

**Minutes of the 4th Neighbourhood Plan Steering Group meeting held on
Wednesday 22nd November 2017 at 7:00pm in Kelsale Village Hall,
Committee Room**

Present: Cllr Chris Burslem (Chairman)
Cllr Ray Ellis Cllr Claire Buttle
Cllr John Pulham [REDACTED]
Cllr Edwina Galloway Cllr David Baker
[REDACTED]

In attendance: [REDACTED] – Clerk to the Council. There were no members of the public in attendance

1. Chairman's welcome and opening remarks

The Chairman welcomed all whom had attended.

The Chairman stated that all working group members were welcome to attend Steering Group meetings.

2. Apologies for absence

Apologies were accepted from [REDACTED], Cllr Keith Dickerson and [REDACTED].

3. Declaration of Interests

Cllrs Ellis declared a Pecuniary Interest in SCDC's Consultation regarding the potential sites for development in respect of site 450.

Cllr David Baker and [REDACTED] declared a Pecuniary interest in SCDC's Consultation regarding the potential sites for development in respect of site 458.

4. To approve the draft minutes of the Steering Group meeting held on Wednesday 18th October 2017

A copy of the draft minutes had been circulated to all members. These were Proposed for **Approval** by Cllr Ellis, Seconded by Cllr Galloway. **5 in Favour, 3 Abstentions**. The minutes were duly signed by the Chairman as a true record.

5. Matters arising from the Steering Group meeting held on Wednesday 18th October 2017 and to update the Action List

The Action List was updated accordingly.

Cllr Baker raised concerns regarding controversial comments made within the Facebook page to which [REDACTED] provided clarification.

6. Working Groups – To receive an update

Cllr Pulham provided details regarding the recent working group meeting held. He confirmed it had been agreed that local business whom work from home would be the hardest group to tackle to which he gave details. He advised it was felt that the main issues for these businesses would be poor the unreliable internet service.

Cllr Buttle provided details regarding the recent Environment Working Group meeting held.

Cllr Baker and [REDACTED] stated they would be willing to be part of the Housing Working Group until further volunteers were willing to join this group and in which case they would then stand down and join an alternative group to which they gave details

Cllr Ellis provided details regarding the recent planning application Refused by SCDC in respect of Carlton Meres Country Park.

7. To agree the terms of funding from Locality

The Clerk provided details regarding the pros and cons for being complex or non-complex and reported on the amount of funding that could be applied for. Cllr Galloway gave details regarding the 2nd part of the proposed Conservation Area consultation due to be carried out. The Chairman stated he felt the funding application should be complex to which he provided details. Cllr Galloway stated she felt that residents not on the Neighbourhood Plan Steering Group could be upset by this decision and suggested this matter should be considered at the December Parish Council meeting and deferred for decision until the January 2018 Neighbourhood Plan meeting. **All in Favour.**

8. The next steps:-

8.1 – To consider the Public Consultation briefings

The Chairman gave details regarding the proposed public consultation briefings and advised he hoped these would be carried out during February 2018. He reported on his recent meeting with [REDACTED] and gave details regarding two other contacts he had been given whom may have history/photos of the village to be included within the public exhibition.

9. Any other business

The Clerk reported two updated planning applications had been submitted to SCDC in respect of the land at Kelvin on Rosemary Lane. She confirmed to date she had not received these applications.

10. Public Forum

There were no members of the public present.

11. Date of next meeting

The next Steering Group meeting will be held on Wednesday 24th January 2018 at 7:00pm.

There being no further discussion the Chairman formally closed the meeting at 8:30pm

Signed:.....

Dated:.....