REDACTED] for his report.

### Kelsale Melody Makers

Mr [REDACTED] gave a verbal report on the Melody Makers (No written copy of the report was submitted). Cllr Dickerson thanked Mr [REDACTED] for his report.

### Kelsale Youth Club

[REDACTED] had sent her apologies. The following report had been submitted. (Full copy of report attached to the minutes):-

Chairperson – [REDACTED]

Treasurer – [REDACTED]

Committee members – [REDACTED], [REDACTED], [REDACTED] and [REDACTED].

The Youth Club has now been running for nearly 3 years and although the numbers fluctuate occasionally, it is still very popular, ranging from 15 to 25 children at each session. The rules we set with the children at the start of the Youth Club have been adhered to and no parents have had to be approached about their child/children's behaviour. All the children are respectful to the adults, each other, the equipment and the hall itself.

### Kelsale Youth Club Report Cont....

At present we have £1,983.00 in the Youth club bank account; a large part of this will be spent on new equipment over the summer. The liability insurance has been paid again which will cover us until March 2013. The tuck shop remains extremely popular and is paying for itself.

After nearly three years of running the club, I will be stepping down as Chair Person in July; due to my work and study commitments I am unable to give 100% to the Club any more. As of September 2012 [REDACTED] and [REDACTED] (both from Beaumont Cottages) will be taking over. I would like to take this opportunity to thank the Parish Council for all your support and also thanks to everyone who has and is continuing to support this venture.

I feel confident that [REDACTED] and [REDACTED] will continue to run the club well and the children will continue to enjoy the social aspects of the Youth Club.

### Kelsale Social Club

The following report had been submitted by Mr [REDACTED]. (Full copy of the report attached to the minutes):-

The social club was formed in 1945, so we are now celebrating our 67<sup>th</sup> year and are still going strong.

The last twelve months has seen the social club have a good year.

The social club membership remains very good.

Our bar continues to be well stocked, offering over seven draught pumps including bitters, lagers, Guinness and local cider, as well as spirits, wines, shots, fruit juices and soft drinks.

Traditional pub games are on offer including a full size snooker table, pool table and dart boards

The committee put an awful lot of work, most of it voluntary, into running the club, which we are highly grateful.

On the sports front it has been a very active year, our men's darts team finished 6th in the 1<sup>st</sup> division of the Leiston and district darts league.

However our ladies darts team faired a lot better in their respective league finishing 2nd.

Once again the social club ladies organized a great senior citizens Christmas party that was enjoyed by all who attended. The plans are already in place for this year's party.

During the last 12 months we have provided our members with live music and recorded entertainment and will continue to do so.

The monthly sing-along happens every month, they are held on the third Thursday of every month, so bring your instruments and have a go!

The social club continues to raise funds for the East Anglian Air Ambulance. So if anybody fancies popping in and joining us for a drink please feel free to come in and do so.

### Kelsale Welfare Trust

Mrs [REDACTED] had sent her apologies. The following written report had been submitted.

(Full copy of the report attached to the minutes):-

The Trust is here to help people, old and young, and those in the middle, who have an unexpected need of money. It could be for fares to hospital, or something needed for studies, or whatever ?. But if the Trustees do not know about the need, they cannot help. Any requests may be made in complete confidence to the Trustee Secretary. We have given no personal gifts this year, having received no requests. Instead we have given to the Senior Citizens Party, the Primary School and to the Youth Club.

### Kelsale Trefoil Guild

The following report had been submitted. (Full copy of the report attached to the minutes):-

Our year started in April with my husband, [REDACTED], who brought just a few of the cameras he has in his collection and told us a little about their history. Some of the older cameras brought back memories of ones that we or our parents had owned.

### Kelsale Trefoil Guild Report Cont....

We had a social afternoon in May when members brought their favourite song or tune to share, telling us the story behind the memory. [REDACTED] brought her ghetto-blaster and conducted the afternoon.

In June we visited a bygone collection and were welcomed by [REDACTED] and [REDACTED]. A very pleasant hour was spent looking around the various sheds etc. and all left saying that they used to have one like that, whatever did they do with it?

[REDACTED] and [REDACTED] came along in July and talked on charity work in Gambia. They told us about setting up a new school which was very interesting and informative.

We visited the TWAM warehouse in August, travelling by minibus, and took sewing machines, blankets, wool and various items of haberdashery. We were told about their work in Africa and how their local representatives receive requests for items required. We then had a tour around the depot when we were told that all tools are sorted, repaired, cleaned and made up in sets. Knitting machines are sent with patterns and wool, and sewing machines with material, patterns, thread, tape measure, in fact everything needed so that the recipient can start making garments straight away. Sets of books were piled up ready to be sent to schools. There was medical equipment, wheelchairs, walking frames, computers and scientific instruments which are all put into large containers carefully wrapped in the blankets to protect them. On the way home we stopped at Wyevale Garden Centre and had a lovely cup of tea. All in all, a very pleasant and enjoyable afternoon.



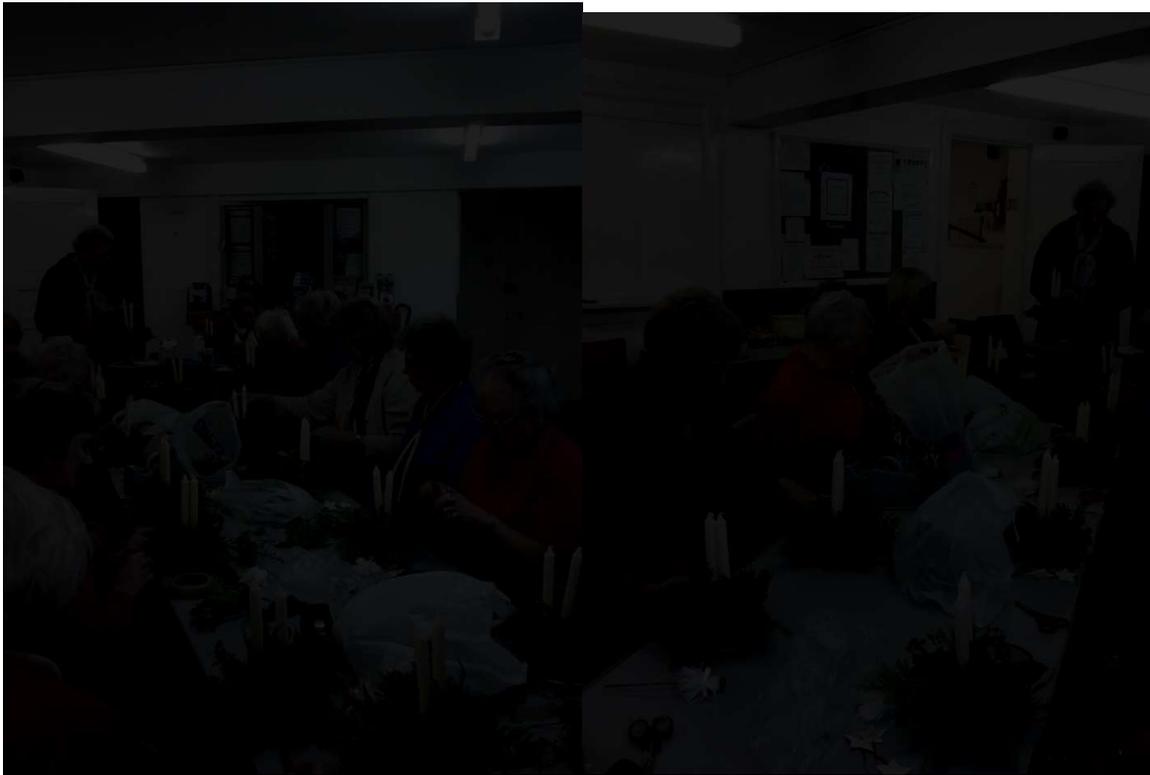
[REDACTED] took us along the Grand Canyon in September and showed some lovely slides. He has a little bear which goes wherever he travels and he takes lots of pictures of him by various signs. He then uses these slides to talk to the children at Kelsale School and prove that little bear has been on his travels once again. It was a lovely meeting!

Country dancing with Iris is always enjoyable and provides us with lots of laughter. Our meeting in October was no exception.

### Kelsale Trefoil Guild Report Cont....

We started getting ready for Christmas in November when June came and showed us how to make a lovely table decoration. We all produced various efforts with candles, bows and tiny angels. The finished arrangements were all different but all very effective.

December was our Christmas party with secret Santa, plenty to eat and carol singing. What a lovely way to put us all in the mood for Christmas.



We had a four legged visitor in January in the form of a lovely guide dog, not forgetting her handler, [REDACTED]. It costs approximately £50,000 to train a guide dog and [REDACTED] took us through how they are bred, puppy walking and the training with their eventual owner.

We welcomed the County team to our Thinking Day Lunch in February and once again [REDACTED] prepared a lovely meal of Roast Beef, with a vegetarian option, and all the trimmings. This was followed by chocolate roulade, pavlova or fresh fruit salad, followed by coffee or tea and chocolate mints. Our theme was the four World Centres and [REDACTED] told us about her trip to Sangam, [REDACTED] about our Chalet and [REDACTED] about Our Cabana. [REDACTED] gave us a short talk about the Friends of the four World Centres and brought along a display of items to sell on their behalf. In between the talks we sang (not always very successfully) songs from Our Chalet, Sangam and Our Cabana. Our singing was accompanied by [REDACTED] on her guitar. We have all been invited to Leiston District Thinking Day evening in Aldeburgh.

Another Trefoil year has come to an end, what a great variety of speakers and activities we have enjoyed, as well as meeting with our Trefoil friends. This is my last AGM as Chairman but I am looking forward to another exciting year with someone else in the Chair.

### Kelsale Methodist Chapel

At Kelsale Methodist Church we have good regular services, we meet at 11:00am. We extend a warm welcome to anyone who would like to join us. Every month we meet for Bible study led by our Minister Rev. [REDACTED]. Women's Fellowship meet once a month. Churches together have their meetings at our Church. We join Peasenhall Methodist for Sunday service from time to time, likewise they join us when planned. In August Women's Fellowship had a coffee morning in a friends garden for funds. In June Women's Fellowship held their rally. In July & August we met in members gardens for a garden party, spending a pleasant time. Our Church was open for the cycle ride. Later we celebrated our Harvest weekend. In November we had our Annual Autumn Coffee Morning at the Gannon Rooms in Saxmundham. In January we joined our friends at Kelsale Anglian Church for a shared covenant service. We joined those who attended the lent course organised by churches together at U.R.C Saxmundham. We had a special service on Maundy Thursday. On Good Friday there was a March of Witness organised by Churches together.

Kelsale CEVCP Primary School – The following report and a very enjoyable and informative slide show presentation was given by [REDACTED], Headteacher. (Full copy of report attached to the minutes):-

This time last year I reported that Kelsale School is flourishing and it has continued to do so throughout this year, in every aspect of school life.

The roll was 50 in September 2010, 78 in September 2011 and is now 92. We gained 11 pupils in our new Foundation class in September and the Year 4 pupils have remained with as Year 5s and will stay on for Year 6 next year. We have gained 31 pupils from new families moving into the area, or through transferring from local schools. 39% of our pupils live in Kelsale or Carlton, 35% from Saxmundham, 13% from Leiston and the remaining 10% from Peasenhall, Yoxford, Friston and further afield.

The expected roll for September is currently 104, to include 12 new pupils entering Foundation, but clearly this could alter given the current trends. Year 6 pupils will be in school for the first time as we complete our change over to a full primary school. We are employing an additional teacher to establish a fifth class in September.

We currently have 18 pupils in the SEN register (21% of roll), significantly 15 off these pupils have moved to Kelsale in the last 2 years. All of these pupils are making good progress and the gap is gradually closing between their attainment and that of other pupils.

The school was extended last summer, providing a large new classroom and the complete refurbishment of an existing classroom, increasing the pupil capacity to 140. In September we will be utilising all 5 of our classrooms for the first time. The following September Year 6 pupils will transfer to high school, so the roll increase should be less significant.

September 2012 will not only be the 50<sup>th</sup> Anniversary of the school on the current site but also the start of a 'new' school for 4 to 11 year olds. We intend to celebrate this in school and hold an 'Open day' for ex-pupils to come and visit, rekindling memories.

The curriculum is taught 'creatively' in cross-curricular themes, which makes learning more meaningful and enables pupils to establish links between different subjects. The curriculum is enriched with visits outside of school, visitors to school and special days. Pupils at Kelsale enjoy learning and their attainment and progress is at least good. Last year results in Year 2 were well above national averages in reading and writing and in line with national results in mathematics. We expect our first year 6 pupils to excel in their statutory tests next year.

Kelsale Primary School Report Cont...

The grounds continue to improve and develop. The Friends of the school have purchased a heater for the school pool which will allow using it for longer periods – weathering permitting! We have a new poly-tunnel which will allow us to grow more fruit and vegetables for the school kitchen. A new ‘amphitheatre’ has been constructed overlooking the field. We are looking forward to outdoor assemblies and drama productions in the summer.

Our links with the community have strengthened further this year. Monthly pensioner lunches continue to be well attended. Once again we prepared and delivered over 90 food parcels this Harvest to local elderly residents. We have enjoyed visiting the church for services throughout the year and are building a close relationship with Rev [REDACTED].

We appreciate the link with Cllr Edwina Galloway, in liaising with me over dates and events in the village. This has led to my involvement with Parish Council committees in planning the Jubilee and Olympic Torch events in the village. I really enjoy this association and feel it has strengthened our links with the village. We are very grateful for the grant to purchase sports equipment for the Olympic Torch event.

In summary, the school is thriving and has established a good reputation for not only its results but the happy and caring atmosphere we have created largely due to our dedicated staff. Pupil behaviour is outstanding and children enjoy being at school, learning, playing and developing personally.

[REDACTED] thanked the Parish Council for their continued support. She said that she has enjoyed her involvement in the Olympic Torch Relay and the Diamond Jubilee Working Parties and hoped that she would be considered to represent the School in any planning for future events involving the village. Finally she stated that she felt the relationship between the Parish Council and the school was closer than ever and thanked Cllr Galloway for her support as Liaison Representative. Cllr Dickerson thanked [REDACTED] for her report and presentation.

**The Meeting closed for an interval**

**The Meeting reconvened and Cllr Dickerson welcomed [REDACTED] and [REDACTED] from Suffolk Flora Preservation Trust to the meeting.**

An informative and extremely interesting presentation was given by [REDACTED] and [REDACTED] from the Suffolk Flora Preservation Trust. Artefacts were also displayed for members of the public to view.

Cllr Dickerson thanked [REDACTED] and [REDACTED] for their presentation and advised that there would be an agenda item at the next Parish Council meeting in order for the Council to consider becoming Corporate Members of Suffolk Flora Preservation Trust.

Cllr Dickerson thanked Cllr Nick Denny and [REDACTED] for their help in providing the refreshments and lovely cakes in the interval.

**The Chairman thanked everyone for their attendance and there being no further questions or discussion the Chairman formally closed the meeting at 9:50pm**

Signed: ..... Chairman                      Date: .....

*Kelsale-cum-Carlton Parish Council*

Neutral Farm House, Mill Lane, Butley, Suffolk. IP12 3PA  
Tel: 01394 459400, E-mail: kelsaleparishclerk@gmail.com  
[www.kelsalecarltonpc.org.uk](http://www.kelsalecarltonpc.org.uk)

MINUTES OF THE ANNUAL PARISH MEETING HELD ON WEDNESDAY  
8TH MAY 2013 IN KELSALE VILLAGE HALL AT 7:00PM

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**Present:** 10 Parish Councillors, District Councillor [REDACTED]  
[REDACTED] – Parish Clerk and 22 members of the public

Cllr Keith Dickerson (Chairman) welcomed members of the public and representatives and formally opened the meeting

**Public Forum**

A member of the public raised concerns regarding litter on the Recreation Ground and also fires being lit. It was agreed this matter would be an agenda item at the next PC meeting and she would also report fires being lit to Suffolk Constabulary.

A member of the public made enquires regarding who was responsible for cutting the verges between Kelsale and Saxmundham especially opposite Clay Hills and up towards Carlton Road. It was agreed the Clerk would report this matter to Suffolk County Highways in order to request that they cut these hedges back and sprayed the overgrown brambles.

A member of the public raised concerns regarding flooding within Rosemary Lane and also stated he felt the drain had now collapsed at Cloughtons Close on Main Rd. Concerns were also raised regarding flooding on the footpath between the Police House on Main Rd. It was agreed the Clerk would report all these matters to Suffolk County Highways.

**1. Apologies**

Apologies were accepted from [REDACTED], [REDACTED] (Kelsale Welfare Trust), District Cllr [REDACTED], [REDACTED], Trefoil Guild, [REDACTED], [REDACTED], [REDACTED] (Kelsale PCC), [REDACTED] (Crafty Ladies) and PCSO [REDACTED] (Suffolk Constabulary), Kelsale W.I

**2. Matters arising and to Approve the minutes of the Annual Parish Meeting held on Wednesday 9<sup>th</sup> May 2012**

The Chairman asked for Approval for the draft minutes of the Annual Parish Meeting held on Wednesday 9<sup>th</sup> May 2012. These were **Unanimously Approved** and signed by the Chairman. There were no matters arising.

**3. Chairman's Report**

It's been another very busy year – I know I say that every year but it really has been this time and life seems to be getting busier and busier for the Parish Council.

I mentioned last year the departure of our previous Chairman, [REDACTED] who departed for the sunnier climates of Greece. His departure left a vacancy on the Parish Council which was ably filled by [REDACTED] who you will know as Headteacher of Kelsale Primary School and who will give a report later.

Chairman's Report cont....

This years events started when we held the Diamond Jubilee Celebrations on 2<sup>nd</sup> June last year. It was a lovely sunny day and a wonderful event which brought the whole village together and indeed, for the first time, a dog show was held to which I would like to thank Cllr Edwina Galloway for organising this event. I must also thank everyone who helped including Cllrs Alan Revell and Nick Denny and their gang of helpers who put up the marquees and took them down again. Of course I must say a huge thank you to Cllr Pam Garratt for masterminding the event and despite saying she would never do it again she has now organised the Coronation Fete to be held again in June this year.

On 5<sup>th</sup> July last year when we greeted the Olympic Torch as it made its way through Suffolk Coastal on its way to Ipswich. It was a lovely sunny day right up until the torch arrived when there was a sudden downpour whilst the torch passed through the village itself.

Finally we held another very successful bonfire event on 3<sup>rd</sup> November and again raised lots of money for local village organisations.

Other things we have done this year included installing more play equipment on the Recreation Ground including 2 petanque pitches and set of boules which are kept in Kelsale Social Club if anyone wishes to borrow them. We also installed a set of goalposts for those who like larger balls.

We have also improved the entrance to the Recreation Ground which makes it much easier to get vehicles in and out in order to prepare for events. Thanks to Cllr Alan Revell for masterminding this project. We also have 2 benches, one on the Recreation Ground and one under the village sign which was restored 18 months ago.

During the year [REDACTED] street lighting portfolio was taken over by Cllr Edwina Galloway who has arranged for several more lights to be repaired and upgraded this year.

Now we come onto the village centre. I know that many of you are looking forward to progressing the plans for enhancing the village centre, especially to tidy up the car park without losing the essential charm of the place.

We carried out a consultation in the New Oasis to find out what residents really wanted to see changed and received over 30 responses.

Unfortunately, further action on this will have to wait until we have completed registration to lease the car park from SCDC. This is taking longer than we expected but we are now about to sign a 6 year lease on the car park which will allow us to better proceed with the improvements.

### **LEAF Project**

We told you about the success of the LEAF project last year. This year we have been completing the Infra Red surveys with the Infra Red camera which can only be done during winter months when the weather is colder. We have covered over 120 properties throughout the village.

I would like to thank Cllr [REDACTED] and the team for completing the work so enthusiastically.

### **Consultations**

We have responded to several consultations this year:-

Sizewell C

LDF Core Strategy

Chairman's report cont....

Thank you to all Councillors for their hard work this year and also to [REDACTED], our hard working Parish Clerk for her efficient and effective support to the Parish Council.

As you may have heard [REDACTED] passed her CILCA examination this year which means we can now apply for Quality Parish Status so our effectiveness will be recognised.

[REDACTED] holds regular surgeries in the Committee Room every Wednesday from 10-11am so if there are any issues you want to raise then please come and see her. There are often several Parish Councillors present as well.

Finally this year we are saying goodbye to Cllr [REDACTED]. [REDACTED] has served on the Parish Council for over 6 years for most of that time she has been Editor of the New Oasis a role which she is passing on to Cllr [REDACTED]. A bouquet of flowers was presented to [REDACTED].

A member of the public congratulated the Parish Council on the Diamond Jubilee fete held in 2012. A member of the public thanked the Parish Council for all their hard work carried out all year round.

#### **4. Responsible Finance Officers Report**

The balance carried forward as at 31st March 2013 was £17,659.02

The Parish Council received grant funding in 2012/13 from Energy Saving Trust and SCDC for Community Energy Projects, SCDC's s.106 Sports fund towards the improvements made to the Recreation Ground Entrance. County Cllr [REDACTED] Locality Budget which funded a new gazebo and funds were also received from County Cllr [REDACTED] Quality of Life Budget towards the improvements made to the Recreation Ground both to which the Parish Council were very grateful. Other funding received included funding from SCDC towards facilities for the Olympic Torch Relay Celebrations and finally several kind donations were received towards the restoration of the Village Sign to which again the Parish Council were very grateful.

Included within the year-end balance were ear-marked reserves as follows:-

Remaining Community Energy Project funds - £866.06  
Recreation Ground - £4,092.27  
Lease for the Low Rd Car Park - £150.00  
Bonfire event - £1200.00

The Parish Council gave donations in 2012/13 to Kelsale Primary School, St Johns Ambulance, Suffolk Mind, Suffolk Flora Preservation Trust, Kelsale Village Hall, Kelsale Afternoon Club and Kelsale Social Club.

To advise as part of the statutory audit requirement the accounts for 2012/13 are ready to go to the internal auditor Heelis & Lodge. They will then be Considered and Approved by the Parish Council at their next meeting. The 2012/13 accounts will be available for public viewing by appointment between 3<sup>rd</sup> and 28<sup>th</sup> June 2013.

#### **5. Reports from Suffolk Constabulary, Suffolk County Council and Suffolk Coastal District Council Representatives**

**Suffolk Constabulary** – Apologies had been received from PCSO [REDACTED]. The Clerk read the following report:-

##### **Suffolk Constabulary cont...**

Please find detailed below the crimes for Kelsale and Carlton from 1<sup>st</sup> April, 2012 to 31<sup>st</sup> March,

2013. During this time there have been 9 crimes recorded for Kelsale and 5 for Carlton.  
This is a **decrease of 9 for Kelsale** and a **decrease of 8 for Carlton**.

Breakdown as follows:

***KELSALE 2012***

***APRIL***

Theft – In Dwelling: At a Beaumont Cottages address.

***JUNE***

Theft – Of Motor Vehicle: Honda trike taken from driveway to farm.

***JULY***

Criminal Damage-Other x2: To fencing at a Main Road address.

At St.Mary’s & St.Peter’s Church at an unoccupied grave fake flowers put in hole causing damage to wild foliage.

Theft – Other: Linked crime to above – 3 plants stolen from planter on grave.

Assault occ.ABH: Inside bedroom at a Beaumont Cottages address.

***SEPTEMBER***

Theft – Other: External metal boiler cover removed from outside a Beaumont Cottages address.

***OCTOBER***

Theft – Of Motor Vehicle: From kennels/cattery business an insecure vehicle stolen from parking area.  
**Vehicle later found burnt out in Wymondham, Norfolk.**

***NOVEMBER***

Accostings: In Carlton Road a 14yr old boy asked to get into unknown males’ vehicle.

**NO 2013 RECORDED CRIMES FOR KELSALE TO DATE.**

***CARLTON 2012***

***APRIL***

***Burglary – Other Building:*** ***Roller shutter tampered with at a Carlton Park Industrial Estate business. No entry gained.***

***AUGUST***

Criminal Damage-Vehicle: Vehicle scraped by handlebars of cycle.

**Suffolk Constabulary cont...**

**2013**

***FEBRUARY***

***Burglary-Other Building x 2:*** ***At Carlton Meres Country Park access gained to storage shed and items stolen.***

## RECORDED CRIMES FOR KELSALE TO DATE.

### *CARLTON 2012*

#### *APRIL*

**Burglary – Other Building:**         *Roller shutter tampered with at a Carlton Park Industrial Estate business. No entry gained.*

#### *AUGUST*

Criminal Damage-Vehicle:         Vehicle scraped by handlebars of cycle.

### **2013**

#### ***FEBRUARY***

**Burglary-Other Building x 2:**         *At Carlton Meres Country Park access gained to storage shed and items stolen.*

*At a Carlton Road property over a 9 day period attempted entry to toolshed.*

#### ***MARCH***

Theft – Other:                         At Carlton Park Industrial Estate several wooden pallets stolen from outside business.  
**Ongoing enquiries.**

Saxmundham and Framlingham SNT [Saxfram.snt@suffolk.pnn.police.uk](mailto:Saxfram.snt@suffolk.pnn.police.uk) 01473 613500 or 101

A member of the public asked if Suffolk Constabulary could advise as to how many of these crimes reported had been solved.

### **Suffolk Coastal District Council**

District Cllr [REDACTED] reported on the modifications to the Local Development Framework Core Strategy document and confirmed a meeting was due to take place on 20<sup>th</sup> May 2013 to which she advised she would provide an update at the next Parish Council meeting.

She gave details regarding complaints received regarding Housing Association properties within the Parish and confirmed she had been liaising with Flagship Housing regarding the two properties that has recently been put up for sale on the open market and confirmed she had been alerted by a member of the Parish Council that these houses had an covenant on them to which she confirmed she had tackled the Chief Executive of Flagship Housing who had admitted to the mistake made by and assurance had been given that this would not happen again in the future. The Chairman thanked District [REDACTED] for her report.

The Chairman confirmed apologies had been received from District Cllr [REDACTED] but a written report had been sent and this had been tabled for members of the public to view.

#### **6. Reports from Village Organisations**

**Kelsale Social Club** – On behalf of [REDACTED] the Chairman read the report.

**Kelsale WI** – Apologies had been received from Kelsale W.I. The Clerk read the following report:- This past year has seen the WI move down into the Committee Room for our meetings. We number just 17 members now. Although few in number we have managed to support several of the village activities; providing cream teas at the Jubilee Fete and baked for several cake stalls.

Our monthly topics have ranged from Rag Rugging to a Royal Year, the Royal Mail and the Icen Trust. Last November we celebrated our 90<sup>th</sup> birthday when we followed the program for the very first Kelsale WI meeting. [REDACTED] from the butchers in Saxmundham came and showed us how to bone and stuff a chicken. He has been back recently and we had an entertaining evening boning and stuffing chicken legs – all went home with chicken for supper.

We are few in number but we try to support village events and the WI events further afield. New members are always welcome – we meet on the second Tuesday of each month in the Committee Room at 7pm.

**Kelsale PCC** – Apologies had been received from Kelsale PCC. The Chairman read the following report:- Since the last annual meeting up to the end of March we've had six weddings and about seven funerals. We also had some memorial services. We had two parties of bellringers during the year – one in July and one in September. Both groups thoroughly enjoyed ringing here. In May we hosted the Deanery Ascension Day Service, led by [REDACTED]. The Kelsale Primary School services have been very well attended, and at the Christmas service they gave us a cheque for £350.00 which they had raised towards the repair of the Lychgate. Also at Christmas we had two Churches Together carols – Kelsale Village Hall and Fromus Square. Both were well attended. The repair of the Lychgate is being managed by [REDACTED]. It has been a rather drawn out process due to the lack of a report from the Diocesan architect, for which we have been waiting for some considerable time. Hopefully this is moving forward.

Other work done during the review year has been the electrics, including replacing faulty heaters and lights, plus other essential work. The 'beastie' on top of the tower had to be put on the back burner but it was made safe for the winter and wrapped in plastic. We now have regular work done in the churchyard, both mowing and clearing.

**Kelsale Afternoon Club** – A report was given by [REDACTED]. The Chairman thanked [REDACTED] for her report.

**Kelsale Village Hall Management Committee** – A report was given by [REDACTED]. The Chairman thanked [REDACTED] for his report.

**Kelsale Crafty Ladies** – A report was given by [REDACTED]. The Chairman thanked [REDACTED] for her report.

**Kelsale Art Group** – Mr [REDACTED] reported the Art group takes place between 7:00 and 9:00pm on Thursday evenings in the Committee Room and they sometimes work outside during the Summer months. [REDACTED] provided details of work being carried out by the Art Group and confirmed New Members were always welcome to join.

**Kelsale Melody Makers** – Mr [REDACTED] reported the Melody Makers meet from 7:30 – 9:00pm on Monday evenings in the Committee Room. He advised they were a small group of people who enjoy singing, playing the guitar and keyboard. [REDACTED] confirmed a Music Evening was due to be held on 18<sup>th</sup> May 2013 in the Village Hall whereby the Melody Makers would be providing entertainment. New members are always welcome. 12 members at present.

**Kelsale Primary School** – A very informative and enjoyable presentation was given by [REDACTED] (Headteacher). The Chairman thanked [REDACTED] for her presentation. The Chairman confirmed there was a tabled report form Suffolk Flora Preservation Trust.

**INTERVAL (15 Minutes) - Light refreshments were served**

**A Presentation on Coastal Defences by [REDACTED]**  
An extremely informative presentation was provided by [REDACTED]. The Chairman thanked [REDACTED] for his presentation. This was followed questions. Several questions were asked by members of the public to which [REDACTED] responded.

Cllr Tim Roberts gave details of the proposed Community Energy Project and urged members of the public to contact members of Community Energy Committee for any further details.

There being no further questions or discussion the Chairman thanked the Representatives and Members of the Public for their attendance and formally closed the meeting at 9:45pm

**Signed:**.....

**Dated:**.....

MINUTES OF THE ANNUAL PARISH MEETING HELD ON WEDNESDAY  
14<sup>TH</sup> MAY 2014 IN KELSALE VILLAGE HALL AT 7:00PM

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**Present:** Cllr Keith Dickerson (Chairman) and [REDACTED] – Parish Clerk. There were 37 Members of the public present.

Cllr Keith Dickerson (Chairman) welcomed members of the public and representatives and formally opened the meeting

**Public Forum**

A member of the public thanked the Parish Council for their support for the proposed cycle path between Benhall and Kelsale.

A member of the public asked if the Parish Council had any plans to improve the centre of the village as mentioned within the recent survey and plan circulated around the village. Cllr Keith Dickerson confirmed the Village Centre Enhancement plans had been delayed due to the lease being finalised for the Low Rd Car Park with SCDC. Cllr Dickerson asked for volunteers to assist in forming a Village Enhancement Working Group.

A member of the public raised concerns regarding the condition of the footpath on Low Rd/East View. The Clerk confirmed she had reported this matter to SC Highways.

**Part 1: (Approx. 7:15pm – 8:00pm)**

**1. Apologies**

Apologies were accepted from Cllr [REDACTED], [REDACTED], Cllr [REDACTED], [REDACTED] and [REDACTED] and [REDACTED].

**2. Approval of the draft minutes of the Annual Parish Meeting held on 8<sup>th</sup> May 2013**

The minutes were **Approved** and duly signed by Cllr Dickerson as a true record of the meeting.

**3. Matters Arising from the Annual Parish Meeting held on 8<sup>th</sup> May 2013**

There were none.

Cllr Dickerson welcomed [REDACTED] from Minsmere Nature Reserve to the meeting. A very informative presentation was given by [REDACTED]. [REDACTED] also informed the meeting that Springwatch was being filmed at Minsmere during Spring 2014. Members of the public asked questions regarding the Nature Reserve to which Adam Rowlands responded.

**INTERVAL (15 Minutes) - Light refreshments were served.**

**4. Chairman's Report and to announce the donations to be given to Village Organisations from the 2013 Bonfire Event**

Cllr Keith Dickerson gave the following report:-

It has been another busy year on the Parish Council and I would like to thank the Councillors for their effective contributions during the year.

I would also like to thank our hard working Parish Clerk Jo Jones for her support to the Parish Council for a 4<sup>th</sup> year.

## Chairman's Report cont....

This year we saw the departure of [REDACTED], who was editor of the New Oasis. This role was taken over by Cllr [REDACTED], who's made a number of improvements, but the well liked style of the magazine has remained unchanged. We advertised the vacancy left by [REDACTED] and this was filled by [REDACTED] who has become our representative on the Village Hall Management Committee.

### Events

We didn't have such a high profile event as the Olympic Torch Relay or Diamond Jubilee celebration this year, but we did hold the Coronation Fete on 1<sup>st</sup> June and Bonfire Party on 2<sup>nd</sup> November – complete with samba band and the longest lantern procession so far.

These were both very successful and raised a lot of money for village charities – which I will announce at the end.

We also reinvented the Christmas Tree Lighting and Carol Ceremony on 6<sup>th</sup> December. We sang carols and generally had a good time.

Thanks to everyone who helped with these events and special thanks to [REDACTED] who masterminded the Coronation Fete and Bonfire Party. Thanks also to [REDACTED] for organising the refreshments we had this evening.

Already planning the events for this year of course – we are holding a dog show on the Recreation Ground on 28<sup>th</sup> June – see [REDACTED] or [REDACTED] if you would like to enter.

### Other Highlights

Other highlights of the year included:-

Work was completed to the Recreation Ground entrance.

Shelving was installed within the Billie Box Storage Container on the Recreation Ground which makes it a lot easier to put items away and find them again.

Several more street lights were upgraded and we now have a plan to hand them over to Suffolk County Council for maintenance which will save the Parish Council a lot of money in the future.

We've also installed several new grit bins and dog bins.

I'd like to publically thank Cllr [REDACTED] for her part in raising £37,000 for the restoration of the Lych Gate in conjunction with the PCC – A wonderful effort.

We're also in the process of either restoring or replacing all the benches within the Parish which we hope should be complete by the summer. Special thanks go to the Plymouth Brethren who have donated one of the new benches to us.

Finally we've signed a six year lease on the Low Rd Car Park so we can finally go ahead with our Village Centre Enhancement Plan with a bit more confidence.

Of course we also created a Community Energy Cooperative and are about to issue a share prospectus but more about that under item 7 of the agenda.

### 2013 Bonfire Event Donations

The amount raised to be given as donations to local organisations/charities from the 2013 bonfire event was £1,176.04. The Parish Council decided this year to ask for funding applications to be submitted. As a result it was agreed at the April Parish Council meeting that the following donations would be given:-

£700.00 to Kelsale Village Hall Management Committee towards the purchase of an overhead projector screen and the redecorating of the Committee Room.

£250.00 to Kelsale Primary School towards football goals.

### **5. Responsible Finance Officer's Report**

[REDACTED] reported the balance carried forward as at 31st March 2014 was £20,964.09

Included within the year-end balance were ear-marked reserves as follows:-

Recreation Ground - £2514.27

Lease for the Low Rd Car Park - £150.00

Bonfire event - £1500.00  
Street Lighting - £5000.00  
Elections - £500.00

I am pleased to announce due to the changes in the tax base the Parish Council agreed to lower their precept for 2014/15 from £19,036 to £18,817 in order for the parish charge to remain the same as in 2013/14. A grant of £1,727.87 has also been given by SCDC.

To advise as part of the statutory audit requirement the accounts for 2013/14 are ready to go to the internal auditor Heelis & Lodge. They will then be Considered and Approved by the Parish Council at their next meeting. The 2013/14 accounts will be available for public viewing by appointment between 2<sup>nd</sup> and 27<sup>th</sup> June 2014.

## **6. Reports from Suffolk Constabulary, Suffolk County Council and Suffolk Coastal District Council Representatives**

### **Suffolk Constabulary**

PCSO [REDACTED] gave a verbal report as follows:-

Please find detailed below the crimes for Kelsale and Carlton from 1<sup>st</sup> April, 2013 to 31<sup>st</sup> March, 2014. During this time there have been 14 crimes recorded for Kelsale and 6 for Carlton. This is an **increase of 5 for Kelsale and an increase of 1 for Carlton.**

Breakdown as follows:

### **KELSALE 2013**

<b>April</b>	-	Arson Criminal Damage – Vehicle
<b>June</b>	-	In Charge of Motor Vehicle with Excess Alcohol
<b>August</b>	-	Theft – In Dwelling
<b>October</b>	-	Burglary – Other Building with Intent x 2
<b>November</b>	-	Arson Assault occ. ABH Theft – In Dwelling
<b>December</b>	-	Criminal Damage – Vehicle Sex Assault on Female

### **KELSALE 2014**

<b>January</b>	-	Assault occ. ABH
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### **CARLTON 2013**

<b>August</b>	-	Theft – Other
<b>September</b>	-	Common Assault (no injury)
<b>October</b>	-	Common Assault (no injury)
<b>November</b>	-	Burglary – Other Building x 2 Theft – Other

### **Suffolk County Council**

County Cllr [REDACTED] gave a verbal report as follows:-

## County Council report – 2013/14 – Kelsale

### Report Councillor [REDACTED] - SCC

- **SCC delivers on council tax freeze pledge.** SCC's portion of council tax will be frozen at its 2010/11 level for the fourth year in a row, after the council voted through its budget proposals for 2014/15 in February this year.

The council will be saving £38.6million over the next year to meet a budget gap caused by on-going reductions in government grant and increased demand for services. This is the first part of plans to save £156million over four years. Despite the tough financial climate, the council will be pushing ahead with important projects, such as 'Raising the Bar (driving up attainment levels in education), the roll-out of super-fast broadband across the whole of Suffolk, investing in apprenticeships, and supporting the development of 10 new, state-of-the-art care homes for older people. At the same time, the road maintenance budget – used for fixing potholes – has been protected from cuts. With plans to freeze council tax each year up to 2017, this will mean seven years with no increase.

- **SCC shortlisted for Most Improved Council award.** The county council has made it through to the final shortlist in the Most Improved Council category for the 2014 Local Government Chronicle Awards..
- **Raising the Bar in education.** A report which produced a series of recommendations aimed at driving up educational standards in Suffolk was endorsed by the county council in July last year.

The report was produced by the RSA, under the auspices of the county council's 'Raising the Bar' initiative. Raising the Bar was launched last year, as a major project to improve attainment levels and build a stronger aspirational culture around education in Suffolk. The RSA's report, 'No School is an Island', contained 20 recommendations. Among these was the idea that small rural schools with fewer than 100 pupils should enter a federation with others to maximise resources. Other suggestions included: for Suffolk to form a partnership with a London Borough with a record of improvement in educational standards, to learn from the huge progress they have made; for every school to establish a Parents' Council to ensure voices are heard, and also for all Suffolk schools to join together to form a new county-wide, school-led Suffolk Partnership for Excellence in Learning.

- **GCSE results move Suffolk up five places in league table.** December's publication of the national league tables for schools, based on the most recent GCSE results, saw Suffolk move up to 137<sup>th</sup> out of 151 local authority areas.

This is a five-place improvement on last year. It also means Suffolk is climbing nearer to the national average. 54.6% of Suffolk pupils gained five or more GCSEs graded between A\* to C, putting Suffolk 6.4% off the national average of 61%. This compares with the previous year's results, when Suffolk was 8.5% off the national average of 59%. As Lisa Chambers, SCC's cabinet member for education said: "The results are a reflection of the hard work put in by young people and all those individuals in the Suffolk education system who have been relentless in pursuit of improved standards in the county. I do however recognise that there

is still work to be done to get Suffolk further up the league tables and performing above the national average. Crucially, the pace of improvement needs to increase. It's what our young people deserve from their education and it's what we are all determined to achieve."

- **Greater Ipswich City Deal signed.**

Local councils and businesses have signed the deal with the Government which will bring in £millions of new investment for the local economy.

- **Government confirm funding for A14 and drop plans for a toll**

In June, the government confirmed that funding will be available to upgrade the A14 between Cambridge and Huntingdon.

- **SCC agrees investment in new apprenticeships across Suffolk**

SCC's Cabinet endorsed the Greater Ipswich City Deal in early December. At the same meeting, they gave the go-ahead to the investment of £1.5million to establish a local Apprenticeship service for Suffolk.

- **Topping-out ceremony in Bury St Edmunds marks first year of care-home partnership**

In December, the first anniversary of the partnership between Suffolk County Council and Care UK - which is building state-of-the-art care homes across the county - was marked with a topping-out ceremony.

- **Extra broadband funding confirmed as Suffolk's broadband roll-out reaches 13,000 properties**

Suffolk is being given an extra £5million from the government to help make high-speed fibre broadband available to the hardest-to-reach communities.

More locally

I have used money from my locality budget to support the following projects:

Kelsale lychgate

Shelving for the hut on the recreation ground.

April 2014

A member of the public raised concerns regarding pot holes in East Green. Cllr [REDACTED] raised concerns regarding the damaged highways sign at the Carlton Crossing on the A12.

**Suffolk Coastal District Council**

District Cllr Sir [REDACTED] reported as follows:-

Report to Kelsale-cum-Carlton Parish Council.  
14<sup>th</sup>. May, 2014.

The District Council will again have a nil increase in the Council Tax, for the coming year.

The Boundary Commission decided, after consultation, that the Number of members on the DC should be 43 and they have now come out with their ideas regarding warding of the district for which the deadline for response was the 28<sup>th</sup> April. The Boundary Commission has suggested that Kelsale-cum-Carlton will continue to be included in the two member Saxmundham Ward, the only change being that Theberton and Eastbridge have been dropped from the ward and have been replaced by Benhall and Sternfield.

In the Summer, the Local Development Framework was finally passed by the DC after more than 10 years of deliberation, but even then an objection was raised and after a further 6 months, the objectors were refused permission to take the matter to the High Court. Now the work starts on the site specific part of local development, which I hope will not be as drawn out as the first part.

The proposal for the Sizewell 'C' power station has already resulted in a number of public consultations regarding the construction period. The main complaint that I hear, is that a lot of the details and statistics have not been made available.

In January this year, the DC passed a motion to provide each member of the DC to have a Community enabling budget of £4000 for grants to new community projects which fill a gap in the facilities available within the ward. If there are any needs which Kelsale or Carlton can identify, please bring them forward to either Marian or myself.

Once again, I should like to thank the Parish Council for the curacy they have shown me during the year, and I hope that I have been of some service to the Community.



**Report from District Cllr** [REDACTED]

A verbal report was given by District [REDACTED] as follows:-

A very brief report this year making comments on three major topics with which I have been most involved.

Firstly, Planning, specifically the Local Development Framework and adoption of the Core Strategy and revised Development Management Strategies. Work on the specific site allocations has not yet started and until it does there is some uncertainty about which specific sites have been offered for housing allocations. We are still getting used to dealing with the new policies although some have been retained and there is no radical development planned for this area although we will have to accept some increase in building over the period of the plan.

Secondly, there is still doubt about the plans for the building of Sizewell C and the areas earmarked for development for traffic and the building of campus accommodation. As you know we are all still worried about the effect those plans will have on this area but we must continue to press for what we consider to be acceptable, even though I suspect there will be a struggle ahead to confine development to reasonable levels.

Finally, I want to mention the new Enabling Awards Scheme which is intended to give local people the ability to fund new local projects and improve the quality of life in their area. I have yet to receive any applications from Theberton or Kelsale and Carlton although two from Saxmundham have already been accepted with a third approach having been made very recently. The establishment of a safe cycle route between Benhall and Kelsale is another possibility. I will keep you informed.

You will not be seeing me around for very much longer as I intend to move north, to the Pennines this time next year and will not be standing for election to the District Council next May. I would like to thank you for being such a pleasant group to be involved with and to say that I shall miss seeing you all on a regular basis but I am sure that your new District Councillors will serve you well and work hard to represent you effectively in the years ahead.

A member of the public raised concerns regarding the condition of the footpath from Kelsale to Saxmundham. The Clerk confirmed she would report this matter to SCC.

### **7. Report from the Community Energy Committee**

A verbal report was given by Cllr Keith Dickerson and Mr John Pulham.

### **8. Reports from Village Organisations**

Kelsale W.I – A written report had been received and tabled as follows:-

In 2013 we had only 17 members and an average attendance of 14. We were sad to say goodbye to [REDACTED] who has left due to family commitments and [REDACTED] who have gone on to concentrate on other activities. On the bright side we have been joined by [REDACTED] and interest has been expressed by [REDACTED]

I apologise for missing several meetings and thank [REDACTED] for stepping in and taking the minutes for me.

The year started with members braving the wintry weather to hear a talk entitled 'The Royal Year' from [REDACTED]. February we were delighted to welcome [REDACTED] husband [REDACTED] who stepped in at the last minute, due to family illness of the arranged speaker. [REDACTED] enthralled us with lively tales from the archives of Kelsale cum Carlton and brought along photos and memorabilia. [REDACTED] organized a visit from [REDACTED] who gave us an insight into the workings of the Royal Mail. I wonder how much will change now that it has been privatized? We had aprons at the ready when [REDACTED] from Stannard's Butchers demonstrated 'How to Bone a Chicken Leg'. Amongst great laughter everybody joined in and we all took home our chicken portions for supper! There was a lively discussion on the proposed resolution 'to stop the Decline of our High Streets' and we learnt a bit about 'a dog's life' when [REDACTED] came along with her faithful guide dog Rhea.

The members meeting on the Kelsale playing field was a great success and the rain stayed away this year! Due to a holiday I missed [REDACTED], the pharmacist from Leiston, talking about the changes in his profession over the years. I have heard him speak before and was not surprised to hear that and a lively discussion took place when he encouraged questions. Last month [REDACTED] gave a humorous and informative talk on some of the history of Saxmundham

We had a representative from our WI at the SEFWI Annual Meeting at Trinity Park in March. We also accepted an invitation from the Leiston WI to join their 70<sup>th</sup> birthday celebrations. This was another highlight of the year when, a roomful of mature ladies all had a try at belly dancing! Five of us went to the Aldeburgh Summer Theatre, which we enjoyed. A few members attended group meetings, the talk on Slavery in the USA being particularly good. Our own [REDACTED] is now treasurer of Group 9.

The WI has been very busy baking once again raising funds by selling cakes at the Village Hall Spring and Autumn fairs and Tea and cakes at the Village Coronation Fete. Bonfire Night saw 5 members helping out and selling yet more hot drinks.

The ramblers group continues to be popular with walkers exploring new paths in the area, often ending with a well-earned coffee at a local café!  
It is sad that our numbers are still low but I believe small is beautiful for it means we are able to get to know each other well and work together to build a stronger WI

[REDACTED] Secretary 2013

Kelsale PCC - A verbal report was given by [REDACTED] as follows:-

**Lych Gate** – Following a determined fund-raising effort and liaison with all the relevant parties involved by [REDACTED] work has started on the repair and refurbishment of the Grade II\* Lych Gate.

**Altar frontal** – A new green altar frontal is being made following a donation from the [REDACTED] family, whose mother died last year.

**Churchyard** – Two prisoners from HMP Hollesley Bay worked hard in November/December in cutting and clearing the churchyard. This meant that new grass and other growth was able to come through in the more neglected parts of the churchyard. We now have the services of a prisoner on the 1<sup>st</sup>, 3<sup>rd</sup> and 5<sup>th</sup> Monday of each month for the duration of the season, and will work with them in ensuring that the churchyard continues to look as good as it does now.

**Choir Vestry & Reading Room** – Both these spaces were cleared out, as we particularly needed extra storage space in the Vestry for new community work.

**Quinquennial Inspection (5-yearly inspection by a Diocesan architect)** – The Quinquennial inspection, which was carried out in October 2013, pointed up a number of areas where urgent work is required. The first and most important one was a large bulge in the external flushed flintwork skin of the Reading Room on the south eastern wall. Because of the urgency of getting the work done, we obtained the necessary permissions to go ahead with the work and complete the paperwork retrospectively. This was done and the work was carried out in January – a grant application was made to Suffolk Historic Churches Trust who have made a donation towards the cost of the work. There are however still a number of urgent items needing attention within the next 12-18 months amounting to about £140,000, the major part of which is repairing and replacing the Nave roof.

**Church Services** – Services have continued regularly each Sunday apart from the summer months when one of the morning services was held in Carlton church. There have been a few other services, and Kelsale Primary School have attended *en masse* three times in the year for their usual services.

**Kelsale Village Hall Management Committee** – A verbal report was given by Former Chairman [REDACTED]. Cllr Dickerson asked for a vote of thanks [REDACTED] for all his hard work carried out whilst serving as Chairman.

**Kelsale Art Group** – A verbal report was given by [REDACTED].

**Kelsale Carpet Bowls** – A verbal report was given by [REDACTED] as follows:-

In brief, membership has dropped a little as we now have 17 members who all take part in weekly club nights, along with competitive league and knock out cup games throughout the winter. In addition to this some of our members enter the weekend Suffolk Carpet Bowls Tournaments, held at East Bergholt High School and Needham Market Community Centre, as well as the Heritage Coast competitions at Leiston .

This year Kelsale were fortunate enough to win the Heritage Coast Carpet Bowls League overcoming strong opposition from both Knodishall and Walpole and Cookley, who have in the recent past, rather dominated the league. Also we ran out winners in the Chairmans Plate Knock out competition played at Leiston Sports Centre.

Our treasurer tells us our finances are still sound although the ever increasing cost of heat and light and transport is a concern.

So in short, a very good year and come September we will all be looking forward to consolidating our success again.

**Kelsale Crafty Ladies** – A verbal report was given by [REDACTED] as follows:-

Crafty Ladies is now in it's 4<sup>th</sup> year. We meet every two weeks, but have moved the time we meet from morning to afternoon. We have 9 members at present but would welcome some new faces & new crafts. Whilst we can pursue our own projects, we also work on team projects. To date we have made a Sampler Quilt which was raffled for the village & Fiddle Aprons which were made for residents of Leiston Old Abbey. We are now working on a Village trip tych incorporating the village sign.

Other projects include making shorts for "Dress a Girl around the World UK" & knitting vests for children in Uganda. To avoid problems with customs the vests are used for packing around second-hand tools when they are shipped to Africa under a scheme run by TWAM (Tools with a Mission). Incidentally they are called "fish & chip" babies as the vests replace the newspaper the babies used to be wrapped in!!!!

We are a friendly lot & often there is more chatter than crafting...but does that matter?

Please feel free to join us...the next meeting is on 2<sup>nd</sup> June at 2pm in the Committee Room.

**Kelsale Melody Makers** – A verbal report was given by [REDACTED].

**Kelsale Primary School** – A verbal report and Presentation was given by Carolyn Taylor (Headteacher).

Report as follows:-

Kelsale CEVCP School continues to be a very happy place where children enjoy learning and the staff enjoy working. As always the year has been busy and filled with a wide range of memorable events and learning experiences.

We had an OFSTED inspection in June of last year, which went extremely well. We were graded a good school overall with the behaviour being graded outstanding. The report was extremely positive and read very well.

The roll has stabilised as we are now full in three of the seven year groups. The roll has risen from 50 pupils in September 2010 to 132 today. When the Middle School closed 25 pupils stayed on for Year 5 and 6 and most of the remaining additional pupils have

transferred from other local schools. 37% of pupils come from Kelsale–cum–Carlton, 40% from Saxmundham, 10% from Leiston and the remaining 13% from other places.

The roll is expected to be close to 140 for September this year, which is our current capacity. All classes will have split age groups. Plans are currently being drawn up for an extension to include another classroom. This will bring the capacity to 170, which we expect to fill as the 500 planned new houses in Saxmundham are completed. The difficulty is that the facilities in school are not adequate for these numbers, eg the staffroom, office, toilets, hall and car park are too small for purpose and will need to be considered in the extension plans.

We now have 27 pupils on the SEN register (21% of roll), 11 (41%) of these pupils have moved to Kelsale in the last 2 years. Most of these pupils are making good progress and the gap is gradually closing between their attainment and that of other pupils. However we are seeing an increasing number of pupils with needs that require additional support.

We are already working with the new curriculum, which becomes statutory in September. The teaching staff worked on this in the last summer holidays and as a result the new curriculum for foundation subjects has been taught all year and English and Maths is being taught where appropriate. Talking to other headteachers, we are ahead of the game at Kelsale! In September some staff will be moving classes, which will further develop their skills and experience.

We ensure that the curriculum is enriched with visits, theme days, guest speakers, entertainers etc. Some of our teaching takes place in the school grounds. Pupils in Key Stage 2 still get the opportunity to participate in residential trips, but this is becoming more difficult to sustain as the school is contributing more to subsidise trips in order for all pupils to participate. However, we still feel very strongly that these trips are vital for personal development and mean to continue them for as long as possible.

Visitors to the school always comment on the very good general behaviour and manners of pupils. I believe that this can partially be attributed to the strong Christian ethos and the teaching of Christian values which promotes understanding and caring attitudes towards each other. New pupils fit in well and feel 'at home' very quickly.

Happy pupils learn more easily and this is evident in most of our results. Results in Reception are outstanding and are above national levels in Year 2. However our first results for year 6 last year reflected our inexperience in preparing pupils for these tests and were low. This year teaching has been geared more to preparing for testing and we are confident that results will truly reflect the pupil's ability.

A high proportion of pupils enjoy meals prepared in our school kitchen. In September all pupils in Key Stage 1 will be eligible for free meals. This will significantly impact on the number of meals to be prepared and as a consequence we are having new equipment installed in the kitchen to meet demands.

We are involved in teacher training and have had 3 trainees working with us this year. We are applying to become a teaching school and hope to lead this in the local area.

Our links with the community continue to be strong. I enjoy my role on the Parish Council, particularly as it brings the school and community closer. We are very appreciative of the donation for football goals and equipment from the bonfire night proceeds.

Pensioner lunches continue to be well attended and we prepared and delivered over 90 food parcels following our Harvest assembly. Pupils enjoy visiting the church for services during the school year.

I suppose the saddest thing this year was the loss of the beautiful old beech tree during the January storms. It really was beautiful and we all miss it and the wildlife that thrived in it.

To summarise, we have had another good year. We are almost at capacity and are planning to extend to cater for another 30 pupils. OFSTED have confirmed that we are a good school and our reputation is good locally. Pupils are happy, enjoy learning and make expected progress. The staff are second to none, they are conscientious, caring and committed to providing the very best education for all pupils.

Carolyn Taylor  
Headteacher  
May 2014

There being no further questions or discussion the Chairman thanked the Representatives and Members of the Public for their attendance/reports and formally closed the meeting at 10:00pm

**Signed:**.....

**Dated:**.....



MINUTES OF THE ANNUAL PARISH MEETING HELD ON WEDNESDAY  
22<sup>ND</sup> APRIL 2015 IN KELSALE VILLAGE HALL AT 7:00PM

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Present: Cllr Dickerson (Chairman) and [REDACTED] – Parish Clerk. There were 38 members of the public present.

Cllr Keith Dickerson (Chairman) welcomed members of the public and representatives and formally opened the meeting

Public Forum

A member of the public reported there was a broken sign at Bridge St/Lowes Hill. The Chairman confirmed the Clerk had reported this sign to SCC.

A member of the public asked the Chairman if the Parish Council would be monitoring the usage of the newly installed broadband. The Chairman gave further details regarding the installation of the broadband within the Village Hall and confirmed if the Parish Council could find out how the usage could be monitored they would look into doing this.

A member of the public suggested that online banking should not be undertaken using this broadband connection.

**Part 1: (Approx. 7:15pm – 8:00pm)**

**1. To receive Apologies for Absence**

Apologies were accepted from [REDACTED]

**2. Approval of the draft minutes of the Annual Parish Meeting held on 14<sup>th</sup> May 2014**

It was agreed these would be Approved subject to any amendments given to the Clerk within one week of this meeting. A member of the public suggested in future the draft minutes of APM are advertised on the Parish Council website. It was agreed that going forward the draft minutes would be put on the website. Subject to any amendments received the minutes were Approved and duly signed by Cllr Dickerson as a true record of the meeting.

**3. Matters Arising from the Annual Parish Meeting held on 14<sup>th</sup> May 2014**

There were none.

**The Chairman welcomed [REDACTED], CEO and Artistic Director at the Pro Corda Trust in Leiston to the meeting. A very interesting and enjoyable presentation was given by [REDACTED]. The Chairman thanked [REDACTED] for his presentation.**

The Chairman provided an update regarding the two planning applications submitted by the Plymouth Brethren and confirmed these applications were due to be considered at SCDC's North Development Sub-Committee on Wednesday 29<sup>th</sup> April 2015. Cllr [REDACTED] gave details regarding the process for the Parish Council being able to speak at this meeting. Cllr [REDACTED] confirmed he would be attending this meeting in order to make representations.

Cllr [REDACTED] confirmed the report to be submitted by the SCDC is available to view on SCDC's website.

The Chairman gave details regarding Planning Application C13/2961 and reported he was planning to attend the appeal in order to express the views of the Planning Group as they had Objected to this application. Cllr [REDACTED] provided further details regarding this application and confirmed she was preparing a brief report for the Saxmunudham News.

[REDACTED] gave details regarding a petition in which she had compiled to which the Chairman urged members of the public to sign.

**INTERVAL (15 Minutes) – Very enjoyable light refreshments were served – Thank you [REDACTED] for organising these.**

#### **4. Chairman's Report**

A verbal report was given by Cllr Keith Dickerson. The Clerk presented certificates to out-going Cllrs [REDACTED] and [REDACTED] who were not standing for re-election.

#### **5. Responsible Finance Officer's Report**

[REDACTED] reported the balance carried forward as at 31st March 2015 was £21,054.52

Included within the year-end balance were ear-marked reserves as follows:-

Recreation Ground - £2514.27  
Bonfire event - £1800.00  
Elections - £500.00  
Red Telephone Kiosk - £2000.00

The Parish Council gave the following donations during 2014/15:-

Kelsale Village Hall Management Committee - £1700.00  
Kelsale Primary School - £670.00  
The Firefighters Charity - £100.00  
Suffolk Flora Preservation Trust - £100.00  
Kelsale Carpet Bowls Club - £350.00  
Kelsale Parochial Church Council (Fabric Fund) - £500.00  
The 3 Communities Link (Cycle Path) - £150.00

To advise as part of the statutory audit requirement the accounts for 2014/15 are nearly ready to go to the internal auditor Heelis & Lodge. They will then be Considered and Approved by the Parish Council at the May Parish Council meeting. The 2014/15 accounts will be available for public viewing between 22<sup>nd</sup> June & 17<sup>th</sup> July 2015.

#### **6. Reports from Suffolk Constabulary, Suffolk County Council and Suffolk Coastal District Council Representatives**

##### **Suffolk Constabulary**

A written report had been submitted (full copy of report attached to the minutes)

##### **Suffolk County Council**

A verbal report was given by County Cllr [REDACTED]

##### **Suffolk Coastal District Council**

Verbal reports were given by Cllr [REDACTED] and Cllr [REDACTED] (full copy of the reports attached to the minutes).

The Clerk presented a gift to both Cllrs [REDACTED] and [REDACTED] and wished them well on their retirement.

## **7. Reports from Village Organisations**

### **Power 4 KCC**

Cllr [REDACTED] gave a verbal report (full copy of the report attached to the minutes).

### **Suffolk Flora Preservation Trust**

[REDACTED] gave a verbal report (full copy of the report attached to the minutes).

### **Kelsale Primary School**

A verbal report and very enjoyable presentation was given by Carolyn Taylor (Headteacher) (full copy of the report attached to the minutes)

### **Village Hall Management Committee**

A verbal report was given by [REDACTED] (full copy of the report attached to the minutes)

### **Crafty Ladies**

A verbal report was given by [REDACTED] (full copy of the report attached to the minutes)

### **Kelsale PCC**

A verbal report was given by Mrs [REDACTED] and Cllr [REDACTED] (full copy of the report attached to the minutes)

### **Kelsale Carpet Bowls**

A verbal report was given.

### **Kelsale Art Group**

A verbal report was given by [REDACTED]

### **Kelsale Melody Makers**

A verbal report was given by [REDACTED].

### **Kelsale Afternoon Club**

A written report had been tabled for Parishioners to view.

### **Kelsale Welfare Trust**

A written report had been tabled for Parishioners to view.

### **Kelsale W I**

A written report had been tabled for Parishioners to view.

A member of public suggested the Parish Council should consider giving a donation to the Pro-corda Trust.

There being no further questions or discussion the Chairman thanked the Representatives and Members of the Public for their attendance/reports and formally closed the meeting at 9:48pm

Signed:.....

Dated:.....



MINUTES OF THE ANNUAL PARISH MEETING HELD ON WEDNESDAY  
20<sup>TH</sup> APRIL 2016 IN KELSALE VILLAGE HALL AT 7:00PM

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Present: Cllr Revell (Acting Chairman) and [REDACTED] – Parish Clerk. There were 35 members of the public present.

Cllr Alan Revell (Acting Chairman) welcomed members of the public and representatives and formally opened the meeting.

Public Forum

There were no comments from the members of the public present.

**Part 1: (Approx. 7:15pm – 8:00pm)**

**1. To receive Apologies for Absence**

Apologies were accepted from Kelsale Welfare Trust, Kelsale Methodist Chapel, Cllr Pulham, Cllr Major, Cllr Baker, [REDACTED], Cllr Dickerson, District Cllr Dunnett, Dr Therese Coffey, MP and [REDACTED].

**2. Approval of the draft minutes of the Annual Parish Meeting held on 22<sup>nd</sup> April 2015**

These were taken as read and Approved and duly signed by Cllr Revell as a true record of the meeting.

**3. Matters Arising from the Annual Parish Meeting held on 22<sup>nd</sup> April 2015**

There were none.

The Chairman welcomed Mr [REDACTED], historian and archaeologist to the meeting. A very interesting and enjoyable presentation was given by [REDACTED] regarding a guide to the earthwork features of the Simpson's Fromus Valley Reserve, Kelsale Park. The Chairman thanked [REDACTED] for his presentation.

**INTERVAL (15 Minutes) – Very enjoyable light refreshments were served –  
Thank you to Cllr [REDACTED] for organising these.**

**4. Chairman's Report**

A verbal report was given by Cllr Alan Revell. (Full copy of report attached to the minutes)

**5. Responsible Finance Officer's Report**

[REDACTED] reported the balance carried forward as at 31st March 2016 was £29,691.11.

Included within the year-end balance were ear-marked reserves for £7,155.39. Therefore, the year end General Reserves were £22,535.72.

Funding was received in 2015/16 from SCDC's Enabling Community Budget for a basketball net for the Recreation Ground, Fencing & Tree works within the Low Rd Car Park. I would like to thank our District Cllrs for their support. Other income received in 2015/16 was the prize for coming 3<sup>rd</sup> place in the Village of the Year competition, Bank interest, a VAT Reclamation, proceeds from the 2015 bonfire event & donations given towards the Red Telephone Kiosk/Defibrillator project to which again I would like to sincerely thank those individuals whom kindly donated. I am pleased to confirm there was no requirement to raise the parish precept for 2015/16 and this remains at £18,817.59.

To advise as part of the statutory audit requirement the accounts for 2015/16 are almost ready to go to the internal auditor Heelis & Lodge. They will then be Considered and Approved by the Parish Council at the May Parish Council meeting. The accounts will be available for public viewing between 29<sup>th</sup> June & 9<sup>th</sup> August 2016.

## **6. Reports from Suffolk County Council and Suffolk Coastal District Council Representatives Suffolk County Council**

A verbal report was given by County Cllr [REDACTED]. (Full copy of report attached to the minutes)

### **Suffolk Coastal District Council**

A verbal report was given by District Cllr Fisher (full copy of the report attached to the minutes). Apologies had been received from District Cllr Dunnett.

## **7. Reports from Village Organisations**

### **Power 4 KCC**

Cllr Tim Roberts gave a verbal report (full copy of the report attached to the minutes).

### **Suffolk Flora Preservation Trust**

[REDACTED] gave a verbal report (full copy of the report attached to the minutes).

### **Kelsale Primary School**

A verbal report and very enjoyable presentation was given by Carolyn Taylor (Headteacher) (full copy of the report attached to the minutes)

### **Village Hall Management Committee**

A verbal report was given by Mrs [REDACTED] (full copy of the report attached to the minutes)

### **Crafty Ladies**

A verbal report was given by [REDACTED] (full copy of the report attached to the minutes)

### **Kelsale PCC**

A verbal report was given by [REDACTED] (full copy of the report attached to the minutes)

### **Kelsale Carpet Bowls**

A verbal report was given by Mrs [REDACTED] (full copy of the report attached to the minutes)

### **Kelsale Art Group**

A verbal report was given by [REDACTED] (full copy of the report attached to the minutes)

### **Kelsale Melody Makers**

A verbal report was given by [REDACTED] (full copy of the report attached to the minutes)

### **Kelsale Welfare Trust**

A written report had been submitted and was tabled for Parishioners to view.

### **Kelsale Methodist Chapel**

A written report had been submitted and was tabled for Parishioners to view.

### **Therese Coffey, MP**

A written report had been submitted and was tabled for Parishioners to view.

**8. Any other matters arising**

There were none.

There being no further questions or discussion the Acting Chairman thanked the Representatives and Members of the Public for their attendance/reports and formally closed the meeting at 9:45pm

Signed:.....

Dated:.....



MINUTES OF THE ANNUAL PARISH MEETING HELD ON WEDNESDAY  
19<sup>TH</sup> APRIL 2017 IN KELSALE VILLAGE HALL AT 7:00PM

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Present: Cllr Revell (Chairman) & [REDACTED] – Parish Clerk.

Cllr Alan Revell (Chairman) welcomed members of the public and representatives and formally opened the meeting.

Public Forum

There were no comments from the members of the public present.

**Part 1: (Approx. 7:15pm – 8:00pm)**

**1. To receive Apologies for Absence**

Apologies were accepted from District Cllr Dunnett, [REDACTED] (Kelsale Welfare Trust), [REDACTED] (Kelsale Afternoon Club).

**2. Approval of the draft minutes of the Annual Parish Meeting held on 20th April 2016**

These were taken as read and Proposed for Approval by Cllr Roberts, Seconded by Cllr Galloway and duly signed by the Chairman as a true record of the meeting.

**3. Matters Arising from the Annual Parish Meeting held on 20<sup>th</sup> April 2016**

There were none.

The Chairman welcomed [REDACTED], the eminent house historian to the meeting.

[REDACTED] gave a very interesting presentation which was enjoyed by all whom attended. The Chairman thanked [REDACTED] for her presentation.

**INTERVAL (15 Minutes) – Very enjoyable light refreshments were served –  
Thank you to all those who assisted in organising these.**

**4. Chairman's Report**

A verbal report was given by Cllr Alan Revell. (Full copy of the report attached to the minutes).

**5. Responsible Finance Officer's Report**

[REDACTED] reported the balance carried forward as at 31st March 2017 was £21,466.64.

I am pleased to confirm there was no requirement to raise the parish precept for 2016/17.

To advise as part of the statutory audit requirement the accounts for 2016/17 are in the process of being prepared to go to the internal auditor Heelis & Lodge. They will then be Considered and Approved by the Parish Council at the May Parish Council meeting prior to them being sent to BDO for the External Audit. The accounts will be available for public viewing between 3<sup>rd</sup> July & 11<sup>th</sup> August 2017.

**6. Reports from Suffolk County Council and Suffolk Coastal District Council Representatives**

**Suffolk County Council**

A verbal report was given by County Cllr [REDACTED]. The Chairman thanked County Cllr [REDACTED] for his report and for all his hard work carried out as County Cllr during the past 4 years.

**Suffolk Coastal District Council**

A verbal report was given by District Cllr Fisher. The Chairman thanked District Cllr Fisher for his report.

Apologies had been received from District Cllr Dunnett but a very informative report had been submitted and this was made available for members of the public to view.

**7. Reports from Village Organisations**

**Kelsale Welfare Trust**

Apologies had been received from [REDACTED]. A written report had been submitted to which the Clerk gave details.

**Kelsale Methodist Chapel**

A verbal report was given by [REDACTED]. (Full copy of the report attached to the minutes). The Chairman thanked [REDACTED] for her report.

**Kelsale PCC**

A verbal report was given by [REDACTED] (Full copy of the report attached to the minutes). The Chairman thanked [REDACTED] for her report.

**Kelsale Primary School**

A verbal report and very enjoyable presentation was given by Carolyn Taylor (Head teacher) (Full copy of the report attached to the minutes). The Chairman thanked Carolyn Taylor for her report.

**Kelsale Afternoon Club**

Apologies had been received from [REDACTED]. A written report had been submitted to which the Clerk gave details.

**Village Hall Management Committee**

A verbal report was given by [REDACTED] (Full copy of the report attached to the minutes). The Chairman thanked [REDACTED] for her report.

**Kelsale Craft Group**

A verbal report was given by [REDACTED] (Full copy of the report attached to the minutes). The Chairman thanked [REDACTED] for her report.

**Kelsale Art Group**

A verbal report was given by [REDACTED]. The Chairman thanked [REDACTED] for her report.

**Kelsale Melody Makers**

A verbal report was given by [REDACTED] (Full copy of the report attached to the minutes). The Chairman thanked [REDACTED] for his report.

**Power 4 KCC**

Cllr Keith Dickerson gave a verbal report. The Chairman thanked Cllr Dickerson for his report.

**8. Any other matters arising**

There were none.

There being no further questions or discussion the Chairman thanked representatives and members of the public for their attendance/reports and formally closed the meeting at 9:30pm

Signed:.....

Dated:.....