

Kelsale cum Carlton Parish Council

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SUMMONS

Notice is hereby given that a Meeting of the Kelsale-cum-Carlton Parish Council will be held on Wednesday 28th July 2021 at 7.00pm in the Main Hall, Kelsale Village Hall

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND.

Welcome to Members of the Public: -

Democratic Quarter-Hour/Public Question Time - Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public, whilst welcome to join/listen to the meeting, may not take part in the meeting itself.

Reports from Suffolk County and East Suffolk Council Representatives.

AGENDA

1. To receive apologies for absence
2. To accept apologies for absence
3. To record absence without apologies
4. To receive Councillors Declarations of Interest
5. To consider any Dispensations
6. To consider the Approval of the draft minutes of the Parish Council meeting held on Wednesday 30th June 2021.

Parish Clerk

7. Parish Clerk's Report
8. Clerk's Report on urgent decisions -
9. Matters Arising from the Parish Clerk's Report
10. **Matters Arising from the Parish Council meeting held on Wednesday 30th June 2021.**
 - 10.1 Website – ACTION: Clerk to contact Melbeck regarding the level of support for the PC website.
 - 10.2 Low Rod signage – ACTION: Cllr Revell to update on progress with the signs.
 - 10.3 Recreation Ground Fence – ACTION: Cllr Stewart to email the Clerk with legal advisers' details.
Cllr Buttle to contact Norse to accept quote for the removal of the rubber matting.
Cllr Holden to contact play inspection company re the inspection of the new play surface ahead of re-opening.
 - 10.4 Carlton meres signage – ACTION: Clerk to contact a resident re signage.
 - 10.5 Queens Green Canopy – ACTION: Cllr Dickerson to discuss ideas with the Biodiversity Group and feedback to the PC.
 - 10.6 Footpath main road towards Curlew Green – ACTION: Cllr Buttle to pass details of the Highways team so that the Clerk may send an email regarding the safety of the footpath users.
 - 10.7 Electricity and water to the recreation ground – ACTION: Cllr Stewart to circulate quotes ahead of the next meeting.
 - 10.8 Fingerpost sign – ACTION: Cllr Holden to obtain more quotes regarding the fixing of the sign.
 - 10.9 DSR Energy – ACTION: Representatives to pass photos of completed sites to Cllr Revell for circulation.
 - 10.10 Maintenance on the car park – ACTION: Clerk to contact Mr Ruth accepting the quote for work and stating this needs to be completed in September.
 - 10.11 Rural Coffee Caravan – ACTION: Clerk to contact the Rural Coffee Caravan stating that KcC is keen for a visit on the car park.

11. **Parish Council Matters:**
 - 11.1 Kelsale Village Hall – report
 - 11.2 Quiet Lanes – Cllr Galloway
 - 11.3 Power Projects/Sizewell C – Cllr Galloway – update of meetings
 - 11.4 Grass cutting and verges – Cllr Galloway.
 - 11.5 Defibrillator on school site – Cllr Galloway
 - 11.6 Boundary Changes – Cllr Galloway
 - 11.7 Re-adoption of policies – Subject Access Request, Subject Access Policy, Subject Access Procedure.

12. **Planning Matters**
 - 12.1 Planning Report
 - 12.2 New planning applications since the last meeting
DC/21/2982/FUL – Fordley Meadows, Butchers Lane, Kelsale-cum-Carlton, IP17 2PH
Conversion of a redundant barn to one bedroom dwelling – to allow onsite management of Suffolk horses and improve security of livestock.

13. **Financial Matters**
 - 13.1: Financial Statement since June meeting
To approve the financial statement and authorise payments
 - 13.2: To sign and approve the bank statements and bank reconciliation.
 - 13.3: To note and approve quarterly accounts to end June 2021.

14. To receive reports from Portfolio Holders and Liaison Representatives

15. Items for consideration for inclusion on the next agenda

16. **Correspondence**
New road name – suggestions for a new road name to be adopted.

17. To consider excluding the public and press - no considerations necessary

18. Excluded item – there are no excluded items

19. **The next Parish Council Meeting will be held on 25th August 2021 at 7.00pm in the Main Hall, Kelsale Village Hall.**

Signed: *Marie Backhouse* Clerk to the Council

Dated: 21st July 2021