

Kelsale-cum-Carlton Parish Council
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**DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON
WEDNESDAY 29th SEPTEMBER 2021
AT 7:00PM IN THE MAIN HALL OF THE VILLAGE HALL**

Present at the meeting:

Cllr Alan Revell (Chair)	Cllr Mark Stewart
Cllr Edwina Galloway (Vice-Chair)	Cllr Caroline Harker
Cllr Claire Buttle	Cllr Rob Holden
Cllr Susan Major	

In attendance: 1 member of the public.

Welcome by the Chairman.

11483 Public Forum

Democratic Quarter-Hour/Public Question Time – Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public, whilst welcome to attend, may not take part in the meeting itself.

There was one member of the public who wished to listen to the comments from the Councillors in relation to Pitfield, Butchers Road.

Cllr Revell said that the agenda item Pitfield, would be moved forward on the agenda.

11484 Reports

Report by County Councillor Richard Smith

Richard Smith commented that Sizewell C are approaching the final stages of the consultation process. There is to be meetings at the Snape Maltings. One part of the next stage is the need to find funding, £20billion. It is not going to be easy to raise this amount of money, and we hope that the government doesn't decide that this area needs to pay. The Chinese have been ruled out of the funding. It has been felt that the enquiry has been conducted well with members of the public given time to respond. Middleton Parish Council has not arrived at the same conclusion to close the Fordley Road. Richard Smith with help to resolve this issue as well as he can. There is to be a review of the HGV routes within the area, this will start on the 22nd October; the PC will be asked to comment. It has been 10 years since the last review. If the PC decides to say no to a route, they need to have an alternative route in mind. This review will close on the 17th December, and the paperwork will be analysed in the New Year.

Cllr Revell said the outcome of the decision not to close of Fordley Road was disappointing.

Richard Smith said unless the PC's decided to have the united opinion to close Fordley Road, then it would remain open.

Report by District Councillor Burroughes

Written report received from Stephen Burroughes, and apologies received.

Cllr Revell introduced 4 members of the Nautilus Group to give a presentation to the PC. The presentation should take 30 minutes.

The group thanked the PC for inviting them and urged the Councillors to attend the open sessions at Thorpeness and Saxmundham.

Nautilus Interconnector is designed to connect Belgium and the UK. Large cables will be brought onto the beach, with big substations. As much as possible the connections will take place offshore, but converter stations are still needed. National Grid Ventures are the project developer. The Electricity System Operator are assessing the connection in Leiston with the proposed site in Friston. If these sites do not go ahead, then alternatives will be assessed. Electricity Transmission deals with the pylons. Prices of electricity have increased. The interconnector would need an area of 5 hectares (12 acres), All cables are to be underground with converters above ground.

Richard Smith asked why the site needs to be so big.

Nautilus responded that the size of the equipment requires such a large site.

It was asked when the preferred route is chosen?

Nautilus responded that are still a lot of studies to take place, feedbacks to consider. All this work will not affect the marine life or sterilise the ground above.

Richard Smith asked why this area, these are physically undesirable projects. This area is being hit and the residents need adequate answers.

Nautilus commented that this is the location of the offshore windfarms. These areas have been identified, connection to the Leiston area with the ESO. Friston may not be given the go ahead.

Richard Smith said that he would be talking to other cabinet members about this.

For further information regarding this project please go to;

www.nationalgrid.com/group/about-us/what-we-do/interconnectors-connecting-cleaner-future/nautilus-interconnectors

Cllr Revell thanked the group for attending and giving the presentation, and Richard Smith for showing his support to the Parish Council.

The Nautilus Group and Richard Smith left the meeting at 8.00pm.

The Chair formally opened the meeting at 8.00pm.

11485 To receive apologies for absence – Cllr Ellis, Cllr Ransome, Cllr Dickerson and District Councillor Stephen Burroughes.

11486 To accept apologies for absence – Accepted.

11487 To record absence without apologies – None

11488 Declarations of Interest – None.

11489 To consider any dispensations – None.

11490 To consider the Approval of the draft minutes of the Parish Council meeting held on 25th August 2021.

There was one amendment from Cllr Galloway.

The draft minutes had been circulated and the version now on the website were approved with abstentions from those that did not attend. Proposer: Cllr Holden, Seconder Cllr Galloway and agreed by all.

Cllr Revell welcomed Traci Weaver to the meeting and thanked her for applying to become a Cllr. It was agreed by all to co-opt Traci Weaver as a Councillor to Kelsale-cum-Carlton Parish Council. Cllr Weaver duly signed the declaration of acceptance of office form.

11491 Parish Clerk's Report

External Audit – the report has been received from PKF Littlejohn and is published on the website, members of the public may make an appointment to view the accounts with the Clerk.

Policies – there are three on the agenda to re-adopt, with no changes to them. Badger building – contact regarding the filling of the Pitfield and the burnt hedge on the main road. No update received from either of the issues. Norse – contact was made to remove an armchair from the bus shelter. BT Phoneline – A new contract has been set up with BT, this will start shortly and will be £21.40 + VAT per month. Coffee Morning – a resident spoke to me about bales being carted through the village and dispersing pieces of straw. I said that Highways could be contacted but did not think they would do anything to tidy it up. Advertising Revenue – 6 invoices have been sent to local businesses for the advertising in the Newsletter. This is an income of £425. The editor is trying to persuade more companies to advertise in the newsletter. Clerks' expenses – this is for two keys for the noticeboard on the village hall, one key has been given to Cllr Ransome. Internal Transfer – I have transferred £1,000 to the current account to cover the expenditure, when the funding I received for the play equipment, this money will be transferred back to the savings account. Annual Leave – please note that I will be on Annual Leave on Monday 4th October.

11492 Clerk's Report on urgent decisions

None

11493 Matters arising from the Clerk's report.

Cllr Holden proposed that the Equality & Diversity Policy, Health & Safety Policy and the Freedom of Information Policy be re-adopted, this was seconded by Cllr Galloway and agreed by all.

Cllr Revell commented that there was a report of someone living in the bus shelter, the armchair has been removed and all the rubbish has been taken away.

Cllr Holden commented that there are litter pickers in the billie box if needed for clearing the rubbish.

11494 Matters arising from the Parish Council meeting held on Wednesday 25 August 2021.

10.1 Grass cutting of Carlton Green – Cllr Buttle said that she is continuing to try and contact Norse, but they are not responding to emails or phone messages, the grass is still being cut.

ACTION: Cllr Buttle to continue to try and contact Norse.

10.2 Main Road Ditch – Cllr Buttle said that NJB Contractors quote had been approved and the company has been given the go ahead, but not sure on a start date yet.

ACTION: Cllr Buttle to update the Council with a start date for the work when given.

10.3 Spinney Pocket – Cllr Buttle said that both hedges have been cut back. Still awaiting a quote to manage the area. An email has been sent to Hollesley Bay to see if they have any volunteers that could assist with the work in Spinney Pocket.

Cllr Revell said that the volunteers would need to be supervised all the time.

ACTION: To carry over to the next month.

10.4 Recreation Ground Fence – Cllr Revell suggested that this item is removed from the agenda. This was agreed by all.

10.5 Play area inspection – Cllr Buttle reported that the new disclaimer signs for the play area had been collected and awaiting erection.

ACTION: Cllr Buttle & Cllr Holden to erect the signs at the play areas.

10.6 Carlton Meres Signage – Cllr Revell suggested that this should be postponed until the planning appeal has been confirmed, where one of the conditions was further signage.

10.7 Fingerpost sign – Cllr Holden reported that there was no update at this present time, he will take photographs to send with the request for the quotes.

ACTION: Cllr Holden to take photos of the fingerpost sign and obtain quotes.

10.8 DSR Energy – The Clerk had circulated the photos of Solar Parks.

10.9 Grass cutting and verges – Cllr Revell said the SCC and ESC had acknowledged the email stating the grass cutting wishes of the PC.

Cllr Galloway said that SCC will cut grass verges where there is a safety issue.

10.10 The Gull – Cllr Buttle reported that she had looked at the Gull and it didn't look any different to the rest of that area. When the heavy rain occurs, it will wash the undergrowth away. The Environment Agency will monitor this and clear if required.

10.11 Biodiversity Group – Agreed to defer until October.

10.12 SID representative – Cllr Holden said this is ongoing, the latest data showed about 1,000 vehicles in a week, the highest speed recorded was 75mph. Traffic calming measures do need to be considered.

11495 Parish Council Matters

11.10 Pitfield, Butchers Road.

Cllr Revell said that this item was brought forward as it was of interest to the member of the public in attendance. Following on from many emails, it was clear how much distress was being caused to the residents of Bridge Street by the constant movement of dumper trucks filling the pit. The PC formally apologises to those residents for the disruption they have suffered. The issue is with all these types of projects, it does cause a problem somewhere. The PC acted in the best interest of the biodiversity in that area, and SCC granted the application. The way forward would be to ensure residents on route of these projects are properly informed. There were several dumpers loads, and if this amount of soil was to be moved elsewhere it would have been many lorry loads.

The member of the public commented that there was at least 8,000 tonnes of soil moved to landscape this site. The SCC enforcement officer came out and he was worried about one tree. SCC should have sent out letters to all of the residents notifying them of the proposed disruption.

Cllr Revell said the PC always tries to act in the best interest of the village. More communication in such projects could be the way forward. There will be an apology to the residents in the newsletter.

The member of the public left the meeting at 8.30pm.

11.1 Kelsale Village Hall: Cllr Revell reported that a report had been circulated from the Village Hall Committee.

Cllr Galloway said that if Stephen Burroughes had attended the meeting he would like to talk about the refurbishment of the village hall, this he hopes to do via a Zoom meeting with the committee. He would like a second quote to complete the work.

Cllr Revell said that the flowerpots have been moved out the front of the hall, it does look better. That area needs the slabs levelling and a couple of benches would look nice out the front.

ACTION: Cllr Harker to mention the benches and tidying the area at the next Village Hall meeting.

11.2 Power projects/Sizewell C: Cllr Galloway reported that this phase of the consultation ends on the 14th October. There is a meeting about the desalination plant on the 6th October. Cllr Revell thanked Cllr Galloway for her continued support and work with this project.

11.3 BSR Energy Proposed Solar Park – Cllr Galloway informed the PC that a letter had been received from BSR Energy, this offered the PC £21,000 as a one-off payment if the proposed solar park is given the go-ahead. A response must be submitted by the 7th October, should the PC accept this, would people see it as a potential bribe, we are not the first PC to be offered this sort of payment. There is to be 160 acres of solar panels. Cllr Revell proposed that the PC accept the offer of £21,000, as ESC will make the final decision as to whether the project is given the go-ahead, this was agreed by all the Council.

11.4 Nautilus Interconnector – Cllr Galloway commented that the PC needs to respond to the consultation. The proposed site is near Peakhills, which is in a Quiet Lanes area, opposite a small campsite. This is a compulsory purchase site. The map shown in the presentation was circulated before, therefore why is the PC being consulted now.

Cllr Revell said that the interconnector is a very large building.

Cllr Weaver said that she would put a response together to submit to Nautilus.

11.5 Funding for the recovery of the footpath: Carry over to the next meeting.

11.6 Trees on the Car Park: Cllr Buttle commented that a resident of the houses next to the car park had sent an email about the size of the trees on the edge of the car park. These trees

are very large and need topping.

ACTION: Cllr Buttle to obtain quotes to top the trees on the edge of the car park.

11.7 Bonfire event: Cllr Buttle commented that the organising of the event is going well. The glow sticks for the event need to be purchased. It was agreed by all to allow a budget of £50 for the purchasing of the glow sticks.

11.8 Carlton Green Play Area: Cllr Buttle commented that all the work has been completed, with the safety matting being put in place and the swings refurbished.

11.9 Dark Sky Site in Kelsale-cum-Carlton: Cllr Galloway commented that Cllr Dickerson had circulated some information relating to a dark sky site. People like to visit the site and look up at the stars. Cllr Dickerson had offered the use of his garden. It was agreed by all to accept the offer of the use of Cllr Dickerson's Garden for a Dark Sky Site.

11.11 Re-adoption of the Equality & Diversity Policy, Health & Safety Policy and the Freedom of Information Policy – Please see item 11493.

11496 Planning Matter

12.1 Planning Report - The Planning Report had been circulated in advance and there was no change since the circulation.

12.2 New planning applications since the last meeting:

DC/21/4328/VOC – Town Farm, Town Farm Lane, Kelsale-cum-Carlton, IP17 2RJ.

Variation of condition No 1 of DC/20/3805/PN3 – Prior notification – The building will be converted to provide one, 2 bedroom single storey dwelling.

This application had been circulated to all Councillors.

The PC agreed not to object to this development, with one abstention.

ACTION: Clerk to advise ESC accordingly of the decision of the Councillors.

DC/21/4341/FUL – Hillview Cottage, Kelsale-cum-Carlton, IP17 2RA

Tow storey side and rear extension.

This application had been circulated to all Councillors.

The PC agreed to talk to the neighbours and feedback a response to the Clerk for submission.

ACTION: Clerk to advise ESC accordingly of the decision of the Councillors.

DC/21/4206/FUL – The Poachers Pocket, Rosemary Lane, Kelsale-cum-Carlton, IP17 2QS

Single storey extension to existing pub kitchen at rear of building.

This had been circulated to all the Councillors prior to the meeting.

The PC agreed to review the plans and then report back to the Clerk with a response.

Cllr Revell commented that the appeal had been given in favour of Carlton Meres siting a further 50 static caravans. The way off the Carlton Meres site should be turn right, with extra signage showing this. Curbing should also be put in place to prevent vehicles turning left.

Cllr Revell said that there has been many emails regarding the Carlton Industrial Park. The submissions are split, the residents of Carlton Park can see the development from their houses. The main site is in the Local Plan, not the extended site. There is no formal planning application yet.

11497 Financial Matters

13.1 Financial Statement since the August meeting. See Updated Finance Report of 29th September 2021.

Cllr Galloway proposed the payments, this was seconded by Cllr Holden and agreed by all.

13.2 To approve and sign the bank statements: The Bank Statement to 31st August 2021 and a financial reconciliation were brought to the meeting and were signed by the Chairman. All Councillors agreed the reconciliation.

11498 To Receive Reports from Portfolio Holders and Liaison Representative

Cllr Holden reported that there is a board missing from the bus shelter.

ACTION: Cllr Holden to repair the bus shelter if the board is laying close by.

B7: Tree and open spaces.

Cllr Buttler commented that Melvin Mann has cut the hedge along side the road, and the Sandy Stiltball fungus is not affected.

Christmas Tree: Cllr Galloway asked if the PC would be organising a Christmas Tree this year.

ACTION: Cllr Buttler to send out letters asking for a donation towards the Christmas Tree.

Remembrance Sunday: Cllr Revell asked if there has been any communication regarding the Remembrance Service. Cllr Revell kindly offered to pay for two wreaths, one for the School and one for the PC.

ACTION: Clerk to contact Saxmundham Town Council to see if there is any decisions regarding the holding of the Remembrance Service.

11499 Items for consideration for inclusion on the next agenda

As listed within the minutes.

11500 Correspondence

Layby: Cllr Revell commented that an email had been received from a resident concerning a layby within the village, some of the items being left in the layby are disgusting. We need to discover who owns the layby; can something be done about shutting it off.

ACTION: Cllr Stewart to investigate ownership of this area.

Carlton Road: Cllr Revell said that an email had been received about the increase of dog fouling on the Carlton Road footpath around the school area. There are dog bins at each end of the footpath but not in the middle. A note could be placed in the Community News reminding people to tidy up after their dogs. Signs could be placed in the area.

ACTION: Clerk to notify Newtide Homes of the amount of dog waste in the area. Ask Norse for the cost of another dog waste bin.

Climate & Ecology Bill:

ACTION: Place on the agenda for the next meeting.

11501 To consider excluding the public and press

No considerations were necessary.

11502 Excluded items

There were none

11503 Date of the next meeting

The next Meeting is to be held on the 27th October 2021 at 7pm, this will be held in the Committee Room of the Village Hall.

The Chair closed the meeting at 9:30pm.

Signed: Chairman Dated: