

## **CLERKS REPORT 31/03/2021**

### **Policies**

On the agenda there is one policy to adopt, this is regarding the internal control statement. The model we are to adopt is the latest one revised in March 2021 by SALC. I will require a volunteer, preferably not a signatory, to go through the check list at the back.

### **Sizewell**

Edwina and I attended a Microsoft Teams meeting with 4 representatives of the Sizewell development team. This was interesting and lengthy. Since the meeting, I have typed up some detailed notes of the meeting, these can be circulated should anyone wish to have a copy, but they are 12 pages long!! I am sure Edwina will give a brief outline of the meeting later in the agenda.

### **Low Road**

I have received confirmation from the Gazetteer that the address of the East View houses on Low Road, has been changed by Royal Mail to include Low Road. I have received an email regarding the addition of the name East View to the original Low Road signs, due to the layout of the road Norse have advised that this cannot be done, but they recommend that two new signs are placed outside the properties of East View, one at each end showing the number of the houses (9 and 29) and the name East View. I have asked for a quote of the cost so this may be considered.

### **Badger Building**

Following on from a complaint from a member of the public, I have sent an email to Badger Building regarding their traffic management of larger vehicles moving on and off their site on the main road. A response has been received and they have said the contractors involved should be supervising the vehicle movements, but there was an issue with 2 lorries turning up at once and there is only the facility to allow 1 vehicle in. A complaint has been raised to the contractor involved. From the 26<sup>th</sup> April there are to be 24 hour traffic lights for 8 weeks to allow drainage work.

### **Tiggins Lane**

A resident of Tiggins Lane contacted me regarding the number of lumps of soil dropped on the lane from a piece of agricultural machinery. After a few emails and a phone call, an email was sent to the contractors concerned. Hopefully, that will be sorted.

### **Dog waste bins**

I received an email from a resident regarding the 'Fido' bins, and the infrequency of emptying of them. I have given Norse a phone call and they have agreed to look into this.

### **End of year accounts**

I will be working on the end of year accounts and paperwork from now on, this will be brought to the next meeting for approval. I will then submit it to SALC, they are not giving a specific booking date this year, when the paperwork is submitted it will be placed on a waiting list. They are proposing to complete 10 internal audits a week.

