

SUMMONS

Notice is hereby given that an Annual General Meeting of the Kelsale-cum-Carlton Parish Council will be held on Wednesday 26th May 2021 at 7.00pm in the Main Hall, Kelsale Village Hall

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND.

Welcome to Members of the Public: -

Democratic Quarter-Hour/Public Question Time - Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public, whilst welcome to join/listen to the meeting, may not take part in the meeting itself.

Reports from Suffolk County and East Suffolk Council Representatives.

AGENDA

1. Election of Chair for 2021/22 and signing of Declaration of Acceptance of Office
2. Election of Vice Chair for 2021/22 and signing of Declaration of Acceptance of Office
3. To receive apologies for absence
4. To accept apologies for absence
5. To record absence without apologies
6. To receive Councillors Declarations of Interest
7. To consider any Dispensations
8. To consider the Approval of the draft minutes of the Parish Council meeting held on Wednesday 28th April 2021.

Parish Clerk

9. Parish Clerk's Report
10. Clerk's Report on urgent decisions -
11. Matters Arising from the Parish Clerk's Report
12. **Matters Arising from the Parish Council meeting held on Wednesday 28th April 2021.**
 - 12.1 Low Road – ACTION: Clerk to contact resident regarding the signage in Low Road.
 - 12.2 Recreation ground fence – ACTION: Cllr Stewart to complete some research into the fence ahead of the next meeting.
 - 12.3 Recreation Ground – ACTION: Monitor the recreation ground for any issues. Email from resident re dogs on the recreation ground.
 - 12.4 Carlton meres signage – ACTION: Clerk to liaise with Mr Hannah regarding the next step, should the PC put up some signage.
 - 12.5 Community Newsletter – ACTION: Clerk to notify the Editor of the Councillors decision.
 - 12.6 Asset Register – ACTION: Clerk to amend the asset register.

13. **Parish Council Matters:**

- 13.1 Kelsale Village Hall – report
- 13.2 Quiet Lanes – Cllr Galloway
- 13.3 Power Projects/Sizewell C – Cllr Galloway – update of meetings
- 13.4 Queens Green Canopy – Cllr Galloway
- 13.5 Footpath main road towards Curlew Green – Cllr Buttler
- 13.6 Electricity and water to playing field – Cllr Stewart

14. **Planning Matters**

- 14.1 Planning Report
- 14.2 New planning applications since the last meeting
DC/21/2064/FUL – Town Farm, Town Farm Lane, Kelsale-cum-Carlton, IP17 2RJ
Change of use of existing farm buildings to a combination of E(g) uses which can be carried

out in a residential area without detriment to its amenity (iii) Industrial Processes, B8 Storage and retention of use of a vehicle repair workshop.

DC/21/2205/FUL - Waveney Cottage, Low Road, Kelsale-cum-Carlton IP17 2NU

Single storey side extension

15. **Financial Matters**

15.1: Financial Statement since April meeting

To approve the financial statement and authorise payments

15.2: To sign and approve the bank statements and bank reconciliation.

15.3: Review of AGAR figures following SALC recommendations.

15.4: Approval of insurance premium.

16. To receive reports from Portfolio Holders and Liaison Representatives

17. Items for consideration for inclusion on the next agenda

18. **Correspondence**

Residents – Carlton Meres signage

St Elizabeth Hospice – Donation request

19. To consider excluding the public and press - no considerations necessary

20. Excluded item – there are no excluded items

21. **The Annual General Meeting will be held on 30th June 2021 at 7.00pm in the Main Hall, Kelsale Village Hall.**

Signed: *Marie Backhouse* Clerk to the Council

Dated: 19th May 2021