



## **Kelsale-cum-Carlton Neighbourhood Plan**

**Steering Group Meeting to be held on  
Wednesday 22<sup>nd</sup> August 2018 at 7:00pm in  
Kelsale Village Hall, Committee Room**

### **AGENDA**

1. To receive apologies for absence.
2. To receive Declarations of Interests.
3. To Approve the draft minutes of the Steering Group meeting held on Wednesday 18<sup>th</sup> July 2018.
4. Matters arising from the Steering Group meeting held on Wednesday 18<sup>th</sup> July 2018 (including those carried over from the meeting held on 6<sup>th</sup> June 2018.)
  - 4.1 Cllr Galloway to contact Cllr Lumb for feedback regarding a lack of representation from Carlton residents at the exhibition day in May.
  - 4.2 Cllr Galloway to contact Cllr Taylor to ask if a second exhibition day could be hosted at the school.
  - 4.3 Sarah Baker to undertake initial work on gathering population statistics of the village.
  - 4.4 Cllr Galloway to find out if Charles Cuthbert would aid the Neighbourhood Group by collating any statistics gathered.
  - 4.5 Cllr Galloway to approach John Rayner for help with providing information for Historic England.
5. Presentation from Cllr Keith Dickerson on the environmental issues that will need consideration when formulating a Neighbourhood Plan.
6. Briefing from Cllr Edwina Galloway on the new proposed Suffolk Local Plan and its effect on the design of the Neighbourhood Plan.
7. Response from Gillian Benjamin regarding the creation of a questionnaire for the village.
8. Steering Group membership going forward.
9. Any other business.
10. Date of next meeting to be agreed.

Signed: *Elizabeth Flight*

Dated: 15/08/ 2018

Clerk to Parish Council