

Kelsale-cum-Carlton Parish Council
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MINUTES OF THE ANNUAL PARISH MEETING HELD ON MONDAY 17th MAY 2021 VIRTUALLY AT 7:00PM

Present: Cllr Alan Revell (Chairman) & Marie Backhouse – Parish Clerk.

Cllr Alan Revell (Chairman) welcomed members of the public and representatives and formally opened the meeting.

Public Forum

County Councillor Richard Smith commented that following on from the Governments ruling, all Parish Council meetings should be held face to face.

Cllr Revell commented that all the advice by SALC had been considered by the Chair, Vice Chair and Clerk, a risk assessment has been compiled and following on from this the decision was made to hold the meeting virtually. The normal venue of the Village Hall is not open at the moment, and no other site could be found to be able to socially distance a number of people.

1. To receive Apologies for Absence.

None

2. Approval of the draft minutes of the Annual Parish Meeting held on 17th April 2019.

The Chairman made a note that last year's minutes had been available recently on the website to read before approval. The minutes were taken as read and **proposed** by Tim Roberts for approval by **seconded** by Cllr Buttle. A vote was taken where they were agreed, and they will be duly signed by the Chairman as a true record of the meeting.

3. Matters Arising from the Annual Parish Meeting held on 17th April 2019.

There were none.

The Chairman thanked Cllr Dickerson and the Biodiversity Group for organising tonight's presentation. Cllr Dickerson began the presentation by giving a brief introduction to the work of the Group. Jerry Bowdrey talked about the various habitats in the parish and Charles Cuthbert followed by talking about the different species found in the parish. An enjoyable power point of photos around the parish accompanied this presentation. This presentation is available on the website.

4. Chairman's Report

A verbal report was given by Cllr Alan Revell. (Full copy of the report attached to the minutes).

5. Responsible Finance Officer's Report

A verbal report was given by the Responsible Finance Officer, Marie Backhouse. (Full copy of the report attached to the minutes)

6. Reports from Suffolk County Council and Suffolk Coastal District Council Representatives

Suffolk County Council

A verbal report was given by County Cllr Smith.

County Cllr Smith opened his report by thanking the Biodiversity Group for a wonderful and informative presentation. The past 12 months have been very strange, local government has been less active. Suffolk County Council (SCC) obtained PPE for many of the care homes in the area. The indicators show that Suffolk is moving on well out of the lockdown restrictions. Thanks to the local surgeries for efficiently rolling out the vaccination programme. As from the 21st June everything should return to normal. Various items have been put on hold, the traffic issues outside the School in Carlton Road is a problem. A site visit did take place three years ago with the previous Head Teacher, but another visit is planned before the end of the Summer Term with the current Head Teacher. Parking outside Schools is an issue. Thank you to IP17 GNS for all their excellent work. Many of the PC meetings have been held virtually, and there has been no face-to-face meetings in SCC. There should be a SCC meeting shortly but with 75 Cllrs a large venue is required. A change is to occur within the boundaries of SCC, resulting in a decrease to 70 Cllrs. This area is to include as far as Rendlesham. The Parish Council are to be congratulated in their work regarding Sizewell C. County Cllr Smith has a five minutes slot on 18/5/21 to make the points and views of the residents. EDF are being very awkward in that they will not consider the D2 link route. There is a mention of the rail issues, with Network Rail upgrading the route but EDF have set their mind against it. Look forward to working alongside Kelsale-cum-Carlton in the future.

The Chairman thanked County Cllr Smith for his report.

Suffolk Coastal District Council

District Cllr Burroughes thanked the Biodiversity Group for an informative presentation. Congratulations to County Cllr Smith in being re-elected. A link has been circulated to a video which shows the work of ESC over the past year. The video is about 20 minutes long. IP17 GNS should be congratulated on the success of their hard work. The Home Alone scheme also worked well, as did the vaccination rollout through the area. The rule of the face-to-face meetings as from the 6th May, should have been changed to the 21st June when lockdown restrictions are completed finished. Technology could be improved to allow some meetings to be hybrid.

Member of the public asked what does ESC think of the EDF proposals.

District Cllr Burroughes commented that ESC had a slightly different approach to that of SCC. EDF has not been totally forthcoming. The proposed link road should be removed after completion of construction should Sizewell C go ahead. There is still lots of work to be done. Cllr Revell thanked Stephen Burroughes for his report. The PC is looking into hybrid meetings. Stephen Burroughes said that there may be some funding to assist with the hybrid meeting set up. He also thanked the parish council for all their work and the Chairman thanked Cllr Burroughes for his support over the years.

7. Reports from Village Organisations

Kelsale Primary School

A power point presentation was submitted and a link to this will be placed on the website.

Village Hall Management Committee

A written report was submitted. The Village Hall Chairman thanked the new Trustees for their support and the outgoing Trustees. The Kelsale Village Hall Committee do need a Treasurer, if anyone is interested. The Chairman thanked Mary for her report. (Full copy of the report attached to the minutes).

Kelsale PCC

No report had been received by the Clerk from Kelsale PCC

Kelsale Methodist Chapel

No report had been received by the Clerk from Kelsale Methodist Chapel

IP17 GNS

A written report/power point was submitted. Tim Roberts and Bryony Peal summarised the report. (The report is available upon request from the Clerk).

Kelsale Social Club

A written report was submitted and summarised by Mr Buttle. (Full copy of the report is attached to the minutes).

Suffolk Flora Preservation Trust

A written report was submitted. (Full copy of the report is attached to the minutes)

Kelsale Welfare Trust

No report had been received by the Clerk from the Welfare Trust.

The Clerk reported that Kelsale Afternoon Club has closed due to lack of attendees.

There is no report this year from the Crafty Ladies, Kelsale Art Club, The Melody Makers and the Carpet Bowls.

8. Any other matters arising

None

There being no further questions or discussion the Chairman thanked the Clerk, representatives and members of the public for their attendance/reports and formally closed the meeting at 9.09pm.

Signed:.....

Dated:.....

Alan Revell - Chairman

APPENDIX – Written Reports given at meeting.

CHAIR'S REPORT FOR APM MAY 2021

Due to the pandemic we had to cancel the APM that was due to be held last year, so here we are two years on from when we had the last one. I desperately wanted to have this year's APM face to face in the Village Hall, but due to continuing restrictions this has not been possible. It is good that technology has enabled us to hold this one virtually, and of course as the Pandemic took hold in early 2020, we held our March PC meeting the same way. The PC has met virtually every month since, except the August meeting which we were able to have in the Village Hall. As restrictions ease, we hope to return to face to face meetings in due course. So business has continued as usual, planning applications were, and obviously still are being submitted for comment, and many other items were dealt with as normal. At the August meeting last year we welcomed two new councillors, Caroline Harker and Mark Stewart, I hope they will be with us for some while, and go on to enjoy their time as part of our team. Five councillors have moved on, Martin Lumb, Susan Major, Chris Burslem, Tim Roberts, and John Pulham, I would like to thank them all for their immense contributions to the Parish Council.

One good thing that was the result of the Pandemic, has been the acceleration of the formation of a Good Neighbourhood Scheme, now known officially as IP17 GNS, this of course, has grown from strength to strength, I thank everyone involved.

As most of you have noticed, the PC has been involved in the introduction of what is known as a Quite Lanes Initiative, this will be of a great benefit to the many walkers and cyclists who enjoy the lovely routes throughout our village. My thanks to councillor Edwina Galloway for her work on this.

The planning application to build a new power station at Sizewell continues to be considered, with EDF pushing through with it, seemingly oblivious to the fact we were in the middle of a pandemic. The PC has been working on another submission filled with the concerns that our parishioners have with the impact that such a massive project will have on them. A major concern is the construction and use that the proposed relief road will have on us, and the debate over whether it should be removed after the build is complete. Fordley Road is a particular worry, we do not want this to become a 'rat run' route and are looking at ways we can manage this. The PC is happy to continue to receive any comments and concerns that people have with any aspect of the Sizewell C application. My thanks to Edwina and Ian Galloway for their amazing work on the response I mentioned above.

Users of the Recreation Ground will notice that uneven matting under the climbing frame has been replaced. We have managed to complete this project mainly 'in house' therefore saving us a fair amount of expenditure. Thanks are due to fellow councillors Claire Buttle, Rob Holden, and others who helped with the work, especially villager David Rowe.

A new village magazine has been produced, every one seems to agree what a great publication it is, thanks to one of our previous clerks, Liz Flight for compiling it for us, and to all those parishioners who deliver it.

As is usual with our APM's, we have a presentation, I am pleased that our Biodiversity Group was able to continue with that theme this evening, my thanks to them for it.

I would just like to mention the Village Hall Management Committee. There is now a new group of committee members and trustees in place, thanks to them for taking on this very demanding role, and of course thank you to the previous members for their time on that committee. The new team have already started on a project of improvements, one of which will be vastly enhanced disabled access to the Hall.

That concludes my report, I have no doubt that not everything the PC has been involved in, has been covered, or that I have missed passing on my thanks to some of the people that, voluntarily, do some amazing things for the improvement of our lovely village, for these omissions I apologise.

Thank you

Alan Revell

17 May 2021

Responsible Financial Officer Report 2021

- The balance carried forward as at 31st March 2020 was £30,474.15 and 31st March 2021 was £48,900.50.
- It was agreed that the Parish precept should be raised in line with inflation for the financial year of 2020/21 to manage ongoing increasing costs. As a result, a request was made of £21,500. Due to the current situation, it was agreed for this year's precept to remain the same, therefore the request for financial year 2021/22 is £21,500.
- As part of the statutory audit requirement the accounts for 2019/2020 were submitted to SALC for the annual internal audit. The internal auditor's report was received ahead of the submission to the External Auditor, any recommendations raised have been actioned. All copies of the reports can be found on the website. The 2020/21 accounts have just been submitted to SALC for the internal audit.
- The Parish Council received a large amount of CIL money in 2020/21, £19,917.64. The residents have been asked how they would like to spend this money and many of the ideas have been collated and will be considered.
- The Parish Council has had no major expenditure since the last Annual Parish Meeting, other than the everyday expenses such as grass cutting, play equipment maintenance, repair of a Speed Sign.....
- The Parish Council received funding and donations towards the Christmas Lunch, Village Hall refurbishment, Christmas Tree.....

District Councillor Stephen Burroughes.

<https://www.youtube.com/watch?v=iMUchrZ67Qc>

Kelsale Primary School – Report

https://kelsalecevcprimary-my.sharepoint.com/:p:/g/personal/cmcmeekin_kelsaleprimary_org_uk/EaQ5Trsir2RAvfRh9T9BwS0B83mfo_nnxhN7TT5GP5h7Yg

Clare McMeekin

**CHAIR KELSEA VILLAGE HALL (KVH) REPORT TO KcC ANNUAL PARISH
MEETING 17 MAY 2021**

I am pleased to present this annual report of the KVH Committee AGM for the year March 2020 - 2021 to the Annual Parish Meeting.

This has been a busy year for the Committee.

1. Membership and constitution of the Committee. During the year, Eileen Cuthbert, Sue Granville-George and Jenny Bridson resigned as Chair, Secretary and as Trustees. On behalf of the Committee, I would like to express my thanks to them for their efforts on behalf of KVH and the community over the years, particularly latterly when many challenges had to be faced. Our thanks also go to Ellen Denny for her service to the Committee as Kelsale Social Club representative. Bertie Buttle took over the role of KSC representative from Ellen and we thank him for his agreement to act and ongoing contributions to the Committee. Sarah Scrivener also joined the Committee and was extremely helpful in drafting our mission statement, but due to family commitments has now resigned. Since the resignations of those members, we have been joined by new Trustees and Committee members. We are grateful to Kayleigh Stubbs for providing continuity with the Trustee Body. Chris Burslem, Simon Ransome, Peter Ewart* and myself became trustees and Caroline Harker and Kerry Vince joined the committee, while Simon Francis and Liz Flight continued as members. We are most grateful to all for their attendance at meetings and considerable contribution. Finally David Granville-George recently rejoined the Committee and has continued to manage the 100 Club supported by Sue doing an outstanding job for us and we express sincere thanks to him. The former treasurer A J Bouton was removed from the Committee and as a Trustee at the Charity Commission in May 2020.

2. The current climate. This has been a very difficult time for KVH due to the impact of the pandemic on our ability to meet and also to hold any kind of event, which has been considerably curtailed. This affects our income and support for the hall but we remain optimistic that things will improve over the coming months in light of the government road map to opening up again.

3. Building Condition and Repairs. The condition of the building continues to cause concern. We hope to be the recipients of Parish Council Community Infrastructure Levy funds, which would enable us to take steps such as potentially securing disabled access to KVH. Some essential maintenance works are underway. We have engaged an architect, Tim Buxbaum, following a recruitment process by the Committee, to measure up the building and give consideration to all and any ways in which we might make the building more accessible. There are no fixed plans or ideas and we are hoping he, as an expert, will come up with ideas which may find support in the Committee and the Community, of course not forgetting Kelsale Social Club with its tenancy in KVH and long traditions. Any changes will be consulted about as widely as possible. They must be sympathetic to the building and its occupants and take account of its Grade 2 listed status. Apart from anything else, it is essential that we have wide support for any changes, otherwise we will be in no position to raise funds for alterations or improvements. The saying goes that you mend your roof in the summer. The lockdown represented a good time for changes to be made when the building was not permitted to open by law. However, given the need to secure community support and funds, we now realize it is most likely that changes, if any, will take some considerable time. Overall, we know from the Parish Council consultation on CIL monies that improvements to KVH featured highly in people's wishes for spend of the monies and making the building more accessible, especially with our ageing population, is the right thing to do. It is also compliant with legal obligations to support people with disabilities. We remain optimistic that the plans may eventually come to fruition in some form, taking careful account of the views of all stakeholders. Chris Burslem has worked with Liz Flight and Simon Ransome to achieve a plan for necessary alterations so KVH can be used as a community centre. This will involve making the downstairs toilet accessible to people

with disabilities. Fortunately the local Post Master has been supportive of this plan and has said he will accommodate any small changes that may be needed to the outreach post office to achieve it. He has also told us that the post office remains committed to continuing the outreach service in its current format.

4. **Challenges ahead.** Our key challenges are

- a. to maintain KVH as a vibrant centre at the heart of the community. We hope to have wider consultation over the coming year on hopes and aspirations for the hall. We also hope to be in a position to hold events centred on the hall once we are allowed to reopen and we plan to do this in June. We know that a number of clubs and societies which formerly used KVH no longer wish to do so and we are therefore very keen to hear of anyone who wishes to run any type of club, meeting or society in the hall;
- b. to attract more local support – and will work over the year to raise our profile locally in the hope that more Committee members may join in order to spread the workload more; and
- c. to continue to seek a mutually agreeable proposal for disabled access to the hall, which can be agreed by all stakeholders as this would very much benefit the community generally.

5. **Conclusion** - thanks again to all who have worked for KVH and the Committee. I know it can be a thankless task and all support and help is most gratefully received. Thanks also to the PC for their unstinting support and particular thanks to Peter Ewart for stepping in to help us as treasurer. For various personal reasons Peter has requested that he be released from the Treasurer duties and we are very much on the look out for a volunteer who would be prepared to take on this role.

I am happy to answer any questions you may have for me – by phone or email or at the meeting itself.

Mary Clarke
KVH Committee Chair

Report from Kelsale Social Club, APM 2021 17th May .

As you all know the past year has been very challenging for everyone, along with all other venues the Social Club was closed, the government has been generous with grants to help out.

We took the opportunity whilst closed to start on decorating and updating the interior concentrating on the bar and seating area it is now a comfortable and welcoming space which we hope will be enjoyed by more Kelsale residents, the refurbishment is an ongoing project.

New members are always welcome and membership is free this year until December with a view to encouraging new members.

We hold regular live music nights, Gin Nights with other events in the pipeline, you can view upcoming events on Kelsale-cum-Carlton Parish Council website, the social club Facebook page and the A board on the crossroads on Main Road.

This year has seen a big change in Committee Officers, with Ellie and Tony Denny handing over the reigns after more than 40 years of hard work and commitment, huge thanks are given to both Ellie and Tony from all members, Rob Holden has kindly taken on the role of treasurer.

TRUSTEES & Hon. Secretary of Suffolk Flora Preservation Trust (SFPT) are pleased to report to Kelsale cum Carlton Annual Parish Meeting on activities in 2020-21.

SFPT is an entirely volunteer-run conservation Charity with the mission, defined in the Trust Deed, to “*permanently preserve for the benefit of the public generally, especially the inhabitants of the county of Suffolk, sites of beauty or historical or ecological interest or scientific importance and in particular the natural flora of the county of Suffolk*”.

SFPT owns and manages two Reserves: one in Hasketon parish (known as ‘Orchid Glade’), the other in Kelsale parish, named after Founder and chief benefactor the late Francis Simpson MBE, thus known as ‘Simpson’s Fromus Valley Reserve’. The resources of these reserves are fully displayed on the Trust’s website, with details how to find both places. Kelsale’s Fromus Valley is truly a site of unexpected landscape beauty, with intriguing historical interest¹, integrated with the Mediaeval background of Kelsale village itself.

Despite restrictions imposed by the pandemic Covid-19, through 2020-21 SFPT has upheld existing policy of free open access to all subscribing members, who are known as Guardians. It is a pleasure to report that, within prevailing regulations, many Guardians have continued to enjoy the pleasures and mental uplift of repeated visits to follow the unfolding seasons of 2020 in both SFPT Reserves.

The seasonal cycle of the Great Oak in Simpson’s Fromus Valley was the subject of one chapter of SFPT’s 2020 annual publication, titled ‘*Glories and Curiosities*’. This was provided free to all paid-up Guardians, but is also available to non-members at £12; details how to buy it are on the Website.

We have some changes to report. In 2020 we grieved at the death of a most active and loyal Guardian Dr Ian Battye. His widow, Rose, Hon. Editor of three issues of the annual publication, has decided to move to Devon to be near her daughter and grandchildren. We are grateful to Guardian Pete Southgate, Assistant Editor in 2020, who has agreed to become joint Hon. Editor with Janey Cullen. Coincidentally, Trustee Sybella Zisman and family have also decided to relocate their home to Devon. Guardian John Fisher has generously volunteered to replace her as Hon. Treasurer, but SFPT now has to change its registered address. This will preferably no longer be a Guardian’s home. We seek the hospitality of a permanent organisation as our host and accommodation address.

The activities of SFPT are supported by subscriptions of Guardians and several Parish or Town Councils. We were grateful for a subvention by Kelsale-cum-Carlton in 2020-21, and hope that this will be repeated for 2021-22. We emphasise the value of SFPT reserves for all—not only dedicated naturalists, writers, photographers, artists and poets—but also all those of us who respect and relish the value of the natural world to sustain our spirits and welfare. We encourage all Kelsale-cum-Carlton parishioners to join us!