

Kelsale-cum-Carlton Parish Council
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**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
WEDNESDAY 23rd FEBRUARY 2022
AT 7:00PM IN THE MAIN HALL OF THE VILLAGE HALL**

Present at the meeting:

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|-----------------------------------|----------------------|
| Cllr Alan Revell (Chair) | Cllr Simon Ransome |
| Cllr Edwina Galloway (Vice-Chair) | Cllr Keith Dickerson |
| Cllr Susan Major | Cllr Rob Holden |
| | |

In attendance: 8 members of the public.

Welcome by the Chairman.

11588 Public Forum

Democratic Quarter-Hour/Public Question Time – Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public, whilst welcome to attend, may not take part in the meeting itself.

The first member of the public reported that he had recently acquired a 51-acre site on Butchers Road, Bridge Street. They have also purchased the Corner bungalow site, which currently has a derelict house on it. The plans are not to develop the land at the moment; Corner bungalow will be demolished, and a house of similar size will be placed on it, and the outbuildings will be removed, but this will involve a planning application some time in the future. Advice will be sought as to what to do with the site, trees and crops would be the ideal plan, with some rewilding. It is hoped to excavate the ghost pond as well.

Cllr Revell asked if the Biodiversity group could work with them to assist with the field.

The member of the public commented that they hope to place a permissive access footpath along the field as it is a popular walking spot for people with dogs.

Cllr Dickerson said that he is the Chair of the Bio-diversity group, and they would support the improvement of the land.

Cllr Revell thanked the members of the public for attending.

Two members of the public left at 7.13pm

The second member of the public wished to talk about the Carlton Industrial Site planning application. They thanked the Parish Council for sending the response to the application to ESC. Would it be possible to change the wording of the PC response so that it has more impact? Instead of stating 'we do not object but have some conditions....' could it be 'we do object because....'. It is a change of emphasis. The petition against the planning application has already reached 500 signatures. There are a number of objections on the ESC website to the application. Suffolk Preservation Society have written a report on the application. There is not enough information on the application to do a proper heritage statement. Previous applications to change the industrial site have been refused as it would degrade the site of parkland. The area around the Carlton Park is used for recreational purposes. A map was circulated to all the Councillors. Cllr Dickerson has visited the site to see the proposed position of the buildings. The yellow arrow on the map shows the line of the headlights. The deliveries will create noise, light and smell which will be an issue. The sewage treatment plant will be very smelly.

Cllr Revell thanked the members of the public for attending the meeting. Without any further information regarding the planning application, the PC would not change the wording of the response to ESC.

Cllr Dickerson asked if this application would go to the Planning Committee?

Richard Smith said that it should go to the Planning Committee, but it would be good to email the District Councillor to recommend this.

This suggestion was agreed by the Councillors.

ACTION: The Clerk to email the District Councillor recommending that the Carlton Industrial site planning application should go to the Planning Committee.

Cllr Revell commented that the issue of the headlights could be prevented if a larger fence was built. At the moment no-one has any idea what will be in the proposed buildings.

A member of the public suggested that the buildings could be moved around, this would prevent some of the noise or light pollution.

Cllr Revell said that it may be possible to propose a time restriction, which has happened in some places.

Cllr Revell thanked the members of the public attending.

Four members of the public left at 7.30pm.

11589 Reports

Report by County Councillor Richard Smith

Richard Smith commented that the SCC budget had now been agreed. 2.99% increase. This is 1% for social care and 1.99% for general use, this would be a £625million in total. All the external inspections taken show that SCC is doing well. There is a government lead project which is the County deal, SCC has applied for this, and they have been approved as one of 9 counties, which is good. Bus back better is a pot of money that is to be spent on better public transport. It is hoped to hear about the two promotions soon, if Suffolk is lucky, it should be spent around the whole county.

Cllr Galloway commented that the missing weight limit sign on the railway bridge has been reported, but a response from SCC states that it is not to be replaced as it is not necessary at the moment. If heavy vehicles use this bridge, it will be damaged, and the alternative route is quite a long distance.

Richard Smith said could the correspondence regarding the sign be shared with him.

ACTION: The Clerk to forward the correspondence from SCC to Richard Smith.

Cllr Revell commented that there are many road signs that are broken.

Richard Smith said that some of these road signs are £1000 each to replace, this is an issue that is raised frequently.

Richard Smith left the meeting at 7.41pm.

Report by District Councillor Burroughes

Apologies received and a written report submitted.

Cllr Revell commented that the Co-option of a Councillor is an item on the agenda. There is a candidate for one of the Council vacancies, Julia Ewart.

All the Councillors were in favour of co-opting Julia Ewart as a member of the Council.

Julia Ewart duly signed the acceptance of office form.

The Chair formally opened the meeting at 7.45pm.

11590 To receive apologies for absence – Cllr Stewart, Cllr Harker, Cllr Buttle, Cllr Weaver and District Councillor Stephen Burroughes.

11591 To accept apologies for absence – Accepted.

11592 To record absence without apologies – None

11593 Declarations of Interest - None

11594 To consider any dispensations – None.

11595 To consider the Approval of the draft minutes of the Parish Council meeting held on 26th January 2022.

The draft minutes had been circulated and the version now on the website were approved with abstentions from those that did not attend. Proposer: Cllr Galloway, Seconder Cllr Holden and agreed by all who attended, with 1 abstention.

Cllr Dickerson commented that there was one spelling mistake on 11.2, there is only one 's' in BEIS.

11596 Parish Clerk's Report

Queens Green Canopy – the free trees from ESC were available for collection last week. There was a shortage of plaques, but more will be available. Advertising revenue – all the outstanding invoices has been paid. Norse – the invoice for the grass cutting has been received. VAT – the refund of £483.06 has been received. Clothing bank – there has been a slight delay with the delivery of the clothing bank as they were unable to find the car park. Fly tipping – there was some fly tipping on the car park, this has been reported to Norse. Abandoned vehicle – this was a van on the car park, having reported it to ESC it was a workman's van who had Covid, and it has now moved. Recreation ground – there continues to be an issue with dog waste, having been in contact with ESC some stickers were sent to the Clerk, who then passed them to Cllr Holden to be placed on the recreation ground. Policies – there are four policies to be re-adopted on the agenda; there are no changes to these policies. Coffee mornings – these continue to be well supported. There has been reports of mud on the road which was reported to ESC and SCC. The road sweeper has attended, but only swept one side of the road. Road closure – the application has been submitted for the road closure. Expenses – there is one Clerk's expense on the payment sheet, this is for ink cartridges for the printer. East Green – it has been reported that several residents from East Green are without broadband and in some cases land line phone as well. Could the PC support the residents by writing a letter to the Secretary of State and the Chief executive of BT Openreach.

11597 Clerk's Report on urgent decisions

None

11598 Matters arising from the Clerk's report.

Cllr Revell said that he has not collected the tree, could ESC be contacted to see if there are any trees available and if so, could he be informed of the collection details.

ACTION: Clerk to contact the Treebilee team about any spare trees and pass on the details to Cllr Revell.

Cllr Revell said the signs for the dog's waste are to be placed on the recreation ground. A sign could be placed on the bins in the car park stating no fly tipping, but we are in danger of having a village covered in signs.

11599 Matters arising from the Parish Council meeting held on Wednesday 26 January 2022.

10.1 Main Road Ditch – Cllr Revell said that this work is ongoing, we are waiting a start date.

ACTION: Cllr Buttle to update the Council with a start date for the work when given.

10.2 Fingerpost sign – Cllr Ransome to collect the fingerpost sign piece from Peggs.

Cllr Holden commented that the post also needed to be moved back from the side of the road.

ACTION: Update at next month's meeting.

10.3 Trees on the Car Park – Cllr Buttle is awaiting another quote to sort the trees.

ACTION: Carry over to next month.

10.4 Layby – Cllr Revell commented that a resident had stated this layby is an entrance to the field not a layby.

Cllr Ransome said that he has been monitoring the area for rubbish and the past couple of weeks it has been clear.

Cllr Revell said that if you continue to keep this area clear then it seems no rubbish will be placed there, but if rubbish is left there others will add to it.

ACTION: To continue monitoring the layby.

10.5 Queens Green Canopy – Cllr Dickerson commented that there are 2 sites for hedges to be planted, there are also sites for trees also. The next Biodiversity meeting is on the 7th March.

ACTION: Place on the agenda for the next meeting.

10.6 Queens Platinum Jubilee – Cllr Revell commented that the Clerk had submitted the application to the SCC for the road closure. There has been no mention of cost. A friend has a traffic management firm, and he has offered to provide, place, and collect all the signs, barriers etc, to shut off the roads at a cost of £50.

Cllr Holden has asked how the residents are being notified of the road closure.

Cllr Revell agreed to place an article in the newsletter stating the date of the Queen's Platinum Jubilee celebrations.

ACTION: To continue to place on the agenda for future meetings.

10.7 Management of the Recreation Ground – Cllr Dickerson said that he will organise a signboard with information about the importance of the wild area; could the sign be placed on the outside of the gate. It was agreed to place the sign on the outside of the gate.

ACTION: Cllr Dickerson to design the sign board, to be placed on the outside of the gate.

10.8 Spinney Pocket Park – Cllr Dickerson investigated the wording of the 'pocket park' and he discovered that there is some funding available for the maintenance and support of these areas. If the PC pays a third of the cost of the work, the funding will pay two thirds.

Cllr Revell suggested that Cllr Dickerson gives the PC a guide to how much this would be.

Cllr Dickerson said that this item would be discussed at the Biodiversity meeting on the 7th March.

ACTION: Place this item on the agenda for the next meeting

11600 Parish Council Matters

11.1 Kelsale Village Hall: Cllr Ransome reported that work is starting on the physical side of the village hall, with the removal of gas pipework, and a doorway. A quote has been received for the positioning of a lightening conductor. The village hall is doing very well with many bookings.

11.2 Power projects/Sizewell C: Cllr Galloway reported that she and Cllr Buttle had attended a BEIS meeting with Declan Burke. This was well attended with 40 Parish/Town Councils represented. The Planning Inspectorate is due to give a response to the Secretary of State this week.

11.3 Sizewell C Night Trains: Cllr Galloway commented that she had circulated an email to all the Councillors concerning the request for support from some residents regarding the night trains. Cllr Revell said that the night trains will affect the people near the railway lines, this will take some of the HGV's off the road during the day. It may be better to run trains to Sizewell rather than lorries.

Cllr Ransome said that the trains are massive.

Cllr Dickerson asked if the aggregate could be brought by sea.

Cllr Ransome said it depends where the aggregate comes from, it may be necessary to move it by lorry, then train.

Cllr Galloway said that we are unsure of what response we will be given from Sizewell C. Cllr Weaver circulated an email stating that the night trains could cause a number of health issues.

Cllr Ransome said that there may be as many as eight trains per night, one every hour or so.

Cllr Galloway said that she would put a representation together and send it in.

Cllr Revell suggested that the comments that were circulated could be used as a base for a response.

ACTION: Cllr Galloway to put a representation together to send to the Sizewell C.

- 11.4 Funding for the recovery of a footpath** – Cllr Revell reported that this is ongoing.
ACTION: To place on the agenda for the next meeting.
- 11.5 Ownership of the recreation ground fence** – Cllr Revell commented that it was agreed to pass a motion to hand the ownership of the fence and any maintenance work, between Bell House and the recreation ground over to Mr Peter Ewart, the owner of Bell House.
All the Councillors voted to agree with this motion.
Cllr Revell thanked Mr Ewart for accepting the responsibility and ownership of the fence.
ACTION: Clerk to write a letter to Mr Ewart confirming the Councils decision.

A member of the public left at 8.32pm

- 11.6 Re-adoption of the Standing Orders, Financial Regulations, Electronic Communications & Social Media and GDPR Risk Assessment.**
Cllr Galloway proposed that the PC re-adopt the policies listed above, this was seconded by Cllr Ransome and agreed by all.
- 11.7 Recreation Ground, dog waste** – Cllr Revell said that a resident had proposed some changes to the recreation ground which included a specifically fenced area for dogs. It was agreed not to change the lay out of the field. There are to be notices placed around the recreation ground encouraging owners to tidy up after their dogs otherwise they could face a fine if caught. This is also to include a poster with a couple of eyes on, from the Keep Britain Tidy group.
It was agreed to have no change to the recreation ground.
ACTION: Clerk to ask Cllr Buttle to respond to the resident.

11601 Planning Matters

12.1 Planning Report - The Planning Report had been circulated in advance and there was no change since the circulation.

12.2 New planning applications since the last meeting:

DC/21/5714/FUL – Land & buildings at The White House, Lowes Hill, Kelsale-cum-Carlton

Retention of cart lodge and extension of curtilage.

The Councillors voted on this application, 3 were in favour of no objection, 2 abstained and 1 objected.

The decision was not to object to this application

ACTION: Clerk to advise ESC accordingly of the decision of the Councillors.

DC/22/0418/TCA – 11 Church Close, Kelsale-cum-Carlton, IP17 2PA

Large conifer (planted 1975, postdates TPO) at front of property – to be felled: tree's roots causing blockage of house drains.

It was agreed by all not to object to this application, but also to comment that an alternative tree should be planted in its place.

ACTION: Clerk to advise ESC accordingly of the decision of the Councillors.

DC/22/0369/VOC – Boundary Farm, East Green, Kelsale-cum-Carlton, IP17 2PH

Variation of Condition No.3 of DC/16/0424/FUL of A change of use from agricultural land to a camping site. The proposed application is for 6 tents as holiday accommodation as part of farm diversification and viability – extend holiday use period.

It was agreed by all for Cllr Galloway to speak to the neighbours and if they had not objection to this application, then the PC would respond no objection.

ACTION: Clerk to advise ESC accordingly of the decision of the Councillors.

DC/22/0493/VOC – Plot 2, Carlton Road, Kelsale, IP17 2NP

Variation of Condition No.2 of DC/21/0565/FUL – Construction of a single dwelling – alterations to approved drawings.

It was agreed for the planning group to circulate a response for this application to all the Councillors.

DC/22/0078/FUL – Sizewell C, Sizewell Power Station Road, Sizewell

Planning application seeking full planning permission for the geotechnical trials for the enabling works of the proposed Sizewell C power station. These works comprise (i) up to 16 ground anchor trials, in 5 locations up to 0.95 ha with a further 0.09 ha for welfare compound, 1.04 ha in total (of which 0.54 ha is above ground) and (ii) deep soil mixing trial area comprising a total area of 0.52 ha, together with welfare and compound areas to support the works and access.

Cllr Galloway recommended that the PC objects to this application, due to the lateness and the fact that the RSPB placed a holding report on this.

It was agreed by all the Councillors to object to this application.

ACTION: Clerk to advise ESC accordingly of the decision of the Councillors.

DC/22/0288/FUL – Carlton Rookery, Clay Hills Road, Kelsale-cum-Carlton, IP17 2NN

External and internal alterations to existing former coach house/cottage to provide improved residential accommodation and an office/studio for home working.

DC/22/0562/LBC – Carlton Rookery, Clay Hills Road, Kelsale-cum-Carlton, IP17 2NN

Listed building consent - External and internal alterations to existing former coach house/cottage to provide improved residential accommodation and an office/studio for home working.

It was agreed by all the Councillors to have no objection to this application.

ACTION: Clerk to advise ESC accordingly of the decision of the Councillors.

Carlton Park – Cllr Dickerson asked if it would be possible to change the Council's opinion to an objection.

Cllr Revell commented that the PC are unable to change their opinion, unless substantial information has been received. Stephen Burroughes will be informed of the need for the planning application to go to the planning committee.

11602 Financial Matters

13.1 Financial Statement since the December meeting. See Updated Finance Report of 21st February 2022.

Cllr Dickerson proposed the payments, this was seconded by Cllr Galloway and agreed by all.

13.2 To approve and sign the bank statements: The Bank Statement to 31st January 2022 plus financial reconciliations were agreed and signed by the Chairman.

11603 To Receive Reports from Portfolio Holders and Liaison Representative

A2 & A3: Community, Energy & Health

Cllr Dickerson said there was another PPG meeting on the 2nd March.

Cllr Galloway commented that the surgery has agreed to write a report for the Community News in the future.

Quiet Lanes

Cllr Galloway requested that a section from the EADT should be placed to show the conclusion of the Quiet Lanes.

“On 09/02/2022 Suffolk County Council made the above Quiet Lane Designation under section 268 of the Transport Act 2000, the effect of which will be to designate lengths of road shown in the schedule below as Quiet Lanes as part of a county wide Quiet Lanes Suffolk project. Quiet Lanes are designated as appropriate for shared use by walkers, horse riders, cyclists and other vehicle users, and are intended to enable users to enjoy country lanes in greater safety and encourage drivers to respect more vulnerable road users. Advisory signs are placed at each end of the Quiet Lanes. A copy of the designation and maps showing the lengths of the road affected, together with the council's reasons, are available on the project

website at www.QuietLanesSuffolk.co.uk. The designation of those roads listed shall come into effect on the 09/03/2022.

Butchers Road – From Bridge Street/Lowes Hill junction through to East Green

Curlew Green – From Main Road/B1121 to Dorley's Corner

Dorley's Corner – Full extent of lane from Main Road/B1121 back round to Main Road/B1121 junction at Curlew Green.

East Green – Tiggins Lane through to Theberton Road.

Lowes Hill – From Bridge Street to East Green junction.

Rendham Road – Brabbin's Farm junction to Carlton Meres.

Rosemary Lane – From junction with Main Road/B1121 to just before Poachers Pocket Public House

Theberton Road – From the junction of Saxmundham Road and continues through to Harrow Lane.

Tiggins Lane and North Green – From junction with Main Road/B1121 to North Green and Fordley Road.

Town Farm Lane – The junction with A12 (Western end) through to the T junction with Tiggins Lane/Fordley Road (Eastern end).”

11604 Items for consideration for inclusion on the next agenda

As listed within the minutes, Zoom virtual attendance at meetings.

11605 Correspondence

Resident – It was agreed that Cllr Buttle should respond to the resident who had sent some ideas about a fenced in area of the recreation ground for the dogs.

It was agreed to monitor the dog waste situation; it may be an idea in the future to ban all dogs from the recreation ground if the dog owners do not clear up after their pets.

Community Governance – this correspondence was sent through to the Councillors on the 31/01/22. Could people read this and respond if wished.

11606 To consider excluding the public and press

No considerations were necessary.

11607 Excluded items

There were none

11608 Date of the next meeting

The next Meeting is to be held on the 30th March 2022 at 7pm, this will be held in the Committee Room of the Village Hall.

The Chair closed the meeting at 9.08pm.

Signed: Chairman Dated: