

KELSALE-CUM-CARLTON PARISH COUNCIL

REVIEW OF THE INTERNAL FINANCIAL CONTROL SYSTEM

To AGREE items 1 and 2 as required under Audit procedure:

1. The following financial procedures are in place: -

- (a) Receipt & Payment reports including monthly bank reconciliations are carried out.
- (b) List of Monthly Invoices for payment agreed by the Council.
- (c) Council involvement in the Annual Budget & Precept making process.
- (d) Next financial year's Budget and Precept-making process has been undertaken and Approved.

2. Kelsale-cum-Carlton Parish Council Agree to engage the services of Heelis & Lodge to carry out the Internal Audit for 2018/2019.

Signed (Chairman).....

Signed (RFO).....

Date: 27th March 2019