

Kelsale-cum-Carlton Parish Council
21 Ferry Road, Orford, Woodbridge, Suffolk, IP12 2NR,
Tel:07595757380 E-mail: clerkkelsalepc@gmail.com

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
WEDNESDAY 26th JANUARY 2022
AT 7:00PM IN THE MAIN HALL OF THE VILLAGE HALL**

Present at the meeting:

Cllr Alan Revell (Chair)	Cllr Simon Ransome
Cllr Edwina Galloway (Vice-Chair)	Cllr Claire Buttle
Cllr Traci Weaver	Cllr Rob Holden
Cllr Susan Major	Cllr Keith Dickerson

In attendance: 9 members of the public.

Welcome by the Chairman.

11567 Public Forum

Democratic Quarter-Hour/Public Question Time – Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public, whilst welcome to attend, may not take part in the meeting itself.

The first member of the public reported that there was a group attending regarding the planning application DC/215742/OUT, Carlton Park Industrial Estate. Following on from the developer's presentation, a small meeting took place of the residents of Carlton Park. It was agreed to organise a steering group to arrange a campaign against the proposed application.

Many signatures have been gathered on a petition. The leaflet produced shows an impression of the view which would be from Carlton Park. The diagram inside shows the traffic routes, which will have an increase of HGV's. There will be 24/7 noise and light pollution. The private sewage treatment plant is cause for concern, both from the smell and the hygiene points. The campaign is not about the development of the site, it is about mitigating the impact on the area. Development for food production, joinery etc, could be a way forward. It would be good if the PC went to ESC and ask for a rethink.

The second member of the public wanted to comment about the plans to the front of the Carlton Park Industrial Estate. If a fast-food outlet is permitted to the front of the area, it will create damage to Kelsale. The area proposed stands high above the road, it is a large green area. There would be advertising signs, of at least 18ft high. It would be open 7 days a week and create more traffic, as well as noise, light pollution, vermin, and litter. There has been no food outlet in that area for 50 years. The neighbouring property was not informed of the plans.

On the original plans which were shared, there was only one unit, there is 2 units on the plans now. This would have a large impact on the other food outlets in Saxmundham.

The site is too densely covered, a smaller scaled development would be more beneficial, and office high tech would create more jobs.

The first member of the public commented that the Councillors would be welcome to come and look at the site from Carlton Park. The reed bed sewage plant is very close to the residential properties. The boundary is very close to Carlton Hall.

Cllr Revell said that the Councillors would take on board all the comments made. The traffic to the site would be passing down the old A12, and there would be a weight limit

through Saxmundham to avoid the vehicles using that route. Mitigation of the impact of the development is requested, and the food outlet/café/restaurant is in the incorrect place.

The second member of the public suggested that the foot outlet should not be in the front of the site at all.

The third member of the public said that the impact on the wildlife will be changed as will the historic parkland.

Three members of the public left at 7.27pm.

The fourth member of the public wished to talk about the recreation ground fence. A arrangement has been made to have the fence repaired. The PC investigated the ownership of the fence, and it was inconclusive. Nothing has been done since then and the fence has now fallen over in places. The cost to repair the fence could have been split between the two concerned parties. As the pretty side faces the residential property it seems that the ownership of the fence could be the PC. The PC has repaired the fence many years ago. The main posts of the fence have rotten away. The fence is to be repaired at no cost to the PC as a gesture of goodwill. The ownership requires further investigation and evidence. Would the PC accept the work to the fence is to take place?

Cllr Revell thanked the member of the public for repairing the fence. The ownership is a grey area. When it was investigated before it was difficult to clarify the ownership. It is important for a good relationship between the PC and the neighbour. As the money that the PC has is public money, the decision to spend any must be carefully considered for the benefit of the community. There is a need to sort this situation.

Cllr Galloway commented that the Council would welcome clarity on the ownership of the recreation ground fence.

Cllr Revell suggested that this item, the recreation ground fence ownership, is placed on the agenda for the next meeting.

ACTION: Place 'ownership of the recreation ground fence'.

1 member of the public left at 7.35pm.

The fifth member of the public brought along a book written by a local resident, and asked if anyone would like to purchase a copy.

11568 Reports

Report by County Councillor Richard Smith

Richard Smith commented that he is not directly involved with planning applications, that is ESC, highways is a matter for SCC to consider. Sizewell C – the planning inspectorate has asked for an extension on the date they have to submit a report to the government. It is another 6 weeks, which comes to the end of February. The government then has three months to give their response. It is hoped there will be a decision by mid-June. If the Sizewell C development gets the go ahead the SCC will try to ensure that the area gets the best deal, which may be financially, this may assist with mitigating the impact of the development on the area. The Stop Sizewell C team have done a very good job at trying to prevent this development. Budget – the SCC budget will have the final decision on the 9th February. There is a proposed 3% increase, which includes 1% to social care and 2% to general expenditure. There are no proposed cutbacks in services. The government is being generous with the amounts of money that they are transferring.

Cllr Galloway asked if the Carlton Park development goes ahead, could a

condition of the ESC planning approval be a pedestrian crossing near the school. If so, would the SCC support this?

Richard Smith said that the SCC would be in support of the pedestrian crossing. The email that was circulated concerning the payment to the Quiet Lanes scheme has been seen and it was the conclusion that this was all to be paid for by funding. The PC may send a donation towards the cost.

Richard Smith and a member of the public left the meeting at 7.48pm.

Report by District Councillor Burroughes

Apologies received and a written report submitted.

The Chair formally opened the meeting at 7.50pm.

Cllr Revell commented that the Co-option of a Councillor would be considered at the next PC meeting as the applicant is unable to attend this evening. An email should be sent to invite them to the meeting in February.

11569 To receive apologies for absence – Cllr Stewart, Cllr Harker and District Councillor Stephen

Burroughes

11570 To accept apologies for absence – Accepted.

11571 To record absence without apologies – None

11572 Declarations of Interest

Cllr Galloway is to receive a payment for giving feedback to the Planning Inspectorate.

11573 To consider any dispensations – None.

11574 To consider the Approval of the draft minutes of the Parish Council meeting held on 8th December 2021.

The draft minutes had been circulated and the version now on the website were approved with abstentions from those that did not attend. Proposer: Cllr Galloway, Seconder Cllr Weaver and agreed by all who attended, with abstentions from 3 Councillors.

Cllr Revell suggested that the planning applications should be moved to this position on the agenda, this was agreed by all.

11575 Planning Matter

12.1 Planning Report - The Planning Report had been circulated in advance and there was no change since the circulation.

12.2 New planning applications since the last meeting:

DC/21/5649/FUL – Rookery Orchard. Clay Hills Road, Kelsale-cum-Carlton, IP17 2NN

Erection of a single storey front extension.

This application had been circulated to all Councillors.

The PC agreed not to object to this development.

ACTION: Clerk to advise ESC accordingly of the decision of the Councillors.

DC/22/0016/CLE – Land at Cherry Tree Cottage, Curlew Green, Kelsale-cum-Carlton, IP17 2RA

Certificate of Lawful Use (existing) – Residential caravan located in a non-curtilage land since 2005.

This application had been circulated to all Councillors.

Cllr Buttle had spoken to a couple of the property's neighbours. A concern is that the caravan will be removed, and an annex put in the place.

The PC agreed to talk to the neighbours and feedback a response all the other Councillors and then prepare a response for the Clerk to submit.

ACTION: Clerk to advise ESC accordingly of the decision of the Councillors.

DC/21/5515/FUL – Town Farm, Town Farm Lane, Kelsale-cum-Carlton, IP17 2RJ
Erection of 21 MW Solar PV development with associated equipment and ecological improvement works on Land at Town Farm, Town Hall Lane, Kelsale-cum-Carlton, IP17 2RJ.

This had been circulated to all the Councillors prior to the meeting.

It was agreed that the PC should ask for an extension on the time to response to this application.

The Clerk had received an email from Harry Witt who commented that if the PC had any questions, then they would be answered. Several questions were submitted but no response has been received. The Clerk phoned the developer, and he stated that the questions required extra time to collate the answers.

Cllr Dickerson commented that a response had been received for the Biodiversity Group. The site is to be increased and include three ponds.

Cllr Ransome said that he was in favour of the principal.

Cllr Weaver commented that there are a lot of inaccuracies in the planning application, and it was impossible to print out the information from the ESC website.

Cllr Dickerson said that ESC sent out a printable version.

Cllr Galloway said that the neighbours are concerned as it is agricultural land.

The PC agreed to review the plans and then report back to the Clerk with a response.

Cllr Weaver said it is a greenfield site.

Cllr Galloway said that the construction could take 6 months, a high number of vehicles along a designated quiet lane.

8.24pm meeting closed

A member of the public commented that the landscape and visual appraisal was not very accurate.

Cllr Dickerson commented that the trees will remain on the site, and the hedgerows will be extended.

Cllr Weaver said that the height of the equipment is quite high.

The member of the public commented that the site can be seen from the roads, and the line of sight is quite deceptive, the whole development will be quite intrusive.

8.27pm meeting opened

Cllr Galloway suggested that the PC should have a view if no extension granted.

ACTION: Clerk to apply to the case officer for an extension.

DC/21/5742/OUT – Carlton Park Industrial Estate, Ronald Lane, Kelsale-cum-Carlton

Outline – Erection of 10no. commercial units consisting of Class E (offices, light industrial and cafes), B2 (general industrial) and B8 (storage and distribution) with access, layout and landscaping to be considered.

Cllr Revell commented that he had asked if the residents would consider re-location of the café to the other side of the site at the front, but they strongly feel it should not be there at all.

Cllr Buttle said that in a previous meeting it was said that the café would be owned by a local company not KFC, Greggs etc.

It was agreed by all the Councillors that there should be no food outlet at the front of the site.

Cllr Revell suggested that it is difficult to predict the uses of the warehouses. There is no reason why anyone could not apply for a change of use after having purchased one.

Cllr Galloway commented that, as part of the planning conditions, we should include a pedestrian crossing outside the school.

Cllr Revell stated that he is unsure of how much influence the PC comments will have on the application. Considerations could include a reduction in the curtilage, the height and the sustainability.

Cllr Ransome commented that the buildings are quite high, 24ft, there is no problem with the curtilage.

Cllr Galloway said that the location of the proposal should be considered in relation to Carlton Hall.

Cllr Revell said that the main concerns are the height of the buildings, HGV movements, light pollution, visual impact. Could the height of the new buildings be the same as the existing ones? One form of mitigation on the impact of the proposal is to sink the building into the ground.

It was agreed by all to have no objections, but with the conditions/mitigations.

ACTION: Clerk to contact the ESC with the Councils views.

DC/21/5622/VOC – Carlton Park Industrial Estate, Main Road, Saxmundham, IP17 2NL

Variation of condition 2 of DC/21/2529/FUL – Erection of 4 no. commercial units (B8).

Cllr Ransome commented that this is an extension of unit K to be built. This would remove the proposed bicycle racks.

All the Councillors agreed to no objection with a condition of extra cycle storage.

ACTION: Clerk to contact ESC with the Councils views.

11576 Parish Clerk's Report

Queens Green Canopy – the Treebilee project has informed us of when the trees will be ready for collection, 16th February. Is anyone available to collect the tree. Advertising revenue – a couple of companies have been chased for payments. Norse – no invoice has been received for the grass cutting. Carlton Industrial – following on from the representative's attendance at the meeting in November, there was a set of amendments sent by the representative for the minutes. The minutes were agreed in December, the recommendation is that the amendments are noted but the minutes should remain the same. A VAT refund has been submitted for the third quarter of the year; the amount is £483.06. Gull Stream – an email was received concerning the ditch that runs into the Gull Stream, this has been forwarded to the Environment Agency. Broadband – the contract is not renewable until January 2023. Councillor attendance – having spoken to SALC, the non-attendance of a Councillor will automatically result in the cancellation of their place if there is no attendance or apologies up to the March meeting. SID data – the resident who deals with the speed sign has submitted some data taken from the Carlton Road sign. There were three cars travelling at 50mph. Clothing bank – the current clothing bank on the car park is to be replaced with a new one which is to raise funds for the East Anglian Air Ambulance. Policies - the policies to be re-adopted have no changes to them. The new model of the 'Code of conduct' is to be agreed by Suffolk in May. Solar Park – There has been communication from Harry Witt of Alpaca Communications requesting any questions that the Councillors may have been sent through to them. Some questions have been passed on, but no reply has been received. Highways – an email has been received asking when the work on the ditch will be completed. Hilltop – a couple of phone calls has been received from the resident of Hilltop, I have passed this onto the County Councillor and the District Councillor for their assistance as she has had no response from the planning department.

11577 Clerk's Report on urgent decisions

None

11578 Matters arising from the Clerk's report.

Cllr Revell said that he will collect the tree from Ufford. It is suggested that the tree be

planted on the recreation ground.

Cllr Galloway stated that a fruit basket has been ordered as a gift for the editor of the Community News. It was agreed by all that the payment of £30 be organised on receipt of the invoice.

Cllr Revell said that an email had been received from Cllr Ellis stating his resignation. Highways are aware of the issue with the completion of the ditch clearance, as NJB are trying to obtain a licence for the road closure.

11579 Matters arising from the Parish Council meeting held on Wednesday 8 December 2021.

10.1 Main Road Ditch – Cllr Revell said that this work is ongoing, as previously mentioned NJB need to obtain a road closure licence.

ACTION: Cllr Buttle to update the Council with a start date for the work when given.

10.2 Spinney Pocket – It was agreed to remove this item from the next agenda.

10.3 Fingerpost sign – Cllr Holden to collect the broken part from Peggs.

ACTION: Carry over to next month

10.4 Trees on the Car Park – Cllr Buttle said she is waiting for another quote to sort the trees.

ACTION: Carry over to next month.

10.5 Layby – Cllr Ransome commented that he has litter picked and cleared the layby.

ACTION: To continue monitoring the amount of litter in the layby.

10.6 Proposed Plans – The Clerk reported that the plans have been circulated to all.

10.7 Car Park – Cllr Revell has checked the car park and spoken to Mr Ruth about the repairs. The payment is on the finance report,

10.8 Queens Green Canopy – Cllr Dickerson commented that there will be a tree planted on the recreation ground, and there is to be some hedging planted as well.

ACTION: Place on the agenda for the next meeting.

11580 Parish Council Matters

11.1 Kelsale Village Hall: Cllr Ransome said that the previous Treasurer for the Village Hall Committee has been prosecuted and jailed for 14 months. A comment has been received from

a member of the public concerning this, stating that the members of the Council should resign.

A statement has been written as a response by the Village Hall Committee.

Cllr Galloway said that a separate statement has been written by Cllr Revell and Cllr Galloway.

Both statements are to be placed in the public domain.

Cllr Ransome commented that there is to be a working party to deal with the front of the Village

Hall. The potential siting of the new lift continues to be an issue.

11.2 Power projects/Sizewell C: Cllr Galloway reported that BEIS meeting is to be rescheduled, Cllr Buttle and Cllr Galloway to attend. The Planning Inspectorate has required an extension to enable them to collate a response.

11.3 Funding for the recovery of the footpath: Carry over to the next meeting.

11.4 Spinney Pocket Park – Cllr Dickerson reported that he was going to mark the trees that were to be removed, but on reflection decided not to do this. It is being considered to set up a resident's group, Friends of Spinney Pocket Park, try to get people involved. The Biodiversity Group are happy to be involved and support. It could be that the Spinney becomes, Spinney Community Woodland.

Cllr Galloway said that the Pocket Park means something, so you would need to be careful if the name was to be changed.

Cllr Dickerson said that there are some grants available for this work.

ACTION: Cllr Dickerson to check the name 'Spinney Pocket Park'.

- 11.5 Management of the recreation ground** – Cllr Dickerson asked how the cutting of the footpaths is being done effectively.
Cllr Buttle said that there is a map for Norse, the small posts have been removed as they were vandalised. The corner posts could be replaced. The plan to have this woodland path was agreed at a PC meeting.
Cllr Dickerson said that a signboard could be placed in the area, and this could explain why the path was created and the wild areas left.
Cllr Revell said that the sign board sounded a good idea.
ACTION: Cllr Dickerson to design a sign board for the area.
- 11.6 Annual Parish Meeting** – It was agreed by all that the Bio-diversity Group arrange a speech for the APM.
- 11.7 Queens platinum Jubilee** – Cllr Buttle said there was a couple of possible dates, 2nd and 5th June. The Village Hall, the Church and the Social Club are to work together on this event.
Cllr Revell commented that the Thursday 2nd June would be a better day.
ACTION: Clerk to investigate the cost of a road closure.
- 11.8 Re-adoption of the Privacy Notice, Social Media Protocol, Code of Conduct, Discipline and Grievance Policy and Pre-planning protocol.**
Cllr Galloway proposed that the PC re-adopt the policies listed above, this was seconded by Cllr Ransome and agreed by all.

11581 Financial Matters

13.1 Financial Statement since the December meeting. See Updated Finance Report of 21st January 2022.

Cllr Galloway proposed the payments, this was seconded by Cllr Dickerson and agreed by all.

13.2 To approve and sign the bank statements: The Bank Statement to 31st December 2021 plus financial reconciliations were agreed and signed by the Chairman.

13.3 Quarterly Accounts to the end December 2021

Cllr Weaver proposed that the PC agrees and notes the Quarterly Accounts, this was seconded by Cllr Buttle and agreed by all.

13.4 To approve the internal auditor for the 2021/22 financial year.

The Clerk suggested that the PC uses SALC as the internal auditor, this was agreed by all.

11582 To Receive Reports from Portfolio Holders and Liaison Representative

E3: Defibrillator

Cllr Holden reported that a new battery has been fitted to the defibrillator.

A2 & A3: Community, Energy & Health

Cllr Dickerson and Cllr Major had attended a meeting of the PPG. An article is to be placed in the Community News to explain the future of the surgery and the new one stop shop.

D1: Parish Newsletter

Cllr Galloway proposed a letter of thanks should be written to the editor of the Community News, thanking her for a successful edition.

ACTION: Clerk to send a thank you letter.

Cllr Weaver commented that she had seen an article about electrical charging points in a SALC document.

Cllr Galloway said that ESC own the car park and the PC leases it.

Cllr Weaver also stated that she had applied for a grant for a zip wire on the recreation ground, but another application will go to another source.

11583 Items for consideration for Inclusion on the next agenda

As listed within the minutes

11584 Correspondence

Kelsale-cum-Carlton PCC – The Clerk commented that a letter had been received from the PCC regarding a donation for the upkeep of the churchyard. It was agreed by all to pay the £300 that was already allocated in the current year's budget.

11585 To consider excluding the public and press

No considerations were necessary.

11586 Excluded items

There were none

11587 Date of the next meeting

The next Meeting is to be held on the 23rd February 2022 at 7pm, this will be held in the Committee Room of the Village Hall.

The Chair closed the meeting at 10:04pm.

Signed: Chairman Dated:

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21 Ferry Road, Orford, Woodbridge, Suffolk, IP12 2NR,
Tel:07595757380 E-mail: clerkkelsalepc@gmail.com

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
WEDNESDAY 23rd FEBRUARY 2022
AT 7:00PM IN THE MAIN HALL OF THE VILLAGE HALL**

Present at the meeting:

Cllr Alan Revell (Chair)	Cllr Simon Ransome
Cllr Edwina Galloway (Vice-Chair)	Cllr Keith Dickerson
Cllr Susan Major	Cllr Rob Holden

In attendance: 8 members of the public.

Welcome by the Chairman.

11588 Public Forum

Democratic Quarter-Hour/Public Question Time – Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public, whilst welcome to attend, may not take part in the meeting itself.

The first member of the public reported that he had recently acquired a 51-acre site on Butchers Road, Bridge Street. They have also purchased the Corner bungalow site,

which currently has a derelict house on it. The plans are not to develop the land at the moment; Corner bungalow will be demolished, and a house of similar size will be placed on it, and the outbuildings will be removed, but this will involve a planning application some time in the future. Advice will be sought as to what to do with the site, trees and crops would be the ideal plan, with some rewilding. It is hoped to excavate the ghost pond as well.

Cllr Revell asked if the Biodiversity group could work with them to assist with the field. The member of the public commented that they hope to place a permissive access footpath along the field as it is a popular walking spot for people with dogs.

Cllr Dickerson said that he is the Chair of the Bio-diversity group, and they would support the improvement of the land.

Cllr Revell thanked the members of the public for attending.

Two members of the public left at 7.13pm

The second member of the public wished to talk about the Carlton Industrial Site planning application. They thanked the Parish Council for sending the response to the application to ESC. Would it be possible to change the wording of the PC response so that it has more impact? Instead of stating 'we do not object but have some conditions....' could it be 'we do object because....'. It is a change of emphasis. The petition against the planning application has already reached 500 signatures. There are a number of objections on the ESC website to the application. Suffolk Preservation Society have written a report on the application. There is not enough information on the application to do a proper heritage statement. Previous applications to change the industrial site have been refused as it would degrade the site of parkland. The area around the Carlton Park is used for recreational purposes. A map was circulated to all the Councillors. Cllr Dickerson has visited the site to see the proposed position of the buildings. The yellow arrow on the map shows the line of the headlights. The deliveries will create noise, light and smell which will be an issue. The sewage treatment plant will be very smelly.

Cllr Revell thanked the members of the public for attending the meeting. Without any further information regarding the planning application, the PC would not change the wording of the response to ESC.

Cllr Dickerson asked if this application would go to the Planning Committee?

Richard Smith said that it should go to the Planning Committee, but it would be good to email the District Councillor to recommend this.

This suggestion was agreed by the Councillors.

ACTION: The Clerk to email the District Councillor recommending that the Carlton Industrial site planning application should go to the Planning Committee.

Cllr Revell commented that the issue of the headlights could be prevented if a larger fence was built. At the moment no-one has any idea what will be in the proposed buildings.

A member of the public suggested that the buildings could be moved around, this would prevent some of the noise or light pollution.

Cllr Revell said that it may be possible to propose a time restriction, which has happened in some places.

Cllr Revell thanked the members of the public attending.

Four members of the public left at 7.30pm.

11589 Reports

Report by County Councillor Richard Smith

Richard Smith commented that the SCC budget had now been agreed. 2.99% increase. This is 1% for social care and 1.99% for general use, this would be a

£625million in total. All the external inspections taken show that SCC is doing well. There is a government lead project which is the County deal, SCC has applied for this, and they have been approved as one of 9 counties, which is good. Bus back better is a pot of money that is to be spent on better public transport. It is hoped to hear about the two promotions soon, if Suffolk is lucky, it should be spent around the whole county.

Cllr Galloway commented that the missing weight limit sign on the railway bridge has been reported, but a response from SCC states that it is not to be replaced as it is not necessary at the moment. If heavy vehicles use this bridge, it will be damaged, and the alternative route is quite a long distance.

Richard Smith said could the correspondence regarding the sign be shared with him.

ACTION: The Clerk to forward the correspondence from SCC to Richard Smith.

Cllr Revell commented that there are many road signs that are broken.

Richard Smith said that some of these road signs are £1000 each to replace, this is an issue that is raised frequently.

Richard Smith left the meeting at 7.41pm.

Report by District Councillor Burroughes

Apologies received and a written report submitted.

Cllr Revell commented that the Co-option of a Councillor is an item on the agenda. There is a candidate for one of the Council vacancies, Julia Ewart.

All the Councillors were in favour of co-opting Julia Ewart as a member of the Council.

Julia Ewart duly signed the acceptance of office form.

The Chair formally opened the meeting at 7.45pm.

11590 To receive apologies for absence – Cllr Stewart, Cllr Harker, Cllr Buttle, Cllr Weaver and

District Councillor Stephen Burroughes.

11591 To accept apologies for absence – Accepted.

11592 To record absence without apologies – None

11593 Declarations of Interest - None

11594 To consider any dispensations – None.

11595 To consider the Approval of the draft minutes of the Parish Council meeting held on 26th January 2022.

The draft minutes had been circulated and the version now on the website were approved with abstentions from those that did not attend. Proposer: Cllr Galloway, Seconder Cllr Holden and agreed by all who attended, with 1 abstention.

Cllr Dickerson commented that there was one spelling mistake on 11.2, there is only one 's' in BEIS.

11596 Parish Clerk's Report

Queens Green Canopy – the free trees from ESC were available for collection last week. There was a shortage of plaques, but more will be available. Advertising revenue – all the outstanding invoices has been paid. Norse – the invoice for the grass cutting has been received. VAT – the refund of £483.06 has been received. Clothing

bank – there has been a slight delay with the delivery of the clothing bank as they were unable to find the car park. Fly tipping – there was some fly tipping on the car park, this has been reported to Norse. Abandoned vehicle – this was a van on the car park, having reported it to ESC it was a workman's van who had Covid, and it has now moved. Recreation ground – there continues to be an issue with dog waste, having been in contact with ESC some stickers were sent to the Clerk, who then passed them to Cllr Holden to be placed on the recreation ground. Policies – there are four policies to be re-adopted on the agenda; there are no changes to these policies. Coffee mornings – these continue to be well supported. There has been reports of mud on the road which was reported to ESC and SCC. The road sweeper has attended, but only swept one side of the road. Road closure – the application has been submitted for the road closure. Expenses – there is one Clerk's expense on the payment sheet, this is for ink cartridges for the printer. East Green – it has been reported that several residents from East Green are without broadband and in some cases land line phone as well. Could the PC support the residents by writing a letter to the Secretary of State and the Chief executive of BT Openreach.

11597 Clerk's Report on urgent decisions

None

11598 Matters arising from the Clerk's report.

Cllr Revell said that he has not collected the tree, could ESC be contacted to see if there are any trees available and if so, could he be informed of the collection details.

ACTION: Clerk to contact the Treebilee team about any spare trees and pass on the details to Cllr Revell.

Cllr Revell said the signs for the dog's waste are to be placed on the recreation ground. A sign could be placed on the bins in the car park stating no fly tipping, but we are in danger of having a village covered in signs.

11599 Matters arising from the Parish Council meeting held on Wednesday 26 January 2022.

10.1 Main Road Ditch – Cllr Revell said that this work is ongoing, we are waiting a start date.

ACTION: Cllr Buttle to update the Council with a start date for the work when given.

10.2 Fingerpost sign – Cllr Ransome to collect the fingerpost sign piece from Peggs. Cllr Holden commented that the post also needed to be moved back from the side of the road.

ACTION: Update at next month's meeting.

10.3 Trees on the Car Park – Cllr Buttle is awaiting another quote to sort the trees.

ACTION: Carry over to next month.

10.4 Layby – Cllr Revell commented that a resident had stated this layby is an entrance to the field not a layby.

Cllr Ransome said that he has been monitoring the area for rubbish and the past couple of weeks it has been clear.

Cllr Revell said that if you continue to keep this area clear then it seems no rubbish will be placed there, but if rubbish is left there others will add to it.

ACTION: To continue monitoring the layby.

10.5 Queens Green Canopy – Cllr Dickerson commented that there are 2 sites for hedges to be planted, there are also sites for trees also. The next Biodiversity meeting is on the 7th March.

ACTION: Place on the agenda for the next meeting.

10.6 Queens Platinum Jubilee – Cllr Revell commented that the Clerk had submitted the application to the SCC for the road closure. There has been no mention of cost. A friend has a traffic management firm, and he has offered to provide, place, and collect all the signs, barriers etc, to shut off the roads at a cost of £50.

Cllr Holden has asked how the residents are being notified of the road closure.

Cllr Revell agreed to place an article in the newsletter stating the date of the Queen's

Platinum Jubilee celebrations.

ACTION: To continue to place on the agenda for future meetings.

10.7 Management of the Recreation Ground – Cllr Dickerson said that he will organise a signboard with information about the importance of the wild area; could the sign be placed on the outside of the gate. It was agreed to place the sign on the outside of the gate.

ACTION: Cllr Dickerson to design the sign board, to be placed on the outside of the gate.

10.8 Spinney Pocket Park – Cllr Dickerson investigated the wording of the ‘pocket park’ and he discovered that there is some funding available for the maintenance and support of these areas. If the PC pays a third of the cost of the work, the funding will pay two thirds.

Cllr Revell suggested that Cllr Dickerson gives the PC a guide to how much this would be.

Cllr Dickerson said that this item would be discussed at the Biodiversity meeting on the 7th March.

ACTION: Place this item on the agenda for the next meeting

11600 Parish Council Matters

11.1 Kelsale Village Hall: Cllr Ransome reported that work is starting on the physical side of the

village hall, with the removal of gas pipework, and a doorway. A quote has been received for

the positioning of a lightening conductor. The village hall is doing very well with many bookings.

11.2 Power projects/Sizewell C: Cllr Galloway reported that she and Cllr Buttle had attended a BEIS meeting with Declan Burke. This was well attended with 40 Parish/Town Councils represented. The Planning Inspectorate is due to give a response to the Secretary of State this week.

11.3 Sizewell C Night Trains: Cllr Galloway commented that she had circulated an email to all the

Councillors concerning the request for support from some residents regarding the night trains.

Cllr Revell said that the night trains will affect the people near the railway lines, this will take some of the HGV's off the road during the day. It may be better to run trains to Sizewell rather than lorries.

Cllr Ransome said that the trains are massive.

Cllr Dickerson asked if the aggregate could be brought by sea.

Cllr Ransome said it depends where the aggregate comes from, it may be necessary to move it by lorry, then train.

Cllr Galloway said that we are unsure of what response we will be given from Sizewell C. Cllr Weaver circulated an email stating that the night trains could cause a number of health issues.

Cllr Ransome said that there may be as many as eight trains per night, one every hour or so.

Cllr Galloway said that she would put a representation together and send it in.

Cllr Revell suggested that the comments that were circulated could be used as a base for a response.

ACTION: Cllr Galloway to put a representation together to send to the Sizewell C.

11.4 Funding for the recovery of a footpath – Cllr Revell reported that this is ongoing.

ACTION: To place on the agenda for the next meeting.

11.5 Ownership of the recreation ground fence – Cllr Revell commented that it was agreed to pass a motion to hand the ownership of the fence and any maintenance

work, between Bell House and the recreation ground over to Mr Peter Ewart, the owner of Bell House.

All the Councillors voted to agree with this motion.

Cllr Revell thanked Mr Ewart for accepting the responsibility and ownership of the fence.

ACTION: Clerk to write a letter to Mr Ewart confirming the Council's decision.

A member of the public left at 8.32pm

11.6 Re-adoption of the Standing Orders, Financial Regulations, Electronic Communications & Social Media and GDPR Risk Assessment.

Cllr Galloway proposed that the PC re-adopt the policies listed above, this was seconded by Cllr Ransome and agreed by all.

11.7 Recreation Ground, dog waste – Cllr Revell said that a resident had proposed some changes to the recreation ground which included a specifically fenced area for dogs. It was agreed not to change the lay out of the field. There are to be notices placed around the recreation ground encouraging owners to tidy up after their dogs otherwise they could face a fine if caught. This is also to include a poster with a couple of eyes on, from the Keep Britain Tidy group.

It was agreed to have no change to the recreation ground.

ACTION: Clerk to ask Cllr Buttle to respond to the resident.

11601 Planning Matters

12.1 Planning Report - The Planning Report had been circulated in advance and there was no change since the circulation.

12.2 New planning applications since the last meeting:

DC/21/5714/FUL – Land & buildings at The White House, Lowes Hill, Kelsale-cum-Carlton

Retention of cart lodge and extension of curtilage.

The Councillors voted on this application, 3 were in favour of no objection, 2 abstained and 1 objected.

The decision was not to object to this application

ACTION: Clerk to advise ESC accordingly of the decision of the Councillors.

DC/22/0418/TCA – 11 Church Close, Kelsale-cum-Carlton, IP17 2PA

Large conifer (planted 1975, postdates TPO) at front of property – to be felled: tree's roots causing blockage of house drains.

It was agreed by all not to object to this application, but also to comment that an alternative tree should be planted in its place.

ACTION: Clerk to advise ESC accordingly of the decision of the Councillors.

DC/22/0369/VOC – Boundary Farm, East Green, Kelsale-cum-Carlton, IP17 2PH

Variation of Condition No.3 of DC/16/0424/FUL of A change of use from agricultural land to a camping site. The proposed application is for 6 tents as holiday accommodation as part of farm diversification and viability – extend holiday use period.

It was agreed by all for Cllr Galloway to speak to the neighbours and if they had not objection to this application, then the PC would respond no objection.

ACTION: Clerk to advise ESC accordingly of the decision of the Councillors.

DC/22/0493/VOC – Plot 2, Carlton Road, Kelsale, IP17 2NP

Variation of Condition No.2 of DC/21/0565/FUL – Construction of a single dwelling – alterations to approved drawings.

It was agreed for the planning group to circulate a response for this application to all the Councillors.

DC/22/0078/FUL – Sizewell C, Sizewell Power Station Road, Sizewell

Planning application seeking full planning permission for the geotechnical trials for the enabling works of the proposed Sizewell C power station. These works comprise (i) up to 16 ground anchor trials, in 5 locations up to 0.95 ha with a further 0.09 ha for welfare compound, 1.04 ha in total (of which 0.54 ha is above ground) and (ii) deep soil mixing trial area comprising a total area of 0.52 ha, together with welfare and compound areas to support the works and access.

Cllr Galloway recommended that the PC objects to this application, due to the lateness and the fact that the RSPB placed a holding report on this.

It was agreed by all the Councillors to object to this application.

ACTION: Clerk to advise ESC accordingly of the decision of the Councillors.

DC/22/0288/FUL – Carlton Rookery, Clay Hills Road, Kelsale-cum-Carlton, IP17

2NN

External and internal alterations to existing former coach house/cottage to provide improved residential accommodation and an office/studio for home working.

DC/22/0562/LBC – Carlton Rookery, Clay Hills Road, Kelsale-cum-Carlton, IP17

2NN

Listed building consent - External and internal alterations to existing former coach house/cottage to provide improved residential accommodation and an office/studio for home working.

It was agreed by all the Councillors to have no objection to this application.

ACTION: Clerk to advise ESC accordingly of the decision of the Councillors.

Carlton Park – Cllr Dickerson asked if it would be possible to change the Councils opinion to an objection.

Cllr Revell commented that the PC are unable to change their opinion, unless substantial information has been received. Stephen Burroughes will be informed of the need for the planning application to go to the planning committee.

11602 Financial Matters

13.1 Financial Statement since the December meeting. See Updated Finance Report of 21st February 2022.

Cllr Dickerson proposed the payments, this was seconded by Cllr Galloway and agreed by all.

13.2 To approve and sign the bank statements: The Bank Statement to 31st January 2022 plus financial reconciliations were agreed and signed by the Chairman.

11603 To Receive Reports from Portfolio Holders and Liaison Representative

A2 & A3: Community, Energy & Health

Cllr Dickerson said there was another PPG meeting on the 2nd March.

Cllr Galloway commented that the surgery has agreed to write a report for the Community News in the future.

Quiet Lanes

Cllr Galloway requested that a section from the EADT should be placed to show the conclusion of the Quiet Lanes.

“On 09/02/2022 Suffolk County Council made the above Quiet Lane Designation under section 268 of the Transport Act 2000, the effect of which will be to designate lengths of road shown in the schedule below as Quiet Lanes as part of a county wide Quiet Lanes Suffolk project. Quiet Lanes are designated as appropriate for shared use by walkers, horse riders, cyclists and other vehicle users, and are intended to enable users to enjoy country lanes in greater safety and encourage drivers to respect more vulnerable road users. Advisory signs are placed at each end of the

Quiet Lanes. A copy of the designation and maps showing the lengths of the road affected, together with the council's reasons, are available on the project website at www.QuietLanesSuffolk.co.uk. The designation of those roads listed shall come into effect on the 09/03/2022.

Butchers Road – From Bridge Street/Lowes Hill junction through to East Green

Curlew Green – From Main Road/B1121 to Dorley's Corner

Dorley's Corner – Full extent of lane from Main Road/B1121 back round to Main Road/B1121 junction at Curlew Green.

East Green – Tiggins Lane through to Theberton Road.

Lowes Hill – From Bridge Street to East Green junction.

Rendham Road – Brabbin's Farm junction to Carlton Meres.

Rosemary Lane – From junction with Main Road/B1121 to just before Poachers Pocket Public House

Theberton Road – From the junction of Saxmundham Road and continues through to Harrow Lane.

Tiggins Lane and North Green – From junction with Main Road/B1121 to North Green and Fordley Road.

Town Farm Lane – The junction with A12 (Western end) through to the T junction with Tiggins Lane/Fordley Road (Eastern end)."

11604 Items for consideration for inclusion on the next agenda

As listed within the minutes, Zoom virtual attendance at meetings.

11605 Correspondence

Resident – It was agreed that Cllr Buttle should respond to the resident who had sent some ideas about a fenced in area of the recreation ground for the dogs.

It was agreed to monitor the dog waste situation; it may be an idea in the future to ban all dogs from the recreation ground if the dog owners do not clear up after their pets.

Community Governance – this correspondence was sent through to the Councillors on the 31/01/22. Could people read this and respond if wished.

11606 To consider excluding the public and press

No considerations were necessary.

11607 Excluded items

There were none

11608 Date of the next meeting

The next Meeting is to be held on the 30th March 2022 at 7pm, this will be held in the Committee Room of the Village Hall.

The Chair closed the meeting at 9.08pm.

Signed: Chairman Dated:

Kelsale-cum-Carlton Parish Council
21 Ferry Road, Orford, Woodbridge, Suffolk, IP12 2NR,
Tel:07595757380 E-mail: clerkkelsalepc@gmail.com

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
WEDNESDAY 30th MARCH 2022**

AT 7:00PM IN THE MAIN HALL OF THE VILLAGE HALL

Present at the meeting:

Cllr Alan Revell (Chair)	Cllr Simon Ransome
Cllr Edwina Galloway (Vice-Chair)	Cllr Keith Dickerson
Cllr Susan Major	Cllr Rob Holden
Cllr Claire Buttle	Cllr Traci Weaver
Cllr Julia Ewart	Cllr Mark Stewart

In attendance: 0 members of the public.

Welcome by the Chairman.

11609 Public Forum

Democratic Quarter-Hour/Public Question Time – Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public, whilst welcome to attend, may not take part in the meeting itself.

No members of the public.

11610 Reports

Report by County Councillor Richard Smith

Richard Smith commented that everyone is in support of the residents in Ukraine. The UK is helping, as it can. The contract that SCC had with a Russian company is ceasing, this will cost SCC another £1m. There is currently £4m of the SCC Pension fund invested in Russian companies, but the whole pension fund is worth £3billion, so the amount invested in Russia is very small. There was a motion passed at the whole SCC meeting, which was totally in favour of condemning the Russian attack on the Ukraine. If you wish to support the Ukraine families, then look at the SCC website. A good way of supporting them is by monetary donations. Automatic Number Plate Recognition (ANPR) now has 10 cameras, which may be loaned out to Councils, this will happen in July. The Police are recruiting further staff to assist with the data collected from these cameras. If the same name and address of a speeding vehicle appears more than once, then a visit may take place from the Police. If a Council is registered, then they may loan a camera for a week. Cllr Ewart asked if some signs may be placed on the side of the road saying 'thank you for holidaying here, we are speed aware'.

Richard Smith commented that there are mobile van units that measure the speed of vehicles. A sign cannot just be placed on the side of the road; this will be passed onto other members of the Highways team as a suggestion.

Cllr Revell thanked Richard Smith for attending this evening.

Report by District Councillor Burroughes

Stephen Burroughes had submitted a written report and wished to summarise it. ESC is in agreement with SCC in condemning the Russian attack on the Ukraine. Housing has been put aside for the refugees, but language is an issue, there is a small Ukrainian community in the area. Speeding – this is an issue, but people should abide to the limits.

There are some more Jubilee trees available should the PC wish to have another. This does assist with the Green Agenda that the ESC are following. If we wish to have more trees, let Stephen know. Queen's Platinum Jubilee – there is some funding available for the village celebrations.

Richard Smith commented that he is willing to fund £500 for a permanent memorial in the village.

Stephen Burroughes said that the idea of the celebrations is to involve the whole community and it should be a free event.

Cllr Dickerson asked if the Spinney Pocket Park could be a Jubilee Park.

Stephen Burroughes said that if we had any requests for the celebrations, let him know. The conclusion of the digital audit shows the request for the digital screen for the village hall, this is being considered. Carlton Park, there has been no decision made on this application, please keep in touch with him about this.

Cllr Major arrived at 7.18pm.

Cllr Dickerson said that the PC had requested that this be transferred to the planning committee.

Stephen Burroughes said that this has been requested but it will go to the referrals panel first, there are many queries and questions relating to the application.

Cllr Revell suggested that if needed the PC could arrange a Zoom meeting to meet regarding the Carlton Park application. If it goes ahead it has to be the right way, the fast-food outlet needs to be removed.

Cllr Weaver commented that the refugee situation from Ukraine, you mention the social housing availability.

Stephen Burroughes said that when SCDC merged with Waveney, there was an access to housing stock created.

Cllr Weaver said what support is available to the refugees.

Richard Smith advised the need to look at the SCC website, houses will need to be inspected ahead of the agreement for the refugees to be placed in a residence. There is a very small Ukrainian community in Suffolk, support will need to be in place, as well as interpreters.

Cllr Revell thanked Stephen Burroughes for attending the meeting.

Richard Smith and Stephen Burroughes left at 7.25pm.

The Chair formally opened the meeting at 7.25pm.

11611 To receive apologies for absence – Cllr Harker.

11612 To accept apologies for absence – Accepted.

11613 To record absence without apologies – None

11614 Declarations of Interest - None

11615 To consider any dispensations – None.

Cllr Revell explained the 'Declaration of interest' to the new Cllr.

ACTION: Clerk to send the link to the New Councillors Guide handbook.

11616 To consider the Approval of the draft minutes of the Parish Council meeting held on 23rd February 2022.

The draft minutes had been circulated and the version now on the website were approved with abstentions from those that did not attend. Proposer: Cllr Dickerson
Seconder Cllr Ewart and agreed by all who attended, with 3 abstentions.

11617 Parish Clerk's Report

Queen's Green Canopy – Cllr Revell collected the free oak tree and Cllr Dickerson has arranged the planting of this on the recreation ground. Norse – Cllr Buttle met with a representative of Norse to look at the areas for cutting on the recreation ground. The

cost of the cutting has increased by £18.54. It is recommended to approve this quote. Clothing bank – this is proving to be popular and a request to empty it has already been placed. Recreation ground – the signs to remind people to pick up the waste after their dog have been placed around the area. Policies - the Internal Control Statement has no changes, pleas would Cllr Revell complete this on behalf of the Council. Road closure – the Clerk has received a phone call from Network Assurance concerning the requested road closure for the Queen's Platinum Jubilee celebrations. They will be in touch shortly with a response. Internal Audit – the paperwork has been received from SALC and PKF Littlejohn. KcCPC has been chosen for the 5% intermediate review. The Clerk has attended a Scribe presentation regarding the end of year accounts. It is hoped that the end of year paperwork will be at the next meeting for approval. Sizewell C – there is to be a presentation regarding the project 'Deed of Obligation'; having sent two emails previously a reminder was sent to the PC. They will be attending a meeting and giving a 30-minute presentation with a 15-minute question time. APM – invites have been sent out and two responses have been received so far. Insurance cover – CAS have confirmed that the Open Gardens will be covered by the insurance, an application regarding the Queen's Platinum Jubilee has also been submitted and awaiting a response. VAS – there is a payment for Colin Lodge on the payment sheet, this is for a replacement battery for the VAS. Broadband – all the connections have been completed for the residents of East Green. Gull Stream – the Environment Agency is monitoring the water quality. Coffee morning - a resident asked if there could be a dropped curb placed on the footpath of the main road as there is not one at the moment. An email has been sent to Richard Smith, this has to be funded by a third party, like the PC. Torch Relay – a request has been made for the KcC's representative to be in the rickshaw for the local relay. Pay award – NALC and SALC has sent out the agreed increase to the Clerk's wage of 1.75%. This is equal to an increase of £181.48 per year. Bank holidays – please note that the Clerk will not be working on the 15th & 18th April as this are bank holidays.

11618 Clerk's Report on urgent decisions

None

11619 Matters arising from the Clerk's report.

Cllr Revell said the dropped curb was considered in a previous meeting.

Cllr Weaver said that could the PC use match funding/CIL money.

Cllr Ewart commented that there is no CIL payment on Carlton Park

Cllr Galloway suggested a resident for the torch relay.

ACTION: Clerk to search the previous minutes for costs of a dropped curb and place this on the agenda for the next meeting.

Cllr Galloway to ask the resident if he wishes to do the torch relay for the KcC section.

11620 Matters arising from the Parish Council meeting held on Wednesday 23 February 2022.

10.1 Main Road Ditch – Cllr Buttle said that this work is ongoing, we are waiting a start date; but an alternative company has forwarded some information about ditch clearing etc.

ACTION: Cllr Buttle to contact the alternative company about the ditch clearing, and Cllr Revell to talk to NJB about the work start date.

10.2 Fingerpost sign – Cllr Ransome said that the fingerpost is all fixed. It is suggested that a post with a reflector on should be placed near the fingerpost sign to make drivers aware of the position of the sign, It was agreed that this item was completed.

10.3 Trees on the Car Park – Cllr Buttle is awaiting another quote to sort the trees.

ACTION: Carry over to next month.

10.4 Layby – Cllr Ransome said that he has been monitoring the area for rubbish and the past couple of weeks it has been clear.

Cllr Revell said that this area seems much tidier.

It was agreed to remove this item from the next agenda.

10.5 Queens Green Canopy – Cllr Dickerson commented that the tree had been planted on the recreation ground, also hedges have been planted in the village.

Cllr Buttle asked if we could plant another tree to replace the one that died. Two more may be useful.

Cllr Dickerson said that the Woodland Trust has free trees if needed.

Cllr Revell said he could collect the free trees if needed.

ACTION: Place on the agenda for the next meeting.

10.6 Queens Platinum Jubilee – Cllr Buttle commented that the paperwork had been sent to the ESC about the road closure. There is to be live music, fancy dress etc. People are being asked to bring a picnic. There is funding promised of £260. Approach Stephen Burroughes for a donation. This is to take place on the 2nd June between 2-5pm.

Cllr Revell said that the road closure management is going to cost £50.

Cllr Galloway said that many residents have offered to help with funding, jobs etc.

Cllr Buttle said that a letter will be sent to the residents regarding the road closures.

ACTION: To continue to place on the agenda for future meetings.

10.7 Management of the Recreation Ground – Cllr Dickerson said that the proposed sign will have information regarding the wildlife areas on the recreation ground. This has been discussed at the Bio-Diversity group meeting. A metal sign would work. The design will be brought to a future meeting.

Cllr Revell asked if the District Councillor could be approached for possible funding.

ACTION: Cllr Dickerson to design the sign board and bring to a future meeting.

10.8 Spinney Pocket Park – Cllr Dickerson said that there is to be a walk in the area on the 25th April and proposals for the area may be suggested.

ACTION: Place this item on the agenda for the next meeting

10.9 Sizewell C Night Trains – Cllr Galloway reported that a representation had been sent.

10.10 Recreation ground/dog waste – Cllr Buttle said that the signs had been placed on the recreation ground, less waste has been found on the football pitch.

Cllr Revell commented that he had placed the issue of dog waste in his article in the Community Newsletter. There is a brown bin on the car park, that someone has placed there, this has some garden waste in and the rest is bags of dog waste.

Cllr Ransome reported that the dog waste bin by the recreation ground is very full. There was also a selection of cardboard left behind the clothing bin on the car park. One of the pieces of card had a name and address on.

ACTION: Clerk to research the cost of a larger dog waste bin for the recreation ground.

Clerk to write a letter to the people who owned the card left behind the clothing bank at the car park.

11621 Parish Council Matters

11.1 Kelsale Village Hall: Cllr Ransome reported that the planning applications had been sent

through to ESC and are now awaiting a response.

11.2 Power projects/Sizewell C: Cllr Galloway reported that the deadline from the Secretary of State has been extended from the 1st April to the 8th April. There are questions relating to the proposed desalination plant.

11.3 Funding for the recovery of a footpath – Cllr Buttle commented that she is concerned about clearing this footpath as some areas are being left for wildlife, but at the moment people are walking on the grassed area.

Cllr Ransome said that only a small width needs to be cut and cleared. Could a working party be established to clear the footpaths etc.

ACTION: To place on the agenda for the next meeting.

11.4 Re-adoption of the Internal Control Statement – Cllr Revell agreed to complete the

form on behalf of the PC and return to the Clerk.

- 11.5 Boundary Commission for England** - Cllr Ewart said that she had spoken on behalf of herself regarding the proposed boundary change for KcC. As KcC sits around Saxmundham and Benhall they should be twinned with those. The talk was well received. It is important that we, as individuals, respond to this. The school is very useful as pupils attend from Saxmundham and Benhall.

Cllr Galloway suggested that the PC writes a response.

ACTION: Cllr Ewart to draft a response from the PC. Clerk to send response to Community Governance Review from KcCPC.

- 11.6 Bell House/Recreation Ground Fence** – Cllr Ewart commented that the new fence is now in place. Would it be possible to consider planting a hedge alongside the fence on the recreation ground side?

Cllr Dickerson commented that there are free hedge plants available. It could be a Jubilee hedge on the recreation ground.

Cllr Ewart said that that she would be willing to assist with the maintenance of this hedge. There is also a consultation taking place re-bonfires in public places.

Cllr Revell commented that this consultation concerned land owned by SCC and major events.

- 11.7 Neighbourhood Plan** – Cllr Dickerson commented that a Neighbourhood Plan could assist the PC when a major planning document comes in. Thurston managed to quash a large development of 210 houses due to the Neighbourhood Plan being in place.

Cllr Galloway reported that the Neighbourhood Plan for KcC has been paused. Sizewell C came along, and much work was needed relating to that proposal. It does not always mean that planning applications will be quashed.

Cllr Weaver said that she would be willing to assist with the Neighbourhood Plan.

Cllr Revell said that a group of about 12 people would be needed.

Cllr Ransome said that he would be willing to assist with the Plan.

Cllr Revell suggested that a group of volunteers be gathered outside of the Councillors.

ACTION: Cllr Dickerson to ask for volunteers from the parish to assist with the Neighbourhood Plan at the APM.

- 11.8 APM** – Cllr Revell asked if Cllr Ransome would organise some refreshments for the APM, tea, coffee and biscuits. It is estimated to have 80 people attend.

Cllr Dickerson reported that the Bio-diversity group will run through their presentation on Monday evening.

ACTION: All Councillors to attend if possible. Meet at 6.15 to put out chairs etc in the Main Hall.

11622 Planning Matters

12.1 Planning Report - The Planning Report had been circulated in advance and there was no change since the circulation.

12.2 New planning applications since the last meeting:

DC/22/0703/FUL – North Green Cottage, North Green, Kelsale-cum-Carlton, IP17 2RL

Construction of one and a half storey detached dwelling.

After some discussion, the decision was not to object to this application but with comments.

ACTION: Cllr Ransome to send comments through to the Clerk. Clerk to advise ESC accordingly of the decision of the Councillors.

DC/22/0943/TCA – Cordwood, Church Lane, Kelsale-cum-Carlton, IP17 2NZ

Eucalyptus to rear of neighbour's garden with overhang over applicant's garden – to reduce back to boundary the 5 longest overhanging limbs to reduce shading and risk of branch fall.

It was agreed by all to support this application.

ACTION: Clerk to advise ESC accordingly of the decision of the Councillors.

2PB DC/22/1029/LBC – Kelsale Village Hall, Bridge Street, Kelsale-cum-Carlton, IP17

Listed Building Consent – Provision of new exterior door in North elevation. Provision of ventilation grille in West elevation gable. Lowering of exterior paved/gravel area in front of West elevation by approx. 180mm and providing new surface of resin bonded pebble/stone and tar bonded pebble/stone. Provide access ramp and handrail. Refurbishment of rainwater goods. Installation of lighting protection system. Refurbishment of windows W7, W8, W9. Painting of exterior render, windows, and doors.

It was agreed by all the Councillors to support this application.

ACTION: Clerk to advise ESC accordingly of the decision of the Councillors.

DC/22/0493/VOC – Plot 2, Carlton Road, Kelsale, IP17 2NP

Variation of Condition No.2 of DC/21/0565/FUL – Construction of a single dwelling – alterations to approved drawings.

It was agreed for the planning group to circulate a response for this application to all the Councillors.

DC/21/4962/VOC – Land Off, Main Road, Kelsale-cum-Carlton

Variation of Condition Nos. 2, 5 and 13 of DC/18/2621/FUL - Erection of 44no. new dwellings with associated new access road - Revised drawings, No additional electricity or gas metre boxes, rainwater pipes, external flues, ductwork, soil stacks, soil vent pipes, or any other pipework shall be fixed to the exterior of the buildings, other than those shown on the drawings hereby approved, or approved via condition 4 unless otherwise agreed by the local planning authority and No external lighting (including street lighting and domestic scale motion controlled security lights) shall be installed without the prior submission and approval of an external lighting scheme (including position and height of mounting features, height and angle of lights including aiming points, light fixing type, size and appearance, and the luminance levels). There after only the approved lighting scheme shall be installed and maintained in that form.

It was agreed by all the Councillors to support this application.

ACTION: Clerk to advise ESC accordingly of the decision of the Councillors.

Carlton Park – Cllr Revell commented that he had spoken with Stephen Burroughes regarding the concerns of the PC, and the nearby residents. These comments have been taken on board. Stephen is aware that the PC wishes this application to go to the Planning Committee. There are lots of reports on the planning portal. Traffic is a big issue, as is the fast food outlet. The Carlton Road development looks to have the footings in place, these look larger than the agreed plan. ESC is to be notified of this.

11623 Financial Matters

13.1 Financial Statement since the December meeting. See Updated Finance Report of 21st February 2022.

Cllr Galloway proposed the payments, this was seconded by Cllr Holden and agreed by all, with 2 abstentions.

13.2 To approve and sign the bank statements: The Bank Statement to 28th February 2022 plus financial reconciliations were agreed and signed by the Chairman.

13.3 Asset Register: This was agreed by all the Councillors.

ACTION: Clerk to obtain information relating to the depreciation of items on the asset register.

11624 To Receive Reports from Portfolio Holders and Liaison Representative

A2 & A3: Community, Energy & Health

Cllr Dickerson reported that he had circulated a report to all the Councillors. There is

to be 2 additional Doctors at the surgery. Over 75's is to be offered their fourth Covid injection. There is to be a new phone system. The 'one stop shop' has now reached stage 2.

Cllr Galloway commented that the surgery article for the Newsletter was received too late, but it is very important information for the residents regarding the surgery. Leiston Press can print a copy of the article to place in the Community News for an additional £57.

Cllr Galloway proposed that the PC spends £57 on the leaflets for the surgery information to be delivered to all households, this was seconded by Cllr Buttle and agreed by all the Council.

A16: Grant donors and facilitators

Cllr Weaver commented that a grant for £3,000 had been agreed towards the cost of the Zip Wire. Applications are still being submitted to obtain the rest of the money. A meeting has been held for the Community Partnership. They are encouraging people to look at the assets in the community such as Church Hall, Village Hall etc. They are also encouraging the sharing of information relating to village events.

D1: Parish Newsletter

Cllr Galloway proposed that the PC writes, and thanks Leiston Press for all their assistance with the latest edition of the Community Newsletter. This was agreed by all. Thanks also to the editor for all the hard work that goes into every edition.

ACTION: Clerk to thank Leiston Press for their assistance.

11625 Items for consideration for inclusion on the next agenda

As listed within the minutes.

11626 Correspondence

Thanks – Cllr Revell reported that thanks had been received from the Church for their annual donation.

CATS – Cllr Revell said that a letter had been received from CATS stating that they had put some advertising on the lamp posts and hoped that the PC would support this. All the Councillors had no objection to the lamp post advertising.

11627 To consider excluding the public and press

No considerations were necessary.

11628 Excluded items

There were none

11629 Date of the next meeting

The next Meeting is to be held on the 27th April 2022 at 7pm, this will be held in the Committee Room of the Village Hall.

The Annual Parish Meeting is to be held on the 6th April 2022 at 7pm in the Main Hall of the Village Hall.

The Chair closed the meeting at 9.10pm.

Signed: Chairman Dated:

Kelsale-cum-Carlton Parish Council
21 Ferry Road, Orford, Woodbridge, Suffolk, IP12 2NR
Tel: 07595757380, E-mail: clerkkelsalepc@gmail.com
www.kelsalecarltonpc.org.uk

MINUTES OF THE ANNUAL PARISH MEETING HELD ON WEDNESDAY 6th APRIL 2022 AT 7:00PM IN THE MAIN HALL, KELSALE VILLAGE HALL.

Present: Cllr Alan Revell (Chairman)

Cllr Alan Revell (Chairman) welcomed members of the public and representatives and formally opened the meeting.

Public Forum

1. To receive Apologies for Absence.

District Councillor Stephen Burroughes, Cllr Ewart, Kelsale village Hall Chair Mary Clarke, David Edgerly Biodiversity Group, Paul Hartley Allotments, Charles Cuthbert Biodiversity Group and the Clerk.

2. Approval of the draft minutes of the Annual Parish Meeting held on 17th May 2021.

The Chairman made a note that last year's minutes had been available recently on the website to read before approval. The minutes were taken as read and **proposed** by Cllr Galloway for approval, **seconded** by Cllr Buttle. A vote was taken where they were agreed, and they were duly signed by the Chairman as a true record of the meeting.

3. Matters Arising from the Annual Parish Meeting held on 17th May 2021.

There were none.

The Chairman thanked Cllr Dickerson and the Biodiversity Group for organising tonight's presentation. The Biodiversity Group do a lot of work in the village. Cllr Dickerson began the presentation by giving a brief introduction to the work of the Group and introduced the members of the group which started in 2017. An enjoyable power point of photos around the parish accompanied this presentation. This presentation is available on the website.

Cllr Dickerson mentioned Spinney Pocket Park and encouraged anyone who would like to be part of the 'Friends of Spinney Pocket Park' to get in contact. There followed talks by Jerry Bowdrey, Tiggins Meadow owners and Maple Farm owners.

Cllr Revell thanked those who gave reports and the Biodiversity Group for their support to the village.

8.10pm meeting closed for refreshments for 15 minutes.

8.25pm meeting opened.

Cllr Revell commented that there was a change to the agenda. Lord Cranbrook would give his report on behalf of Suffolk Flora Preservation Trust.
(Full copy of the report attached to the minutes).

4. Chairman's Report

A verbal report was given by Cllr Alan Revell. (Full copy of the report attached to the minutes).

5. Responsible Finance Officer's Report

Cllr Revell commented that a copy of the RFO's report would be available on the website. (Full copy of the report attached to the minutes)

6. Reports from Suffolk County Council and Suffolk Coastal District Council Representatives

Suffolk County Council

A verbal report was given by County Cllr Smith.

County Cllr Smith opened his report by thanking the Biodiversity Group for a wonderful presentation. The County Council elections were held last year, and we are one year in. Covid – everyone is trying to get back to normal. Some Zoom meetings are still being held. Richard Smith is a regular attendee of the Kelsale-cum-Carlton Parish Council meetings. Reports he give are restricted to the local area. This evening Richard Smith will refer to his Cabinet responsibilities. Freeport East effects Felixstowe Port, which is at capacity. There is to be a development at Hadleigh, which will create many jobs. The Copdock interchange still takes some time to negotiate. There is hoped to be some rail developments that will assist with the freight trains from Felixstowe. This is hoped to be achieved by 2030. The waste plant outside Great Blakenham generates enough power to serve 40,000 homes. The recycling bins have a lot of contamination from other items such as nappies. The Gull Wing bridge is under construction in Lowestoft. The forthcoming celebrations of the Queens Platinum Jubilee are being organised. £500 is being offered to communities to leave a lasting memorial of this event.

The Chairman thanked County Cllr Smith for his report.

Suffolk Coastal District Council

District Cllr Burroughes had sent his apologies and a written report is available on the website. Stephen Burroughes wished to have a donation from his enabling budget towards the refurbishment of the Village Hall mentioned at the meeting.

7. Reports from Village Organisations

Kelsale Primary School

No report received by the Clerk from Kelsale Primary School.

Village Hall Management Committee

A written report was submitted, due to apologies of the Village Hall Chair the report was read by Cllr Ransome. (Full copy of the report attached to the minutes).

Kelsale PCC

A written report was submitted, due the Elizabeth Masterton-Smith having to leave, the report was read by Cllr Revell. (Full copy of the report attached to the minutes).

Kelsale Methodist Chapel

No report had been received by the Clerk from Kelsale Methodist Chapel

IP17 GNS

A written report was submitted and read by Bryony Peall. (Full copy of the report attached to the minutes).

Kelsale Social Club

A written report was submitted and read by Cllr Revell. (Full copy of the report is attached to the minutes).

Kelsale Welfare Trust

No report had been received by the Clerk from the Welfare Trust.

Cllr Galloway read the report from the RFO.

8. Any other matters arising

None

There being no further questions or discussion the Chairman thanked the representatives and members of the public for their attendance/reports and formally closed the meeting at 9.25pm.

Signed:.....

Dated:.....

Alan Revell - Chairman

APPENDIX – Written Reports given at meeting.

CHAIR'S REPORT FOR APM APRIL 2022

We held last years APM virtually via Zoom, it is, therefore, really good to be able to hold this year's meeting in the Village Hall, face to face.

Our monthly Parish Council meetings have been held this way for some while now, I know the virus has not gone away, but I think we need to adapt, and try and live with it as best we can, with very much concentrating on protecting the most vulnerable. Bearing this in mind, it is hoped that anyone wishing to join a meeting virtually, in the future, will now be able to do so, East Suffolk Council are helping with the technology to achieve this. My thanks to Stephen Burroughs for his help.

Planning issues have been, and will continue to be, one of the main items the PC deals with. Sizewell C is still taking up a lot our time. My thanks again to Edwina and Ian Galloway's massive contribution to our Parish's response, in my opinion, without their help, our feedback would not have been anywhere near as comprehensive as it has, a lot of very positive comments have been received from all quarters. Closer to home, we have been looking at the application to increase the size of the Carlton Park Industrial Estate. There are many concerns with Parishioners, who feel that the larger development will have a considerable detrimental impact on many aspects. The PC has taken these concerns 'onboard' and have conveyed them in the strongest terms possible to the East Suffolk planning authorities.

After a forced break the Bonfire and Firework party went ahead last November, and was a very successful and enjoyable event, we will of course look forwards to it again this year.

Last November it was our turn to host the annual Remembrance Sunday parade and service, we were pleased to welcome the Royal British Legion Band, veterans, and representatives of many organisations. After the service, on what was to be a fine day, refreshments were provided by the team from the village hall.

As we all know, we are approaching the Queens Platinum Jubilee. To celebrate this important milestone, I am pleased to report that the village will hosting an event on the 2nd June. If you are able, please support it, it will be a very good day. My thanks to the team who are working very hard to put this together. To also mention, a tree has been planted on the Recreation Ground to mark the Jubilee as well.

I would like to take this opportunity to thank my colleagues who serve on the PC, for their dedication and work they do for our parish, during which, has been a very difficult time, and also Marie, our Clerk.

Equally important to our village, are the numerous other people who help, with various functions, and all sorts of other things that go on throughout the year, and very importantly the Trustees of our Village Hall, who are doing a sterling job, arranging for its various stages of refurbishment, to all these people I convey my sincere thanks.

That concludes my report, apologies for any omissions, it is difficult to cover the immense work that your PC does for our village, in this report alone.

I would now like to hand over to Mr Keith Dickerson, who is going to tell you about our Neighbourhood Plan.

Thank you
Alan Revell
6 April 2022

Responsible Financial Officer Report 2022

- The balance carried forward as at the 31st March 2022 was £59,953.64. This includes earmarked funds of £43,957.11.
- It was agreed that the Parish precept should be raised in line with inflation for the financial year of 2022/23 to manage ongoing increasing costs; as a result, a request was made of £22,324.00. This is an increase of £824 from the last request.
- As part of the statutory audit requirement the accounts of 2020/21 were submitted to SALC for the annual internal audit. The internal auditor's report was received ahead of the submission to the External Auditor (PKF Littlejohn), any recommendations have been noted and actioned. All the copies of the reports can be found on the website. The 2021/22 accounts will be submitted to SALC shortly.
- The Parish Council received CIL money totaling £3,304.87. This money has been earmarked for certain things including the improvements to be undertaken at the Village Hall. These items have been chosen by residents of the village using a questionnaire which was circulated to all the households.
- The Parish Council has had some expenditure since the last Annual Parish Meeting, the removal of the rubber safety matting from the recreation ground, the new play equipment, which was paid for by funding from East Suffolk Council. In addition to this there is the everyday expenses such as grass cutting, play equipment maintenance, car park maintenance, Community News newsletter. The Parish Council has been able to obtain some advertising revenue for the website and the newsletter.
- The Parish Council received funding and donations towards the Village Hall refurbishment, the Christmas Tree.....

Reports

There will be no reports from the Kelsale Arts Club or the Melody Makers as they are no longer running.

District Councillor Stephen Burroughes.

EAST SUFFOLK COUNCILLOR'S REPORT

Cllr Stephen Burroughes – April 2022

- **COUNCIL TAX £150 ENERGY REBATE**

Households in Council Tax band A to D are likely to receive a £150 Council Tax rebate from the Government to help towards the cost of living now that gas and electricity prices are going up. Eligible households already paying by direct debit should receive a one-off payment straight into their bank account from us in late April or early May and do not need to do anything. Households not paying by direct debit will need to claim the rebate which may take longer. We will contact those household to let them know how to claim. Empty homes and second homes will not get the rebate.

See more information at www.eastsuffolk.gov.uk/features/council-tax-150-energy-rebate/



- **FELIXSTOWE TRIATHLON AWARDED NATIONAL RECOGNITION**



Felixstowe Triathlon has been named Large Event of the Year at the 2022 HUUB Triathlon England Awards – after already having received the honour for the East Region.

The second annual Felixstowe Triathlon is scheduled to take part just three weeks after the Commonwealth Games close this summer – and entries are still open for the event on Sunday 28 August.

People can find more and sign up at www.felixstowetriathlon.uk/

- **INCREDIBLE INTEREST SHOWN IN ‘EASTERN EDGE’ HUTS**

A huge number of enquiries have been received from people interested in purchasing one of the contemporary beach huts that are being built on Lowestoft's seafront. The sale of a number of beach huts is being jointly managed by agents Paul Hubbard and Steel & Co. Those who have already formally expressed an interest in buying one of the Eastern Edge huts will be contacted and provide with pre-sales information over the next few weeks.

New enquiries can be made to Paul Hubbard by calling

01502 531218 or emailing info@paulhubbardonline.com



- **EAST SUFFOLK UNITED IN SUPPORT FOR UKRAINE**

The Council has united to condemn Russia's invasion of Ukraine and pledged to support any Ukrainians seeking refuge in the district. Local authorities Suffolk are working closely together to ensure they can deliver an effective, co-ordinated response to Government requirements to support Ukrainians seeking refuge in Suffolk. To assist this co-ordinated approach and to ensure those living and working in East Suffolk are kept informed of the Government's response to the crisis, a new position has now been created within our cabinet and as of Friday 1 April, Cllr Judy Cloke is the Assistant Cabinet Member for Refugee Support.

Read more at www.eastsuffolk.gov.uk/news/east-suffolk-united-in-support-for-ukraine/

- **ROBOPETS BRINGING COMFORT TO OLDER RESIDENTS**

To help older residents, especially those living with dementia, we have recently purchased 20 companion pets which are being given to local dementia groups and care homes across East

Suffolk.



The pets, which are robotic cats and dogs, provide the interactive companionship associated with owning a pet which can be therapeutic for many people, especially those living with dementia. Piloted at the Memory Lane Group in Felixstowe, robopets have so far been given to Sole Bay Health Centre in Reydon, Glebe House Residential Care Home in Hollesley, the Pear Tree Fund in Halesworth and the Forget Me Not Café in Kesgrave.

- **COMMUNITY RADIO RECEIVES COMMUNITY PARTNERSHIP GRANT FUNDING**

Rendlesham Community Radio, which provides opportunities for young people to gain experience as presenters or producers, has been awarded over £1,400 in funding through the Melon, Woodbridge and Deben Peninsula Community Partnership. The station originated as a way of connecting the community during the pandemic – broadcasting for Rendlesham Youth Group’s room in the local community centre but has since grown substantially. As well as supporting undiscovered local talent by offering the chance to perform in the studio ‘live lounge’, the parish council-backed initiative aims to encourage young people to explore their potential in performing arts – expressing the challenges they face and telling their stories through their own art. Rendlesham Community Radio’s Community Radio’s £1,443.17 grant will be put towards further supporting its work around youth engagement, community cohesion, work-related learning and social isolation.

- **NEW LEASE OF LIFE FOR FORMER RAILWAY SIGNALMAN’S COTTAGE**

A run-down railway crossing cottage has been granted a new lease of life thanks to a deal enabled by the Council. The former signalman’s cottage, just north of Campsea Ashe, near Wickham Market.



Cllr Stephen Burroughes

Member for the Kelsale & Yoxford Ward

Cabinet Member for Customer Services, ICT & Commercial Partnerships

Twitter @CllrStephenB

1. We are pleased to present this report to the April 2022 Annual Parish Meeting. Overall, this has been a successful year for the Village Hall, despite continuing problems caused by the pandemic. We have increased the funds available to the hall, the issues arising from the theft by the former treasurer, A J Bouton, have been resolved and we have held a number of very well received social and community events.

2. We have benefitted from the support of Cllr Stephen Burroughes who secured funding for painting the exterior of the hall. We are extremely grateful to Cllr Burroughes for his help, and we are optimistic that the work will start shortly. This will very much enhance the appearance of the hall and is the first step we hope towards several improvements to the building. We have also been the recipients of government Covid-19 Business Grants which mean we are able to move forward our planning applications for various essential improvements including for a fire escape from the Committee Room, lightning protection and, we hope, in due course, a lift and disabled access to the first floor. Our cash balances are currently in excess of £30,000. We are also pursuing an insurance claim in respect of the theft of funds (see above). This grinds along at a snail's pace, but we will strenuously pursue it!

3. In January 2022 A J Bouton was sentenced to 14 months for theft from the Village Hall. To see the matter

resolved was a real relief so that we could put it behind us completely. Also, the matter had been a source of

worry to many people in the village and we are glad that it is over. However, we heard last week that Bouton

has applied for leave to appeal to the Court of Appeal against his sentence. Please bear in mind, since he pleaded

guilty, he cannot appeal against conviction, so the appeal is limited to the length of the sentence. He must secure

leave to appeal which may not be given. We will keep the Parish Council advised of developments. We very

much hope he is not given leave to appeal – it would be a dreadful waste of public money given his guilty plea.

4. Events held over the year ranged from the Quiz and Flower and Produce Show to the fabulous Dress Up Saturday organized by Julia Ewart and our weekly coffee mornings. Kayleigh Stubbs has maintained the coffee mornings as a lively regular event in the village, appreciated by many as a source of social contact, especially during the difficult months of the pandemic. The coffee mornings also have a good financial purpose – Kayleigh has raised more than £500 through them and this is a really helpful source of funds.

5. Over the next year we are planning several events including a quiz, art exhibition (and hoping to revive a Village Hall tradition with it), a line dance and Christmas Fayre. We are really trying to create traditions of events, so they are expected parts of the village calendar. We hope the Art Show and Flower and Produce Show become part of that tradition.

6. We were also pleased to be asked by the PC and the Open Gardens Organisers to work with them on the events for the Platinum Jubilee and the Open Gardens.

7. There are many people to thank for their support, particularly Cllr Stephen Burroughes, Alan Revell, Edwina

Galloway and Claire Buttle. We are also grateful for the support we have received from the Clerk to the Parish

Council who has given invaluable practical advice about organising and insuring events. All the members of the

Committee have worked hard for the success of the hall – Kayleigh Stubbs, Peter Ewart and Simon Ransome

deserve special mention for their work on events, our accounts and on the building and planning matters. We

were also delighted that David Granville-George agreed to become a trustee of the hall again this year. David

has brilliant practical and historical knowledge of the hall, a good business brain and is extremely effective at organising our 100 Club which goes from strength to strength. Thanks to the whole Committee. We also are very grateful to Kelsale Social Club for its work with us and essential contribution to our events.

8. Above all we thank the local residents who have stood by us through the difficult months and attend our events and support our fundraising. None of this would be possible without them.

I am happy to answer any questions about the report.

Mary Clarke

KVH Committee Chair

Report from Kelsale Social Club, APM 2022 6th April .

After the strange times of the Covid Virus and the various lockdowns we took the opportunity to carry out some refurbishments to the Social Club to make it more inviting and comfortable for members.

Since the opening after lock down the Club is continuing to be very busy with many new members signing up for the very reasonable price of just £10 per year, if you would like to join just pop in and speak to the bar staff!

Bar prices are very reasonable and are cheap in comparison to many places, and we are trying to keep the costs, of going out for a drink, down as much as possible even as expenses are rising in all other parts of life.

As one of the main social hubs of the village we have endeavoured to increase our times of opening to suit all groups of members, including those who meet up who have retired and workers who perhaps like an early evening catchup as well as the ones who prefer to have a drink later in the evening.

There is a very active Men's and Ladies Darts teams who play regularly in the local Darts League, although this has been a little disjointed over the last couple of years, but is now getting back to the new normal.

We regularly hold events including Live music from local bands, Karaoke, Quiz nights, Gin Nights, a Horse and Greyhound racing days and we are planning some more social days out, you can view all the upcoming events on our Facebook page, Community News, Kelsale cum Carlton Web site or again pop in and speak to the bar staff.

If you are a member, you can also use the social club bar for private functions such as birthday parties, weddings, wakes etc when you book the Village Hall Committee room (subject to availability), we can also recommend an excellent local caterer for you too!

The Queen's Platinum Jubilee is being celebrated in Kelsale cum Carlton on Thursday 2nd June 2.00pm-5.00pm when Kelsale cum Carlton Parish Council are hosting a street party in the village centre, the social club will be open all afternoon with live music in the evening.

There will also be a "Queens" Platinum Jubilee Quiz on Friday Evening in the Social club, its always a good fun evening so why not come along, you will be most welcome.



Report on the year to Kelsale cum Carlton Parish Council 6th April 2022

To year 2021 was marked by strengthened support for the Flora Preservation Trust by Kelsale cum Carlton Parish Council, for which we express much gratitude

Trustees and officers

Trustee positions are for 3-year terms, and subject to re-election. Four original Trustees were appointed at the formation of the Suffolk Flora Preservation Trust in September 1986. After deaths and a resignation, of these four Gathorne Cranbrook remains in post, and is Chairman of the Trust.

Janey Cullen, Trustee and Editor, remains committed and active in both Honorary positions. The Zisman family sold their house in Friston, and moved to Devon; long-standing Trustee Sybella Zisman resigned her position, but remains a supportive Guardian.

Pete Southgate, already a Guardian and Editor, agreed to replace her as a Trustee.

To augment our number to the original four, we were grateful that Piers Sturridge agreed to become a Trustee

Sybella Zisman had also served as Hon. Treasurer; we are most grateful to John Fisher for generously agreeing to accept this office.

Paul Parry resigned, after many years of voluntary service as Secretary of the Trust for which we are most grateful.

We have welcomed Merlyn Mitchell Cotts as Secretary, a post she manages to combine with a busy life in other spheres.

Steve Stocks continues to manage the Trust's website [www.suffolkflora.org] with great efficiency and perceptiveness.

John Rainer continues to apply his skills to his role as Hon. Landscape Historian, an activity of special importance in relation to the Trust's first reserve, Simpson's Fromus Valley, upstream of Kelsale village and formerly part of the Bigods' Mediaeval Deer Park.

Registered address

It was convenient, while Sybella was Trustee, to use the Zisman home in Friston as the registered address of the charity. On the sale of their house, a change became necessary. We are most grateful to Kelsale for allowing us to use the Village Hall as the Trust's new registered address, and for the arrangement made for the collection of mail delivered here.

Annual publication.

Thanks to the good work of Editors/Trustees Janey Cullen and Pete Southgate, the Trust's annual publication was available shortly before Christmas. Intended to commemorate the Trust's 35th anniversary, this was titled *Retrospect and Resources*. The contents are in two parts. 'Retrospect' includes a history of the Trust, and reviews of two important new books: *Deer Parks of Suffolk* and *The Bigod Earls of Norfolk in the 13th Century*. Part II, 'Resources' consists of our first tabulated checklists of the flora of the Trust's two reserves, Simpson's Fromus Valley, in Kelsale, and 'Orchid Glade', in Hasketon. With these floral lists, we hope this 8th number in the Adult Education Series will be a landmark issue for botanists. Single copies are for sale at £12 -- and, of course are free to subscribing Guardians who pay £25 annually in support of the diverse activities of this charitable trust.

As your historians know very well, Kelsale was the principal manor allocated after the Norman conquest to the Bigod family. Roger Bigod founded a deer-park here and, in the 12th century,

created a massive earthen dam to enclose a large fish pond fed by the Fromus stream. The Bigods went on to build Framlingham castle, which became their principal residence, while the Kelsale deer park and fish pond remained essential to their economy. In due course, childless despite two marriages, the last Bigod, Earl of Norfolk, bequeathed his lands and titles to the monarch in exchange for a generous annuity. On the death of his widow Alice, Countess of Norfolk, in 1313, among other properties, ownership of the Kelsale deer-park passed to King Edward I who gave the whole estate and titles to his son Thomas. Subsequently, by succession, the property passed to the Howard family, Dukes of Norfolk, who retained Kelsale deer-park until the early 17th century, when it was sold. Maps made at that time show that the great pond had been drained and the south-western part of the deer-park (including the area of the present nature reserve) had become farmland.

This fascinating history is still apparent in the landscape of the Trust's Fromus Reserve, which consists of Mediaeval meadows including Meremeade (the drained fish pond),, a deep central gorge wooded by veteran trees of great antiquity, and bisected by the monumental earthwork, once the dam that held up the huge fish pond in the 12th and 13th Centuries. The river Fromus, flowing through the wooded gully out into the lower meadows, is a winterbourne -- a raging torrent in wet winter weather and a clear, blithe trickle in summer days.

As in Mediaeval times, the mixed grassy sward of the pastures is maintained by grazing by the Trust's small herd of rare breed British White cattle. The flowering plants of the thick hedgerows and ancient woodland enhance the floral richness of the reserve



Open Days for the public at the Fromus Reserve are scheduled from 10 am to 5 pm, on 23rd April 2022 (for Spring flowers) and on 16th July (summer natural history).



IP17GNS update March 2022

Saxmundham's community-based volunteer service, IP17GNS, is busier than ever. We're setting our sights on building a resilient and inclusive community that cares for each other. Now, 2 years after we began, we intend:

- People in our community are confident in asking for help when they need it and providing help to others when they can.
- People in our community feel less lonely, more connected and have opportunities for social interaction.
- People in our community are more confident and motivated to make changes to their lives to improve their health, well-being and life chances
- People are proud to live in our community.

Our trustees and management committee are dedicated to these aims and providing services and activities which achieve them.

The idea behind a Good Neighbour Scheme is different from a lot of charities in that while we do offer financial and practical help to people, we also place a big emphasis on finding solutions and skills within our existing community that will enhance the lives of others. Our volunteers and funders live in the community they serve and there is a real sense of coming together to make our local area a better place to live.

Since the beginning of the year, we have completed 382 jobs which are in line with our values. These include 134 prescription deliveries to people isolating or unable to leave their homes, supplied 144 people with emergency food provision (including distributing £5k of Tesco vouchers kindly supplied by Suffolk Community Foundation). 'There is an acute and ongoing need for services to support struggling families in IP17,' explains Bryony Peall, IP17GNS's Operations Manager. 'People are being squeezed with higher bills alongside cuts in support such as Universal Credit.'

We have also made 41 personal-shopper trips for people who can't get to the shops themselves and our Line Dancing, Gather & Grow and Funky Fridays groups have attracted 160 participants and encouraged social interaction and physical activity.

This month we will be celebrating our 2nd anniversary, as a charity. The activities our volunteers carry out now is often quite different to those early days of Covid. But the impact

it has within our community is no less important or impressive. In recent years we have navigated some of the most challenging times. IP17GNS is proud to have facilitated our community growing stronger as a result of coming together to support each other.

High Sheriffs Award Winner 2022:

We are absolutely thrilled to have been recognised as **Suffolk's Caring Community Award Winner**.

The annual Suffolk High Sheriff's Awards are designed to reward the volunteers and charities devoting their time and energy to improve the communities in which they live.

We certainly could not have achieved this without a lot of energy from our incredible team of volunteers. An enormous **THANK YOU** to everyone who has supported us.

Community-to-community support set to bloom across IP17 with the Sunflower Spectacular

This year, to commemorate the 750th anniversary of Saxmundham's Market Charter, we'll be planting 750 sunflowers around the town.

The aim is to create a colourful display whilst getting local residents involved in growing. It's well documented that spending time in nature is a great way to boost wellbeing and we're hoping this, along with the joy that comes from a community effort, will make this event a success.

The inspiration for this project was given to us by Saxmundham resident Jean-Jaques DeBelgeonne who is incredibly passionate about growing sunflowers and wants to share his expertise with the community. Together, with the Town Council's Sax Green Team, we're aiming to work with local schools, care homes, businesses and volunteers to bring it to fruition.

Join us & get planting!

There will be a pop-up stall on Samundham Market **20th April 10am-1pm** where you can sow sunflower seeds for your own garden and the community flower beds. Green Team leader, Amy will be there to welcome anyone who wants to get involved. Help us fill our town with sunshine this summer!

Sunflower awards

In September, after a season of growing, we'll be awarding prizes to the most interesting sunflowers, with categories including tallest, shortest, most heads etc. Watch this space for further details.

REPORT TO KELSE-CUM-CARLTON PARISH COUNCIL ANNUAL MEETING 2022
FROM ST MARY & ST PETER'S CHURCH KELSE PAROCHIAL CHURCH COUNCIL
St Mary & St Peter's Church

We were very excited to welcome Rev Dave Preece and his young family to our Benefice in March. Although we opened our churches on 21 March for worship, unfortunately we couldn't welcome him in person as we were still restricted in numbers allowed in for services. We have enjoyed the opportunity to get to know him and his wife and two young daughters – both of whom go to Kelse school. Whilst we were restricted, we continued with online services when necessary, but were delighted when once again we could use the church buildings more fully. This included a couple of weddings in the late summer. We now have a new Benefice website – www.skchurch.org – where details are available of all that is going on in the two parishes in Saxmundham Benefice.

Church Fabric

During the year we have had a large oak storage cupboard built, which has been paid for by a very generous donation in Reg and Edna Solomon's memory from their two sons. This is situated in the south aisle near the east end. We have also had donations from members of Jenny Bridson's family, which will be used help pay for flowers in the church and some bulbs in the churchyard. We are still hoping to go ahead with plans for a toilet and kitchenette in the church – we have had an informal meeting with our architect and the Diocesan Advisory Board and are now awaiting their agreement in principle that we can start to draw up detailed plans. We've had some plaster come down from the Chancel ceiling, and on inspection of the south side of the external slate roof note that we have slipped and missing slates; all this needs repair and we are looking into how we can fund this.

Churchyard

Our gardeners have continued to do great work in the churchyard, including pollarding the lime trees on the south side of the church building. Once we have sufficient funds we will look at pollarding the remaining limes, and the yews. We now have a new hard-stand bin store, for which many thanks to the Parish Council for their donation which funded this. The main footpath from the Lychgate to the main church door was re-surfaced by Carl Ruth in the summer. Because of lack of space for burials in the churchyard, we have been granted permission to over-bury in three areas where no grave markers are in evidence. This has removed the imminent necessity that we might have had to close the churchyard for future burials. In the summer the Alde Valley History Group undertook a survey of graves in the newer areas of the churchyard, which enabled us to update our records for visitors.

Community

We re-started the bi-monthly newsletter in November, and are very grateful to the people of the village who are delivering these to every household in Kelse cum Carlton. We are also trying to set up a Friends of St Mary & St Peter's Church, that aims of which are to raise funds for the repair and beautification of the church building. 'Friends' are not necessarily churchgoers but could be people who wish to still see the church open for use by the community. There will be a launch evening on 11 June from 6.00pm until 8.00pm in the church where more information will be available, including a short slide show – people can

come along for 5 minutes or for the whole evening. We are grateful to members of the village community who help with cleaning the church and also clock-winding.

Kelsale-cum-Carlton Parish Council
21 Ferry Road, Orford, Woodbridge, Suffolk, IP12 2NR,
Tel:07595757380 E-mail: clerkkelsalepc@gmail.com

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
WEDNESDAY 27th APRIL 2022
AT 7:00PM IN THE MAIN HALL OF THE VILLAGE HALL**

Present at the meeting:

Cllr Alan Revell (Chair)	Cllr Simon Ransome
Cllr Edwina Galloway (Vice-Chair)	Cllr Keith Dickerson
Cllr Susan Major	Cllr Rob Holden
Cllr Julia Ewart	Cllr Traci Weaver
Cllr Caroline Harker	

In attendance: 0 members of the public.

Welcome by the Chairman.

11630 Public Forum

Democratic Quarter-Hour/Public Question Time – Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public, whilst welcome to attend, may not take part in the meeting itself.
No members of the public.

11631 Reports

Report by County Councillor Richard Smith

Richard Smith commented that the presentation organised by the Biodiversity Group at the APM was very good.

Cllr Ewart said that she had attended a meeting about the Boundary Commission, Kelsale-cum-Carlton would like to remain in the Suffolk Coastal constituency. What assurance can we have that this is taking place.

Cllr Revell thanked Richard Smith for attending this evening.

Report by District Councillor Burroughes

Stephen Burroughes sent his apologies but submitted a written report.

Report from Sizewell representatives – re Deed of Obligation

Three representatives gave a report to the Council. There has been a long public consultation, and under the S106 there is a deed of obligation. There may be a decision on the 25th May. This site is to be a replica of Hinkley. The site is on an area of 33 hectares. It will take 10-12 years to build. If this build has the go ahead in 2023, it will peak in 2028. There is a further site of 200 hectares which will hold the support for the build. The campus is to be a modular and temporary build. 60% of the deliveries will be sent by rail and sea. There is to be an approved route for vehicles over 3.5 tons. There is to be a park and ride facility in Hacheston, and a

two-village bypass. There will also be 2 beach landing facilities. GPS will assist with the monitoring of vehicles. There will be a roundabout on the A12 and a link road to the B1122 ahead of Yoxford. The land used is predominantly agricultural land, which is not affecting the biodiversity.

The deed of obligation is designed to assist the local communities with the impact of Sizewell C. This is to have a budget of £250m. The Northern Transport Forum is set up to assist smaller parishes. The money is to be divided to help groups such as the housing fund in ESC, the Emergency Services fund, £23m for a community fund through Suffolk Community Foundation, £12m for the tourism fund, £12m for the environment fund, training and intervention for apprenticeships.

The PC is concerned about the amount of traffic and the potential for rat running through the village as a short cut to Sizewell.

If this should happen, there is people who will assist to stop this. Most people from away will be given a pass for one of the park and ride sites. If they do not have a pass, they are unable to park at the Sizewell site. This will minimise the number of vehicles.

It is planned that representatives will still attend PC meetings in the future to maintain a two-way communication.

Cllr Revell thanked the representatives from Sizewell for attending.

8.14pm the Sizewell representatives left.

Richard Smith commented that there are many areas of concern regarding Sizewell C and the funding pot. It seems as if Sizewell C may get the go ahead, judging by what is being said in government.

Cllr Galloway thanked other Cllrs for asking questions of the Sizewell group.

Richard Smith stated that fly parking may become an issue. It was pleasing to see the repair of the fingerpost sign.

Thanks to Cllr Ransome for organising the repair and placement of the fingerpost sign.

The Chair formally opened the meeting at 8.24pm.

11632 To receive apologies for absence – Cllr Stewart, Cllr Buttler and Stephen Burroughes.

Cllr Buttler will be taking a few months leave. Thanks to Cllr Buttler for all her continued hard

work for the PC.

11633 To accept apologies for absence – Accepted.

11634 To record absence without apologies – None

11635 Declarations of Interest - None

11636 To consider any dispensations – None.

11637 To consider the Approval of the draft minutes of the Parish Council meeting held on 30th March 2022.

The draft minutes had been circulated and the version now on the website were approved with abstentions from those that did not attend. Proposer: Cllr Dickerson
Seconder Cllr Ewart and agreed by all who attended, with 1 abstention.

To consider the Approval of the draft minutes of the Annual Parish Meeting held on the 6th April 2022.

The draft minutes had circulated and the version on the website were approved with abstentions from those that did not attend. Proposer Cllr Ransome, seconder Cllr

Weaver and agreed by all who attended, with 1 abstention.

11638 Parish Clerk's Report

Queen's Platinum Jubilee – The PC has received donations totalling £320 towards the celebrations. Dog waste bin – Three quotes have been obtained for a larger dog waste bin for the recreation ground gateway. The prices are £283.75, £135.95 and £203.79. It was agreed to order the bin at a cost of £283.75 as these are the same as the existing ones that the ESC use. Policies – there is one policy to re-adopt the Risk Assessment. Road closure – there has been no confirmation from Network Assurance. The internal audit – the end of year accounts and the AGAR are on the agenda for approval. We have been selected by PKF Littlejohn as one of the additional 5% review. Fly-tipping – Various reports have been submitted relating to the fly-tipping within the village. In a couple of instances address labels have been left on the rubbish, so a letter requesting that they dispose of their rubbish correctly has been sent. The clothing bank has been reported as it is full, they are considering placing a larger one in the car park as it is very popular. Broken culvert – the ditch clearing has revealed a broken culvert on the side which comes from under the road, this has been reported to the Highways team. Fallen tree – a resident contacted me regarding a fallen tree, this is the responsibility of the owner to have removed. Coffee morning – a resident from Church Close has commented that the area around the Gull Stream needs to be cleared back as the Environment Agency only clears a small area. APM minutes – a request has been formally made to approve the APM minutes from the meeting on the 6th April 2022. Kelsale Village Hall Insurance – The insurance cost has been received and it is an additional £105.24 than is budgeted for. This is on the agenda for approval. CIL – a CIL payment of £20,844.83 has been received. With the outstanding amounts removed the CIL pot currently has £40,692.69. Community Partnership donation – a donation of £3,000 has been received towards the Zip Wire. Precept – the first precept instalment is due at the end of the week, this is for £11,162. VAT refund – a refund has been submitted to HMRC for £274.88. Bank holiday – there is a bank holiday on 2nd May, please note that the Clerk will not be working that day.

11639 Clerk's Report on urgent decisions

None

11640 Matters arising from the Clerk's report.

Cllr Revell said that the brown bin remains in the car park, could this be reported again. Fly-tipping is a concern.

11641 Matters arising from the Parish Council meeting held on Wednesday 30 March 2022.

10.1 Main Road Ditch – Cllr Revell commented that the work on the ditch has been completed. Thanks to Cllr Buttle for assisting with this. Cllr Revell and Cllr Holden are to take care of the recreation ground in the absence of Cllr Buttle.

Cllr Galloway asked if the owners of Kelsale Court could be written to requesting that they clear the rest of the ditch which runs through their property. Also, it would be interesting to know what UK Power Networks are doing with the electricity cable that was found in the ditch.

Cllr Holden said that there is part of the fence near the cleared ditch that requires removing.

Cllr Revell wondered if a hedge could be planted alongside the cleared ditch area.

Cllr Dickerson said that he would look into a hedge and report back to the PC.

Cllr Harker commented that the school would like one of the free oak trees.

Cllr Revell commented that he had spoken to the ESC and there are no more trees available.

ACTION: Clerk to chase UKPN to see what is happening about the cable in the ditch. Clerk to write to Kelsale Court regarding the ditch that needs clearing.

10.2 Trees on the Car Park – Cllr Galloway said that the Conifer trees are continuing to grow, it would cost approximately £1,000 to have them cut back and £3,000 to have them removed. If they are cut back they will just grow again. It would be better to remove them, when the season is right. These could then be replaced with some native species. It would have to be agreed by the Conservation Area and Nick Newton, ESC tree officer. This could be part of the village centre enhancement.

Cllr Dickerson asked if a hedge could be planted in place of the Conifers.

It was agreed by all the Councillors to move this proposal forward.

ACTION: Clerk to look at the budget to see if it is possible to fund the removal of the Conifers.

10.3 Queens Green Canopy – Cllr Dickerson requested that this be carried over to the next meeting.

ACTION: Place on the agenda for the next meeting.

10.4 Queens Platinum Jubilee – Cllr Galloway reported that there is a meeting at the weekend to discuss the important points of the celebrations.

ACTION: To continue to place on the agenda for future meetings.

10.5 Management of the Recreation Ground – Cllr Dickerson said that the information sign is progressing, and the text will be finalised over the summer.

ACTION: Cllr Dickerson to design the sign board and bring to a future meeting.

10.6 Spinney Pocket Park – Cllr Dickerson said that there is to be a new date organised with the school.

ACTION: Place this item on the agenda for the next meeting

10.7 Recreation ground/dog waste – Cllr Revell commented that it had been agreed to purchase the 60-litre dog waste bin in green colour.

ACTION: Clerk to order the dog waste bin.

10.8 Internal control statement – Cllr Revell to forward the paperwork to the Clerk.

10.9 Community Governance Review – Cllr Ewart had sent through a response on behalf of the Council to the Clerk for submitting.

10.10 Neighbourhood Plan – Cllr Dickerson agreed to write an article for the community news to publish the need for volunteers regarding the Neighbourhood Plan.

ACTION: Cllr Dickerson to write an article for the Newsletter.

10.11 Asset Register – The Clerk commented that a response had been received from Scribe and it was agreed that no depreciation value should be shown on the asset register.

10.12 Parish Newsletter – Cllr Galloway confirmed that the Editor would do her best to complete the next edition.

10.13 New Councillor Guide – The Clerk reported that the new Councillor Guide link had been sent through to the new Councillors.

11642 Parish Council Matters

11.1 Kelsale Village Hall: Cllr Ransome reported there had been one objection to the planning

application for the Village Hall. The Committee has written to the Land Registry to obtain the

details of the ownership of the area of land outside the village hall. There is to be a Quiz on

the 7th May at 7pm.

Cllr Galloway commented that Stephen Burroughes had requested a formal thank you for the

donation given to the Village Hall for the redecoration of the building.

11.2 Power projects/Sizewell C: Cllr Galloway reported that unanimous approval had been given by the Councillors to sign the letter by the Energy Alliance. Questions continue to be asked by the Secretary of State regarding some of the points of the Sizewell C project.

Cllr Galloway urged everyone to write a comment to in relation to the power projects, the more people that respond the better.

Cllr Revell thanked Cllr Galloway and Mr Galloway for all their assistance with the power projects.

11.3 Funding for the recovery of a footpath – Cllr Revell proposed that this item is removed from the agenda at the present time. This was agreed by all.

11.4 Re-adoption of the Risk Assessment – Cllr Galloway proposed that this policy is re-adopted, this was seconded by Cllr Weaver and agreed by all.

11.5 Cllr Training - Cllr Ewart is to join 6 training courses provided by SALC. It was agreed that the PC should pay for the cost of the courses.

ACTION: Clerk to check the availability of the planning unit of the Councillors training and send to Cllr Ransome, Cllr Weaver and Cllr Harker.

11643 Planning Matters

12.1 Planning Report - The Planning Report had been circulated in advance and there was no change since the circulation.

12.2 New planning applications since the last meeting:

Cllr Revell commented that there had been an email received from a resident regarding Carlton Meres. When permission was given for the increase in sites, there were certain conditions that required a response. Some of the conditions related to the road layouts and signage.

ACTION: Clerk to write to Mr Butter concerning the conditions of the planning application.

Cllr Revell commented that there had been no response from the ESC in relation to Plot 2 Carlton Road, where foundations have already been put in place, and these look to be exceeding the agreed size.

The Barn in Tiggins Meadow also requires confirmation as to whether this has been completed within the correct manor.

11644 Financial Matters

13.1 Financial Statement since the March meeting. See Updated Finance Report of 26th April 2022.

Cllr Harker proposed the payments, this was seconded by Cllr Ransome and agreed by all, with no abstentions.

13.2 To approve and sign the bank statements: The Bank Statement to 31st March 2022 plus financial reconciliations were agreed and signed by the Chairman.

13.3 End of Year Accounts – The end of year accounts were noted and approved by all the Councillors.

13.4 AGAR – The Councillors noted and approved section 1 & 2 of the AGAR.

13.5 KVH insurance contribution – Cllr Ewart proposed that the PC contributes the full 50% of the insurance for the village hall, this was seconded by Cllr Galloway and agreed by all the Councillors.

11645 To Receive Reports from Portfolio Holders and Liaison Representative

Cllr Galloway stated that as Cllr Buttler will be away for a while there were some Portfolios

that require looking after.

Bonfire Event – Cllr Revell

Senior Citizens Lunch – This will not take place this year.

Bus Shelter – Cllr Ransome

Christmas Tree – Cllr Weaver

B7: Trees and Green Spaces

Cllr Holden commented that there was a dead oak tree on the recreation ground. It was agreed to ask Nick Newton the ESC tree officer to look at the tree.

ACTION: Clerk to pass the details of Nick Newton onto Cllr Holden.

E1: (including A4 & A5 Biodiversity Group

Cllr Dickerson commented that it was previously agreed that the grass would be cut in the Autumn, but it has been cut today.

Cllr Revell said that Suffolk Coastal Services must be responsible.

ACTION: Cllr Dickerson and Cllr Ransome to make some signs to be placed to prevent the grass cutting.

Cllr Dickerson said that he will be leaving the Council next month and would like to have a link with a Councillor and the Biodiversity Group who will be able to attend meetings and report back to the Council.

Cllr Revell wished to thank Cllr Dickerson for his commitment to the Council over the passed 19 years.

11646 Items for consideration for Inclusion on the next agenda

As listed within the minutes.

11647 Correspondence

Thanks – Cllr Revell reported that thanks had been received from the Church for their annual donation.

CATS – Cllr Revell said that a letter had been received from CATS stating that they had put some advertising on the lamp posts and hoped that the PC would support this. All the Councillors had no objection to the lamp post advertising.

11648 To consider excluding the public and press

No considerations were necessary.

11649 Excluded items

There were none

11650 Date of the next meeting

The Annual General Meeting is to be held on the 25th May 2022 at 7pm, this will be held in the Committee Room of the Village Hall.

The Chair closed the meeting at 9.54pm.

Signed: Chairman Dated:

Kelsale-cum-Carlton Parish Council
21 Ferry Road, Orford, Woodbridge, Suffolk, IP12 2NR,
Tel:07595757380 E-mail: clerkkelsalepc@gmail.com

MINUTES OF THE ANNUAL GENERAL MEETING HELD ON
WEDNESDAY 25th MAY 2022
AT 7:00PM IN THE MAIN HALL OF THE VILLAGE HALL

Present at the meeting:

Cllr Alan Revell (Chair)	Cllr Simon Ransome
Cllr Edwina Galloway (Vice-Chair)	Cllr Mark Stewart
Cllr Susan Major	Cllr Rob Holden
Cllr Caroline Harker	Cllr Traci Weaver

In attendance: 0 members of the public.

Welcome by the Chairman.

11651 Public Forum

Democratic Quarter-Hour/Public Question Time – Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public, whilst welcome to attend, may not take part in the meeting itself.

No members of the public.

11652 Reports

Report by County Councillor Richard Smith

Richard Smith commented that Cllr Ewart had said that she would forward the response from Kelsale-cum-Carlton Parish Council to Richard, regarding the proposal for the constituency boundaries. Richard has spoken with the Members of Parliament, and this appears to be a levelling of numbers within the groups. Kelsale-cum-Carlton or Yoxford may have to move to another area, but no decisions have been formalised at the moment. There has been up to 500 households offering accommodation for Ukrainian refugees, this equals about 1,000 spaces. The budget gave £20m to assist highways, £10m for highways and £10m for drainage. There is a back log of cases, and these are being triaged in order of importance. There is some pavement work being undertaken in Saxmundham now. If there are any pavements in the village that need some work doing, please let Richard know. The Sizewell C decision has now been delayed until July.

Cllr Galloway asked if the Highways budget would pay for a dropped kerb.

Richard Smith commented that the kerb is something that a third party or the PC would have to fund.

Cllr Galloway said that the PC had paid quite a lot of money to have the ditch cleared on the recreation ground due to an enforcement from the Highways department. This work uncovered an electric cable, and a broken culvert. The culvert was reported to Highways who said that there was nothing that needed urgent attention. A letter has also been sent to Kelsale Court as their section of ditch needs clearing.

Cllr Revell asked if Richard Smith's budgets covered the dropped kerb for disabled access.

Richard Smith replied that the dropped kerb falls between the two budgets and would need funding from elsewhere.

Cllr Revell said that there may be funding in a disability pot somewhere.

Cllr Weaver agreed to investigate some funding for the dropped kerb.

ACTION: Clerk to forward response from Highways regarding the broken culvert.

Cllr Weaver to investigate funding for the dropped kerb.

Cllr Revell thanked Richard Smith for attending this evening.

Report by District Councillor Burroughes

Stephen Burroughes sent his apologies but submitted a written report.

The Chair formally opened the meeting at 7.13pm.

11653 Election of Chair for 2022/23 and signing of Declaration of Acceptance of Office Form

The Clerk asked for nominations for Chair. Cllr Galloway proposed that Cllr Revell remained as Chair, this was seconded by Cllr Holden and agreed by all.

Cllr Revell was duly elected as Chair. The Declaration of Acceptance of Office Form was duly signed.

11654 Election of Vice-Chair for 2022/23 and signing of Declaration of Acceptance of Office Form

Cllr Revell asked for nominations for Vice-Chair. Cllr Ransome proposed that Cllr Galloway remained as Vice-Chair, this was seconded by Cllr Harker and agreed by all.

Cllr Galloway was duly elected as Vice-Chair. The Declaration of Acceptance of Office Form was duly signed.

11655 To receive apologies for absence – Cllr Ewart, Cllr Buttle and Stephen Burroughes.

11656 To accept apologies for absence – Accepted.

11657 To record absence without apologies – None

11658 Declarations of Interest - None

11659 To consider any dispensations – None.

11660 To consider the Approval of the draft minutes of the Parish Council meeting held on 27th April 2022.

The draft minutes had been circulated and the version now on the website were approved with abstentions from those that did not attend. Proposer: Cllr Holden, Seconder Cllr Weaver and agreed by all who attended, with 1 abstention.

11661 Parish Clerk's Report

Queen's Platinum Jubilee – East Suffolk Council has donated £250 towards the street party to be held in the village. Dog waste bin – The dog waste bin has been delivered and will be placed on the area near to the recreation ground gate. The payment is on the authorisation list for agreement. Policies – there is one policy to adopt this is the LGA Code of Conduct. Road closure – confirmation has been received from Network Assurance. The internal audit – all the paperwork has been submitted to SALC. Fly-tipping – there has been another report of tyres being left in the village, off Tiggins Lane, this has been reported to ESC. A resident also contacted the Clerk to state that their blue bin had not been collected, having reported this it was collected later that day. Road sweeping – a request was submitted to ESC for the road sweeping schedule for the village, having then being told it was SCC, it was requested to SCC who then informed me it was the responsibility of ESC. A response has not yet been received. Broken culvert – having reported this issue to the Highways team, a response stating that no work was to be carried out to repair the culvert, a following email was sent, and this is ongoing. Ditch Clearing – a letter has been sent to Kelsale Court recommending that they clear the section of ditch that is on their property. UKPN – whilst the ditch clearing was taking place an electric cable was uncovered, having contacted UKPN they undertook an onsite visit. One suggestion was to fill in the ditch and place a pipe for the water, but an alternative to place a couple of markers near the cable seemed a better solution. Dropped kerb – an estimate has been received to place a dropped kerb in the Main Road area, this would be £2,000 - £3,000, which does not include Traffic Management, Ground Condition or any other consideration. Recreation Ground – the Clerk was notified of some Giant Hogweed growing on the recreation ground, Nobby was contacted, and he has removed the plant, and will keep an eye to see if any more grows. Car Park – An email was sent to ESC requesting a

copy of the lease, a plan of the car park has been sent through, and a copy of the lease should follow at the end of the month. Rural Services Network – a request for the subscription cost to the RSN has been submitted. Bank holiday – there is a bank holiday on 3rd and 4th June, please note that the Clerk will not be working that day. Annual Leave – please note that the Clerk has a weeks Annual Leave booked for the 13th June.

11662 Clerk's Report on urgent decisions

None

11663 Matters arising from the Clerk's report.

Cllr Revell said that the giant hogweed was swiftly removed by Nobby. The cable in the ditch on the recreation ground should have been known about by the contractors, as they should have completed a survey of the area before work was started. The broken culvert will be taken forward with the assistance of Richard Smith.

Cllr Ransome said that the ditch is blocked on the property of Kelsale Court.

Cllr Revell said that the dog waste bin would be in place before the 'dog show' next week.

11664 Matters arising from the Parish Council meeting held on Wednesday 27 April 2022.

12.1 Main Road Ditch – The Clerk has written to Kelsale Court requesting that they clear the section of ditch on their property. UKPN will inform the Clerk of when they have the markers to put in place beside the cable.

12.2 Trees on the Car Park – Cllr Galloway said that it is fine to remove the Conifer trees. Nick Newton said that the timing would need to be considered, and it would be good to replace them with an alternative. The lease will be checked to confirm that all the conifer trees are the property of the PC before we organise removal. More quotes will need to be obtained to undertake the removal of the conifer trees.

ACTION: Clerk to look at the budget to see if it is possible to fund the removal of the Conifers.

12.3 Queens Green Canopy – Cllr Dickerson requested that this be carried over to the next meeting. No update at the moment.

ACTION: Place on the agenda for the next meeting.

12.4 Queens Platinum Jubilee – Cllr Galloway reported that if it should rain the marquee's would need to be erected. ESC has donated £250 towards the event. There has also been separate donations for the dog show; there will be a free BBQ and juice. A banner has been organised for the fence and flyers for the households. The bunting will be placed around the village on Wednesday. Cllr Ransome is to circulate some road closure posters.

Cllr Revell thanked people for organising the event.

Richard Smith left the meeting at 7.37pm.

12.5 Management of the Recreation Ground – Cllr Galloway reported that the Biodiversity Group are continuing to work on the design board.

ACTION: The Biodiversity Group to design the sign board and bring to a future meeting.

12.6 Spinney Pocket Park – The Biodiversity Group are moving the meeting with the School forward.

ACTION: Place this item on the agenda for the next meeting

12.7 Recreation ground/dog waste – Cllr Revell commented that the dog waste bin will be in place before the events on Thursday 2nd June.

ACTION: Cllr Revell and Cllr Holden to put the dog waste bin in place.

12.8 Internal control statement – The Clerk reported that the Internal Control Statement was in place on the website.

12.9 Neighbourhood Plan – Mr Dickerson agreed to write an article for the community news to publish the need for volunteers regarding the Neighbourhood Plan.

ACTION: Mr Dickerson to write an article for the Newsletter.

12.10 Councillor Training – The Clerk reported that planning training had been booked for Cllr Weaver and Cllr Harker.

11665 Parish Council Matters

13.1 Kelsale Village Hall: Cllr Ransome commented that it is hoped that planning permission will be approved by the ESC soon.

13.2 Power projects/Sizewell C: Cllr Galloway reported that a letter had been submitted to the Secretary of State.

Cllr Weaver said that since the start of the Sizewell C consultation this has attracted other power projects. The windfarms have been agreed. It is proposed to have a National Grid hub at Friston. There is talk of bringing cables onshore through the cliffs at Thorpeness. Nautilus wish to place a substation near Snape church. The application for this has not been submitted yet. The area of land between Southwold and Aldeburgh is going to be affected the most by all these power projects. Sealink is to take energy to Suffolk. Suffolk does not have the capacity to deal with all this energy. Cllr Galloway stated that the Planning Inspectorate has submitted paperwork to the Secretary of State, who may then decide to ask specific questions relating to the various effect on all the parishes.

Cllr Weaver commented that there are several comments on the Sizewell C website.

Cllr Revell said that we have the support of the East Anglian Members of Parliament in this area, but not necessarily our Member of Parliament.

Cllr Weaver said that there is a lot of information, and there is a chart showing the land mass that will be lost. Letters to the MP's is a good idea.

Cllr Galloway stated that Therese Coffey has been copied in to all the documents sent by the PC.

Cllr Revell thanked Cllr Galloway and Cllr Weaver for their work on this project.

12.3 Portfolio Holders – Please see the updated list on the website.

12.4 Adoption of the Code of Conduct – Cllr Weaver proposed that this policy is adopted, this was seconded by Cllr Ransome and agreed by all.

11666 Planning Matters

14.1 Planning Report - The Planning Report had been circulated in advance and there was no change since the circulation.

14.2 New planning applications since the last meeting:

DC/22/0946/TCA – The Old School House, Denny's Lane, Kelsale-cum-Carlton, IP17 2PD

1 No. Ash (T1 on plan) Lateral crown reduction on south side by up to 3 metres.

It was agreed by all the Councillors to support this application.

ACTION: Clerk to advise ESC accordingly of the decision of the Councillors.

DC/22/1723/FUL – 3 Beaumont Cottages, Kelsale-cum-Carlton, IP17 2NW

Rear extension and removal of chimney.

It was agreed by all the Councillors to support this application

ACTION: Clerk to advise ESC accordingly of the decision of the Councillors.

DC/21/5515/FUL – Town Farm, Town Farm Lane, Kelsale-cum-Carlton, IP17 2RJ

Erection of 21 MW Solar PV Development with associated equipment and ecological improvement works on Land at Town Farm, Town Hall Lane, Kelsale-cum-Carlton, IP17 2RJ

After some discussion about the loss of agricultural land, the Biodiversity report, the Suffolk Wildlife report, the need for some form of energy and the PC is against the Sizewell C and other associated power projects. A vote was taken.

Support – 5 Councillors, Object – 2 Councillors.

The conclusion was that the PC should support this application.
ACTION: Clerk to advise ESC accordingly of the decision of the Councillors.
DC/22/1952/FUL – Carlton Park Industrial Estate, Unit 32, Kelsale-cum-Carlton, IP17 2NL

Erection of a canopy over the existing yard.

It was agreed by all the Councillors to support this application.

ACTION: Clerk to advise ESC accordingly of the decision of the Councillors.

11667 Financial Matters

15.1 Financial Statement since the April meeting. See Updated Finance Report of 25th May 2022.

Cllr Holden proposed the payments, this was seconded by Cllr Stewart and agreed by all, with no abstentions.

Cllr Revell informed the PC that at a recent meeting of the Social Club, it was agreed that they would pay a third of the cost of the broadband and phone line. It was agreed that the Village Hall would pay a third of the cost also.

ACTION: Clerk to submit an invoice to the Social Club and the Village Hall on a quarterly basis for a third of the cost of the broadband and phone line.

15.2 To approve and sign the bank statements: The Bank Statement to 30th April 2022 plus financial reconciliations were agreed and signed by the Chairman.

15.3 Insurance Renewal – The Clerk reported that the insurance renewal had been received and this was an increase of £1.52 on last year. It was agreed by all to accept this renewal.

11668 To Receive Reports from Portfolio Holders and Liaison Representative

Cllr Major commented that the Gull needed clearing.

Cllr Revell said that the water is still flowing.

It was agreed that Cllr Ransome would monitor the water flow, and report if there was an issue to the Environment Agency.

11669 Items for consideration for Inclusion on the next agenda

As listed within the minutes.

11670 Correspondence

Resignation – Cllr Revell reported that an email of resignation had been from Cllr Dickerson. Thanks to him for all his support over the past many years.

11671 To consider excluding the public and press

No considerations were necessary.

11672 Excluded items

There were none

11673 Date of the next meeting

The next Parish Council Meeting is to be held on the 29th June 2022 at 7pm, this will be held in the Committee Room of the Village Hall.

The Chair closed the meeting at 9.00pm.

Signed: Chairman Dated:

Kelsale-cum-Carlton Parish Council
21 Ferry Road, Orford, Woodbridge, Suffolk, IP12 2NR,

Tel:07595757380 E-mail: clerkkelsalepc@gmail.com

**MINUTES OF THE ANNUAL GENERAL MEETING HELD ON
WEDNESDAY 29th JUNE 2022
AT 7:00PM IN THE MAIN HALL OF THE VILLAGE HALL**

Present at the meeting:

Cllr Alan Revell (Chair)	Cllr Simon Ransome
Cllr Edwina Galloway (Vice-Chair)	Cllr Mark Stewart
Cllr Susan Major	Cllr Rob Holden
Cllr Caroline Harker	Cllr Julia Ewart

In attendance: 6 members of the public.

Welcome by the Chairman.

11674 Public Forum

Democratic Quarter-Hour/Public Question Time – Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public, whilst welcome to attend, may not take part in the meeting itself.

Mr Adams on behalf of the Biodiversity Group. The group had been for a visit to a farm where it is hoped that the footpaths will be re-instated. A further 1 mile of new hedging has been identified in conjunction with the Queen's Green Canopy. The footpath trail is to be placed in the next newsletter. Surveys are to take place on Carlton Meres. Cllr Revell thanked Mr Adams for his report.

A member of the public who is responsible for the Village History Group commented that he had 12.5GB's of historic information all about the village. Would the PC consider becoming the custodians of the master file, in the form of a USB stick? If the school or any member of the community wishes to access this information, it would be useful to have another contact.

It was agreed by the Councillors for the Parish Council to become custodians of the village history information. The Clerk was presented with the USB stick for safe keeping with the other PC files.

Another concern is the grass verges within the village. There has been an agreement between SCC, the Biodiversity group and the PC to stop cutting some of the verges within the village. The very long grass looks scruffy. There are becoming less moths and butterflies visit this area. Could it be agreed to ask the SCC and the Biodiversity Group if there may be wildflower areas?

Cllr Ewart arrived at 7.11pm

Cllr Revell stated that the subject of the grass verge cutting could be discussed for a long time as there are many different views. This should be added as an agenda item for the next meeting. The village has a plan of the different areas that should be left for wildflowers etc.

The member of public commented that the butterfly conservation group would be able to assist with the wildflower recommendations.

Cllr Revell said that the PC and the village are very lucky to have such an active Biodiversity Group within the village. The PC will acknowledge any recommendations that the group may have.

Cllr Ransome asked if the member of public thought we should have fewer or more areas?

The member of the public recommended that there is the same amount of areas, but this should be managed properly or have a clear care plan.

Mr Adams commented that grass is just as important for the wildlife, it takes a long time for the wildflowers to appear, this plan is in the early stages. ESC are behind on how to manage these areas.

3 Members of the public left at 7.17pm.

11675 Reports

Report by County Councillor Richard Smith

Richard Smith commented that he wished to congratulate the PC on the Queen's Platinum Jubilee celebration. The event was blessed with fine weather and many visitors. A decision is due on the 8th July for Sizewell C. There is 6 weeks to launch a judicial review, and EDF still has to find the funds £20b or maybe more. EDF are still putting in additional planning applications. There is a proposed park and ride at Bentwaters and a need for more buses. There will be 3 park and ride sites. This will affect the viability of local bus companies. EDF are looking to recruit 200 bus drivers. The care sector relies on low paid people to work, some of these people may go to Sizewell C. At the end of the last financial year the SCC had an underspend of £8.5m this is about 1.5% of the total budget. The budgeting process has started for the next year. £62.5m is required just to keep going. Inflation is very high and difficult to predict. Having to set a balanced budget is quite complex.

Cllr Ewart asked if SCC had reversed out of the agreement with the Russian power provider.

Richard Smith reported that the British Government has taken over the company. Many Ukrainian families are moving into the area, and this appears to be going well.

Cllr Revell thanked Richard Smith for attending.

Richard Smith left the meeting at 7.27pm.

Report by District Councillor Burroughes

Stephen Burroughes sent his apologies but submitted a written report.

The Chair formally opened the meeting at 7.28pm.

11676 To receive apologies for absence – Cllr Weaver, Cllr Buttle and Stephen Burroughes..

11677 To accept apologies for absence – Accepted.

11678 To record absence without apologies – None

11679 Declarations of Interest - None

11680 To consider any dispensations – None.

11681 To consider the Approval of the draft minutes of the Parish Council meeting held on 25th May 2022.

The draft minutes had been circulated and the version now on the website were approved with abstentions from those that did not attend. Proposer: Cllr Holden, Seconder Cllr Harker and agreed by all who attended, with 1 abstention.

11682 Parish Clerk's Report

Policies – there are four policies to adopt; and there is one change to the donation policy which is the difference in the amount of \$137 money which is now £8.82 per elector for the 2022/23 financial year. The internal audit – the report has been received

and the paperwork has been sent to the external auditor. Road sweeping – there has been no response from Norse regarding the road sweeping. Footpaths – I have had a report about two footpaths that require clearing. One on the Main Road the other in Spinney Pocket Park. Having reported both to the Rights of Way Team, they were deemed as not requiring further work. I have emailed the Biodiversity Group about the footpath in Spinney Pocket. UKPN – no notification has been received of when the markers will be placed on the side of the ditch to mark the cable. Car Park – a request has been made for a copy of the car park lease. A report has been submitted for an abandoned vehicle that has been on the car park for around 6 weeks. West View – a phone call was received from a resident regarding a fence which had been replaced some time ago by ESC. A report was submitted to ESC who responded and asked for a number to be passed to the resident. It was in fact an Highways issue and a person has been to access the area. Rural Services Network – a request for the subscription cost to the RSVG has been submitted; this is to be free until December and then an annual cost of £70. Community News – this edition is to be larger, at a cost of an additional £91. Invoices – these were submitted to the Social Club and the Village Hal for a third of the quarterly cost of the phone line and the broadband, these have been paid. Annual Leave – please note that the Clerk has a day's Annual Leave booked for the 15th July.

11683 Clerk's Report on urgent decisions

None

11684 Matters arising from the Clerk's report.

Cllr Revell commented that the footpaths issue is not a new problem, many of them are in a state of disrepair. The Main Road footpath should be reported to Richard Smith. Spinney Pocket is overgrown.

Cllr Ewart offered to be a connect between the PC and the Biodiversity group.

Cllr Revell commented that Spinney Pocket is a large job to manage, it needs to be managed correctly and for this will need funding.

Cllr Galloway reported that lots of bulbs were planted in that area once and it was under a plan The Biodiversity group has no funding but were to apply for grants. The PC stopped an annual contract as the Biodiversity Group were taking it over, they are to liaise with the school to see if they may be interested in forming a plan.

Cllr Revell suggested that UKPN are chased to see when they may be placing the markers near the cable. The PC should accept the Rural Services Network membership for free until December and then decide if they wish to extend it and pay the £70 annual fee. It is important that the Community News should be the right size for all the articles that need to be placed in it, so the additional cost is acceptable.

Cllr Revell said that it would be better to discuss the planning matters next as the members of the public wished to make comments about some of the planning applications.

11685 Planning Matters

12.1 Planning Report - The Planning Report had been circulated in advance and there was no change since the circulation.

12.2 New planning applications since the last meeting:

DC/22/1959/FUL – The Dairy, East Green Farm, East Green, Kelsale-cum-Carlton,

Installation of a ground mounted solar pv system.

The member of the public commented that this is an area of unfarmed grass. The need for the additional power is to assist with the charging of cars. The area is just under an acre, it is not visible from the road or a footpath, but it will be enclosed by a hedge. The neighbours have no issue with the application.

It was agreed by all the Councillors to support this application.

ACTION: Clerk to advise ESC accordingly of the decision of the Councillors.

DC/22/1867/FUL & 1868/LBC – Maple Farm, East Green, Kelsale-cum-Carlton, IP17 2PJ

Refurbishment and conversion of curtilage listed and non-curtilage buildings which lie within the setting of Maple Farm yard, buildings to form ancillary use to support diversification of existing farm activities.

Cllr Stewart commented that this will tidy up the area, access is a concern, traffic could be taken off the Theberton road.

Cllr Galloway commented that this is a green lane area.

It was agreed by all the Councillors to be in favour of this application subject to a comment about the access and increase in traffic.

ACTION: Clerk to advise ESC accordingly of the decision of the Councillors.

DC/22/2336/P3Q – Agricultural Building opposite Johnsons Farm, Kelsale Road, Kelsale-cum-Carlton

Prior notification (Agriculture) – Agricultural barn to residential.

Cllr Stewart commented that this application has been submitted before, this is very similar to the recent application for another farm.

Cllr Revell said that the PC should look at each application individually, the buildings are increasing, and this is setting a precedence.

Cllr Ransome commented that the design does not fit in.

Cllr Stewart said that planning laws are changing and so is what will be permitted.

Cllr Revell said that there will be a full design and access statement on the full planning application.

A member of the public commented that this application is now a single storey building, the property is currently a lean to shed not a barn. The location is an issue as there is no bus services. The barn behind is now being converted. The development is outside the current envelope of the village.

Another member of the public commented that the application is category 'Q', this is linked to Dutch barns, this is not a barn it is a few poles with a roof not seen as a conversion. The planning department does not stick to the rules set out. The change of the drive from a farm drive to a commercial drive. The area is on a dangerous junction. This will be the third barn conversion in 500 metres square. Large vehicles will be using the quiet road.

Support – 0 Councillors, Object – 6 Councillors, 1 abstention.

The conclusion was that the PC should object as this is not a 'Q' conversion.

ACTION: Clerk to advise ESC accordingly of the decision of the Councillors.

DC/22/2472/FUL – Keepers Cottage, Fordley Moor Kennels, East Green, Kelsale-cum-Carlton, IP17 3PH

Change of use from agricultural to commercial.

Cllr Stewart commented that this is encouraging their business.

It was agreed by all the Councillors to support this application.

ACTION: Clerk to advise ESC accordingly of the decision of the Councillors.

Cllr Revell said that another concern was the building on the nature reserve at Tiggins Meadow.

Cllr Stewart commented that there is an access, there are solar panels, a septic tank etc. ESC are looking at the site.

Cllr Galloway commented that no one wants buildings on Tiggins Lane, there is a composting toilet, plastered walls, and electric sockets. There is no breach at the moment, but it is being monitored. There is no evidence of over night sleeping.

2 members of the public left at 8.17pm.

10.1 Main Road Ditch – Cllr Weaver to investigate funding for a dropped kerb.

ACTION: Place on the agenda for next month.

10.2 Trees on the Car Park – Cllr Galloway said that this is work that would need to be carried out in the autumn. There is £750 in the budget for the tree work. Keith Dickerson is looking into replacing the trees with a hedge.

ACTION: Clerk to look at the budget to see if it is possible to fund the removal of the Conifers.

10.3 Queens Green Canopy – Cllr Revell requested that this be carried over to the next meeting. No update at the moment.

ACTION: Place on the agenda for the next meeting.

10.4 Queens Platinum Jubilee – Cllr Galloway reported that the event was very successful and well supported by residents. The road closure went well and there is lots of information in Community News.

Cllr Ewart has a Platinum Rose to present to Cllr Galloway and Cllr Buttle from the Councillors as a thank you for a successful event.

Cllr Stewart said that the donation bucket raised just under £500, maybe next time a card machine could be considered as not everyone carries cash.

Cllr Revell thanked people for organising the event.

10.5 Management of the Recreation Ground – Cllr Galloway reported that the Biodiversity Group are continuing to work on the design board.

Cllr Revell said that the new dog waste bin is in place. The bins on the recreation ground are very full and seem to be that way for most of the time. This issue has been mentioned in the Chairs article in the newsletter.

ACTION: The Biodiversity Group to design the sign board and bring to a future meeting.

The Clerk to enquire as to when the bins, both dog waste bins and the normal litter waste bins are emptied.

10.6 Spinney Pocket Park – Cllr Ewart to liaise with the Biodiversity Group, this area requires a young group of volunteers to look after it.

Cllr Revell commented that the Biodiversity Group does a lot of work within the village.

ACTION: Place this item on the agenda for the next meeting

10.7 Neighbourhood Plan – Cllr Galloway has only seen the first copy, this article requiring volunteers is to be placed in the next edition of the newsletter.

ACTION: Clerk to pass the Neighbourhood Plan file to Cllr Ewart.

11687 Parish Council Matters

11.1 Kelsale Village Hall: Cllr Ransome reported that the planning permission has been granted for the work to the village hall. The painting has already started.

11.2 Power projects: Cllr Galloway reported that Cllr Weaver has written an article for the newsletter. The response regarding the decision over Sizewell C is expected on the 8th July.

11.3 Re-adoption of the Complaints Policy, Data-retention Policy, Data Breach Policy, and the Donations Policy – Please see the updated list on the website. Cllr Galloway proposed that the PC adopts these policies, this was seconded by Cllr Ransome and agreed by all.

11.4 SALC – Cllr Ewart reported that she wished to join the SALC board, and become a direct liaison with SALC and the PC.

11688 Financial Matters

13.1 Financial Statement since the May meeting. See Updated Finance Report of 22nd June 2022.

Cllr Holden proposed the payments, this was seconded by Cllr Stewart and

agreed by all, with no abstentions.

13.2 To approve and sign the bank statements: The Bank Statement to 31st May 2022 plus financial reconciliations were agreed and signed by the Chairman.

13.3 Internal Audit Review – The Clerk reported that the internal report had been received, there seemed to be no major concerns with the report. This was available on the website for all to see. All the paperwork has now been submitted to the External Auditors, the PC are part of a 5% inspection.

13.4 To note and approve the quarterly accounts to the end June 2022.

The quarterly account were noted and agreed by all the Councillors.

11689 To Receive Reports from Portfolio Holders and Liaison Representative

B7: Trees and Green Spaces

Cllr Holden commented that the Carlton Green area needs cutting.

The Clerk has reported this but would chase the Norse group again.

A10: KcC Schools

Cllr Harker commented that the primary school had a lot of cases of COVID. The 15th July is the Sports Day. There has been a Friends of the Church Group launched.

Cllr Ewart commented that she would be attending the Disability Forum. They will try to recruit volunteers for the Neighbourhood Plan from outside the PC, this would be before September. It is hoped that a meeting will take place with Richard Smith to find out how Saxmundham went about completing their Plan. This could help to influence how the village is developing.

Cllr Galloway reported that a lot of work had gone into the Neighbourhood Plan but this had been overtaken by Sizewell C and the COVID issues.

Cllr Galloway commented that a condolence card had been sent on behalf of the PC to the family of a previous Chairman of the Council.

Cllr Ransome said that there continued to be a problem with the polluted water course.

Cllr Revell replied that there is a report about the ditch in Sandy Lane. This has been passed to Anglian Water. The increase in use of the properties in that area has contributed to this issue. If there is enough need for the main sewer to be placed in this area, it will be investigated.

11690 Items for consideration for inclusion on the next agenda

As listed within the minutes.

11691 Correspondence

Community Governance Review – nothing that affects Kelsale-cum-Carlton.

Resident – Spinney Pocket footpath – already covered.

Resident – Main Road footpath – already covered.

Cambridge Maths School Consultation – no response required.

Rural Village Group – membership – already covered.

11692 To consider excluding the public and press

No considerations were necessary.

11693 Excluded items

There were none

11694 Date of the next meeting

The next Parish Council Meeting is to be held on the 27th July 2022 at 7pm, this will be held in the Committee Room of the Village Hall.

The Chair closed the meeting at 9.07pm.

Signed: Chairman Dated:

Kelsale-cum-Carlton Parish Council
21 Ferry Road, Orford, Woodbridge, Suffolk, IP12 2NR,
Tel:07595757380 E-mail: clerkkelsalepc@gmail.com

**MINUTES OF THE MEETING HELD ON
WEDNESDAY 27th JULY 2022
AT 7:00PM IN THE MAIN HALL OF THE VILLAGE HALL**

Present at the meeting:

Cllr Alan Revell (Chair)	Cllr Simon Ransome
Cllr Edwina Galloway (Vice-Chair)	Cllr Mark Stewart
Cllr Susan Major	Cllr Rob Holden
Cllr Caroline Harker	Cllr Julia Ewart

In attendance: 2 members of the public.

Welcome by the Chairman.

11695 Public Forum

Democratic Quarter-Hour/Public Question Time – Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public, whilst welcome to attend, may not take part in the meeting itself.

Mr Dickerson attended on behalf of the Biodiversity group. He thanked the PC for the card. The funeral of a previous PC Chair had taken place and was well attended.

The Biodiversity group has a few outstanding matters: the main road hedge: the Jubilee Oak needs to be watered on a regular basis to keep it alive: there is a record number of surveys to complete. Would it be possible for Mr Dickerson to keep the PC email address to use when corresponding with the Clerk?

It was agreed by everyone that he should keep the PC email address.

Mr Dickerson commented that a number of people had mentioned the wild spaces, an article by a resident mentioned the need to leave the cutting, but then cut and collect the grass cuttings, this prevents the wildflowers being swamped by grass. If wildflowers are needed, the best thing to do is scrap the soil and then the wildflowers will gain a foothold.

Cllr Revell mentioned that not all the areas belong to the SCC Highways, some are the responsibility of the PC.

Mr Dickerson commented that SCC do not collect the grass cuttings.

A member of the public stated that the grass should be cut to 6 inches more regular.

Cllr Ransome commented that he has a field which he has tried to encourage the growth of wildflowers on, and he has been trying for 6/7 years but has had no luck. He has used lots of different seeds.

Cllr Revell suggested that cutting the area more often may be the answer, to assist the

wildflowers.

Stephen Burroughes said that the Biodiversity relies on the cutting regimes. The yellow rattle feeds on grass. ESC uses a cut and remove scheme in the grass verges. Adopt a verge is becoming popular, find out who owns what and look at the management programme for it.

The member of the public commented that half of the British butterflies are in danger. If you have a nettle patch this encourages butterflies. He asked what the benefit is of not cutting the grass.

Stephen Burroughes replied that the grass needs to be managed, the seeds are dropped in the Autumn and this gives the continuity.

The member of the public commented that cutting after the seeds have dropped will not return the area to the wildflowers, there will be a need to plant some seeds.

The member of the public commented that the management plan should include shaving off the top layer of soil to then plant the seeds. Cutting too early will lose the seeds that create the areas.

Stephen Burroughes suggested that the scraping, then re-seeding with wildflower seed should be the best solution.

Cllr Revell commented that this approach will cost money.

Cllr Revell said that Mr Mann had spoken with Cllr Buttle about the length of the grass at the side of the football pitch on the recreation ground. A further band of 1 metre needs to be cut to allow supporters to stand on the side line in a secure spot.

Mr Dickerson said that the Biodiversity group does not think that this is a good idea, several will complain about cutting it back, but it needs to be completed.

11696 Reports

Report by County Councillor Richard Smith

Richard Smith sent his apologies.

Report by District Councillor Burroughes

Stephen Burroughes commented about the consultation that is on going at the moment regarding the 'housing clusters'. Does the PC have an opinion on this? Houses should be built to aid local people, would the PC want small scale development here or not.

Cllr Stewart commented that he would be responding to ESC on behalf of the PC. Cllr Galloway asked if a response could be circulated to all the Cllrs before being submitted.

Stephen Burroughes said that there needs to be a balance of housing. ESC is trying to expand the social housing stock. The festival in Lowestoft was a success. ESC are trying to place free wifi in some of the market towns. The Village Hall looks very smart.

There are mixed feelings about the outcome of the Sizewell C planning application. ACTION: Cllr Ransome to send pictures of the painting of the Village Hall to Stephen Burroughes.

The Chair formally opened the meeting at 7.35pm.

11697 To receive apologies for absence – Cllr Weaver, Cllr Buttle and Richard Smith.

11698 To accept apologies for absence – Accepted.

11699 To record absence without apologies – None

11700 Declarations of Interest - None

11701 To consider any dispensations – None.

11702 To consider the Approval of the draft minutes of the Parish Council meeting held on 29th June 2022.

The draft minutes had been circulated and the version now on the website were approved with abstentions from those that did not attend. Proposer: Cllr Ransome, Seconder Cllr Stewart and agreed by all who attended.

11703 Parish Clerk's Report

Policies – there are three policies to adopt; and there are no changes to these. The external audit – an acknowledgement of receipt of paperwork has been received from PKF Littlejohn. Footpaths – I have written to Peter Sparrow the Highways engineer who dealt with the overgrown hedge issue on the Main Road that belongs to Kelsale Manor. I have also contacted the Biodiversity Group to see if they are able to cut back the hedge area between the two white posts. The footpath in Spinney Close has been cleared, and an email of thanks has been received. UKPN – I have chased this, but no notification has been received of when the markers will be placed on the side of the ditch to mark the cable. Car Park – I have not received any information regarding the lease of the car park. Cllr Ransome and I have taken a look at the car park plan in relation to the number of trees at the back of the car park, it appears that all the trees are the responsibility of the PC. A report has been submitted for three abandoned vehicles that are on the car park. Card Machine – The bank sent through some information relating to a company that could offer us a card machine. Having spent some considerable time on the phone, I was unable to proceed as the company did not deal with PC's. They recommended a company called SumUp, the cost of this would be £19 to purchase and 1.69% commission on each transaction. Community News – The PC has received £575 in advertising revenue, so far the newsletter has cost £1067 for a couple of editions, we have budgeted for the cost to be £725 and with the additional income from advertising that gives £1,300. Waste Collection – I have chased Norse for the information relating to the waste collections on the recreation ground. Carlton Road Green – I have chased Paul Tynan for the details of the grass cutting on the play area in Carlton Road. Benches – I have received a phone call from a resident who states that a couple of the benches in the village are impossible to use as there is very tall grass in front of them; could this be cut back. VAT return – I noticed that no money had been received in the account from HMRC, having contacted them it appears that the return had not been received. Two returns have now been submitted and the PC is due a return of £1,147.70. BT information – An enquiry was received regarding the BT connection speed, having spoken with BT they have offered a quote that covers both broadband and phone line and it is digital. If this is suitable for the Post Office and the Social Club, this would save about £200 per year. West View – The resident of West View that reported the broken fence has contacted me and the work is scheduled to be completed in October. Annual Leave – please note that the Clerk has a day's Annual Leave booked for the 29th July.

11704 Clerk's Report on urgent decisions

None

11705 Matters arising from the Clerk's report.

Cllr Revell commented that the footpath near Spinney Close has been cleared by ESC. The ditch is very dry at the moment and the cable seems to be fine, the markers would be good to be in place, but would this draw attention to the cable? The trees on the car park will be an issue and there appears to be a lot of work to have these removed.

Cllr Galloway said that she will collect some quotes to have the trees removed and then have some Queens Platinum Jubilee hedging planted in its place. The card machine – SumUP – is used by a lot of people.

Cllr Holden suggested that we should contact the Unity Trust Bank and ask if there will be a charge to use the card machine to pay into the account.

Cllr Revell asked if the PC should purchase this card at the moment?

It was agreed by all not to purchase this card machine.

Cllr Galloway commented that the cost of the Community News has been more than budgeted for as there has been assistance from Leiston Press for the artwork.

It was agreed that the newsletter should continue as it is. The Clerk commented that the Editor has plans to gain more advertising revenue for the newsletter.

Cllr Ransome reported that he has been trying to keep the waste bin on the recreation ground clear, the bin liner is not adequate for the bin, and slips down inside the drum.

It was agreed that Cllr Ransome would look into the cost of having a metal bin liner made. Cllr Ransome is to also write on the need for dog waste to be placed in the bin by the recreation ground gates.

Cllr Revell commented that the grass cutting on Carlton Road Green remains an issue. It becomes too tall in between the cutting, so the area looks a mess.

The Clerk reported that she has tried to get a response from Norse but not been successful.

Cllr Revell said that he agreed the benches do have a lot of undergrowth around them, will try to get this cut back to allow a pathway to the bench.

Cllr Holden said that the broadband/phone line deal that has been offered by BT, appears to be a good deal and will save some money. The consideration needs to be the alarms if it uses a phone line and connects to an outside agent.

It was agreed by all to accept this quote if the phone line is not used by the Fire Alarm.

ACTION: Cllr Galloway to obtain quotes for the tree work on the car park.

Cllr Ransome to obtain a quote to make a metal liner for the rubbish bin on the recreation ground.

Clerk to forward all the emails that have been sent to Norse to Stephen Burroughes, so that he may chase a response.

Cllr Ransome to check the Fire Alarm connection on the Village Hall.

11706 Matters arising from the Parish Council meeting held on Wednesday 29 June 2022.

10.1 Main Road Ditch – Cllr Weaver to investigate funding for a dropped kerb.

ACTION: Place on the agenda for next month.

10.2 Trees on the Car Park – As discussed above.

ACTION: Cllr Galloway to obtain quotes to remove the trees on the car park.

10.3 Queens Green Canopy – Mr Dickerson reported that there has been a request for 1km of hedging, and at least 10 trees. These will be arriving in September.

10.4 Management of the Recreation Ground – Mr Dickerson said that the sign board is still being worked on by The Biodiversity Group, this will be brought to the PC meeting when it is completed.

10.5 Spinney Pocket Park – Mr Dickerson commented that the School is not interested in using this area as part of the forest gardens.

Cllr Revell suggested that the PC continues with a management plan that has been used a few years ago. This will require a budget, so needs to be considered in the budget for next financial year.

Stephen Burroughes commented that this may be something that he and Richard Smith could use part of their budget for.

It was agreed to contact Mr Mann should the footpaths require clearing.

Member of the public left at 8.12pm.

10.6 Neighbourhood Plan – Cllr Ewart confirmed that she had been given the Neighbourhood Plan folder, a meeting is to be arranged with Saxmundham Town Council, this will take place when Cllr Weaver has some free time to attend also. A Neighbourhood Plan involves many years work, it may be more of an advantage to plan a project rather than a plan.

ACTION: Clerk to pass the Neighbourhood Plan file to Cllr Ewart.

11707 Parish Council Matters

- 11.1 Kelsale Village Hall:** Cllr Ransome confirmed that the Village Hall had been able to gain, thanks to the hard work of Village Hall Chair, a refund from the insurance company of most of the money that was stolen by the previous Treasurer of the Village Hall. An application form has been completed for the Jubilee Village Hall fund to see if it is possible to have some funding towards the disabled access to the 1st floor. There is also an insulation fund, but this is not very useful. It is very difficult to obtain quotes from builders at the moment, they are all very busy.
The Village Show is to be held on the 10th September.
- 11.2 Power projects:** Cllr Galloway reported that the Secretary of State has confirmed that Sizewell C's planning application has been approved. East Suffolk Council has confirmed that the new proposed link road will be kept in place after the building has taken place, this will cause a higher amount of traffic to this area. There will be a judicial review of this approval.
Stephen Burroughes commented that the finances are proving to be an issue.
Cllr Galloway reported that there is a company that is trying to raise the funds for this development.
Cllr Ewart said that she believes the members of the public have no idea what impact this development will have on the area, traffic is going to be a big issue.
Cllr Galloway said that the lights on the proposed site will be seen from the village.
£20bn is required for the build, but everything has increased in price so a further 30% In the increase cost of materials will be required.
- 11.3 Re-adoption of the Subject Access Request Policy, Subject Access Request Procedure and the Subject Access Request Form –** Please see the updated list on the website. Cllr Galloway proposed that the PC adopts these policies, this was seconded by Cllr Ransome and agreed by all.
- 11.4 Grass Verges –** Cllr Revell reported that this point has been covered above under 11695.

Member of the public left at 8.26pm.

11708 Planning Matters

12.1 Planning Report - The Planning Report had been circulated in advance and there was no change since the circulation.

Cllr Stewart reported that he would be submitting a response on behalf of the PC relating to the small clusters of houses to be developed in East Suffolk.

Cllr Galloway asked for the response to be sent in draft form to the Councillors first; there is a section in the Local Plan that reverts to the clusters of houses.

Stephen Burroughes commented that the planners have the ability to approve a planning application, this should be a Cttee decision.

ACTION: Cllr Stewart to forward a draft response to the other Councillors.

12.2 New planning applications since the last meeting:

DC/22/2492/FUL – Parcel of Land, Town Farm Lane, Kelsale-cum-Carlton, IP17 2RL

Construction of 1no. single storey detached dwelling

It was agreed by a majority of the Councillors to object this application, on material grounds.

ACTION: Clerk to advise ESC accordingly of the decision of the Councillors.

DC/22/1867/FUL & 1868/LBC – Maple Farm, East Green, Kelsale-cum-Carlton, IP17 2PJ

Refurbishment and conversion of curtilage listed and non-curtilage buildings which lie within the setting of Maple Farm yard, buildings to form ancillary use to support diversification of existing farm activities.

Cllr Stewart commented that this will tidy up the area, access is a concern, traffic could be taken off the Theberton road.

Cllr Galloway commented that this is a green lane area.

It was agreed by all the Councillors to be in favour of this application subject to a comment about the access and increase in traffic.

ACTION: Clerk to advise ESC accordingly of the decision of the Councillors.

DC/22/2493/VOC – Tiggins Meadow, Tiggins Lane, Kelsale-cum-Carlton, IP17 2QX.

Variation of conditions No.2 of DC/19/2769/FUL – erection of agricultural store and shelter – Solar panels have been added to the roof, a window has been removed from the North elevation, and a window has been added to the East elevation. The shutters on the West and South elevation have been changed hinged to sliding. A crenulated timber ridge capping has been added to conceal the metal waterproofing and match the timber roof/cladding.

The conclusion was that the PC should object as this is an appropriate use of an agricultural building, what is this building being turned into?

ACTION: Clerk to advise ESC accordingly of the decision of the Councillors, also to inform the enforcement officer of the application.

DC/22/2607/FUL – Teazle Cottage, Curlew Green, Kelsale-cum-Carlton, IP17 2RA

Infill rear extension to current courtyard garden area and new open fronted double bay cart lodge off side of existing building and all associated works.

It was agreed by a majority of the Councillors to support this application.

ACTION: Clerk to advise ESC accordingly of the decision of the Councillors.

11709 Financial Matters

13.1 Financial Statement since the June meeting. See Updated Finance Report of 20th July 2022.

Cllr Galloway proposed the payments, this was seconded by Cllr Holden and agreed by all, with no abstentions.

13.2 To approve and sign the bank statements: The Bank Statement to 30th June 2022 plus financial reconciliations were agreed and signed by the Chairman.

11710 To Receive Reports from Portfolio Holders and Liaison Representative

Cllr Galloway reported that she had been given a large map of the village by a resident this needs to go somewhere for safe keeping. The map is 7-9ft wide.

It was agreed by all the Councillors that the map should be in the Village Hall.

A10: KcC Schools

Cllr Harker commented that the School is now on holiday.

Cllr Ewart commented that she has undertaken more training courses, it has become apparent that it is important to encourage younger people into the Council. The Disability Forum has some information regarding Warm Homes and Healthy People. This may help to buffer the crisis that is going on and assist with heating. This is means tested and the property will need to be assessed. A representative from the group may visit a coffee morning in September, a mail drop could be sorted to invite people to attend and find out further information.

Cllr Ewart reported that there is a scheme to assist with car park chargers, called a plug-in program.

Cllr Galloway commented that the PC leases the car park from ESC.

Cllr Ewart said that she is just looking at different forms of funding that may assist the village and residents. The Warmer Homes may be useful, this closes in September.

Stephen Burroughes commented that there is a Hardship Fund which may be useful to residents. A letter drop may not be a good idea in the village as this may offend some residents.

Cllr Galloway suggested an article in the Community Newsletter would be a good idea to advertise the Warmer Homes.

A14: Kelsale Village Hall & Centre

Cllr Ransome commented that he will repair the fence on the entrance to the car park. The work is ongoing to improve the forecourt area out the front of the Village Hall.

B7: Trees and Green Spaces

Cllr Holden commented that the chainsaw carvings need to be oiled. The oil should be in the billy box on the recreation ground.

Cllr Revell asked if the items could be checked for the Bonfire Event in the billy box.

ACTION: Cllr Holden to check the equipment in the box on the recreation ground.

C1: Bonfire Party Team

Cllr Revell commented that the first Bonfire meeting is to be held on the 1st August.

11711 Items for consideration for inclusion on the next agenda

As listed within the minutes, NALC Short Term Holiday Lets.

11712 Correspondence

Saxmundham Neighbourhood Plan – open for responses.

Draft East Suffolk Community Infrastructure Levy Charging Schedule - consultation

Thermal imaging camera – available to hire if anyone wants to use it.

NALC Short Term Holiday Lets Policy Consultation Briefing – Cllr Revell to look at the paperwork, place on the agenda for next meeting.

Cllr Galloway said that the PC should have an opinion on the holiday lets within the village.

11713 To consider excluding the public and press

No considerations were necessary.

11714 Excluded items

There were none

11715 Date of the next meeting

The next Parish Council Meeting is to be held on the 31st August 2022 at 7pm, this will be held in the Committee Room of the Village Hall.

The Chair closed the meeting at 9.16pm.

Signed: Chairman Dated:

Kelsale-cum-Carlton Parish Council
21 Ferry Road, Orford, Woodbridge, Suffolk, IP12 2NR,
Tel:07595757380 E-mail: clerkkelsalepc@gmail.com

MINUTES OF THE MEETING HELD ON
WEDNESDAY 31st AUGUST 2022
AT 7:00PM IN THE MAIN HALL OF THE VILLAGE HALL

Present at the meeting:

Cllr Caroline Harker	Cllr Simon Ransome
Cllr Edwina Galloway (Vice-Chair)	Cllr Mark Stewart
Cllr Susan Major	Cllr Rob Holden

In attendance: 2 members of the public.

Welcome by the Chairman.

11716 Public Forum

Democratic Quarter-Hour/Public Question Time – Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public, whilst welcome to attend, may not take part in the meeting itself.

The member of the public attended to listen to the PC's comments regarding planning application DC/22/2837/FUL. The member of the public has lived in the cottages at Lonely Farm for almost 60 years, the proposed application will mean that the cottage is overlooked, there is an issue regarding the access road, and some of the information provided on the application is not true. The roadway shown on the plans has passing places, but this is incorrect. The infrastructure will not cope with the increase in vehicular movement.

11717 Reports

Report by County Councillor Richard Smith

Richard Smith commented that it was important for the members of the public to contact their District Councillor regarding issues with the planning application. The Doctor in charge of the Saxmundham Surgery is asking for support with the new Saxmundham Surgery. Richard Smith has written a letter to support this proposal and will try to talk with a representative from the NHS when he next visits Endeavour House in Ipswich. Finances for this are difficult. Sizewell C – there has been no judicial review lodged. There may be a visit from the PM, and there is also an announcement expected from the PM about Sizewell C. There is work on the 'county deal' being undertaken, this will give the County extra funding. The budget for next year is looking horrendous due to the inflation rates. Social care takes the largest percentage of the funding. Inflation will be at 10-12%. The government has no extra money to cover the cost of inflation. The budget for next year has to be balanced by February. Richard Smith will not be supporting an increase of 10% to the Council Tax bills.

Cllr Galloway reported that the PC has gained three quotes for some tree work to be undertaken on the car park, is there any funding to support this expenditure? Richard Smith commented that this work is not something that his budget may be used for.

Richard Smith left the meeting at 7.13pm.

Report by District Councillor Burroughes

Stephen Burroughes submitted a written report and sent his apologies.

The Vice-Chair formally opened the meeting at 7.15pm.

11718 To receive apologies for absence – Cllr Weaver, Cllr Buttle, Cllr Ewart, Cllr Revell and Stephen Burroughes.

11719 To accept apologies for absence – Accepted.

11720 To record absence without apologies – None

11721 Declarations of Interest - None

11722 To consider any dispensations – None.

11723 To consider the Approval of the draft minutes of the Parish Council meeting held on 27th July 2022.

The draft minutes had been circulated and the version now on the website were approved with abstentions from those that did not attend. Proposer: Cllr Holden, Seconder Cllr Ransome and agreed by all who attended.

11724 Parish Clerk's Report

Policies – there is one policy to adopt; and there are no changes to this. The external audit – a couple of questions have been received from PKF Littlejohn, which I have answered. UKPN – I have chased this, but no notification has been received of when the markers will be placed on the side of the ditch to mark the cable. Car Park – I have chased ESC for the information about the car park, but no response has been received. Waste Collection – I have chased Norse for the information relating to the emptying of the bins on the recreation ground, I have been assured that I will receive a call back from the manager that deals with this. Carlton Road Green – I have chased Paul Tynan for the details of the grass cutting on this area, he informs me that this is cut 7 times a year and is on a different contract with ESC. VAT return – two returns have now been submitted and the PC has received two payments totalling £1,147.70. BT information – Having given BT the go ahead for the new contract all the equipment has been given to Cllr Holden to set up in the village hall. Planning – I have received a couple of calls from a resident who lives very close to the proposed change of Lonely Farm. Community Benefit agreement – an email has been received from BSR Energy regarding the agreement, this has been circulated to all the Councillors for consideration. Beaumont Cottages – a resident contacted me regarding the sale of the garages in this area, haven spoken to a Flagship representative this has been confirmed. I have updated the resident of the information. CPRE – the annual subscription has been received, this is a cost of £36. Bonfire Event – The TENS licence has been approved, the first aid is booked, the insurance is sorted, a copy of the Event plan has been submitted to SAG, and I have spoken with Saxmundham Fire Station. Microsoft Licence – The licence has now been renewed and you will see a Clerks expense to cover this. The Poachers Pocket – A letter has been received which has been circulated to all regarding the sewage issues in that area of the village. Neighbourhood plan – ESC shared a video relating to the Neighbourhood Plan, the procedure, cost, possible funding etc, I have shared this with Cllr Ewart. Annual Leave – please note that the Clerk has Annual Leave booked for the 16th and 19th September. Cllr Galloway commented that Mr Mann had been asked to removed a couple of small trees near the recreation ground that had fallen over.

11725 Clerk's Report on urgent decisions

None

11726 Matters arising from the Clerk's report.

Cllr Galloway reported that the only item to require attention was the CPRE renewal. Cllr Ransome proposed that the PC agrees to renew the subscription to CPRE at a cost of £36, this was seconded by Cllr Holden and agreed by all.

11727 Matters arising from the Parish Council meeting held on Wednesday 27 July 2022.

10.1 Footpath – Cllr Weaver to investigate funding for a dropped kerb.

ACTION: Place on the agenda for next month.

10.2 Trees on the Car Park – Cllr Galloway had received three quotes for the removal of the trees on the car park, these have been circulated to all for consideration. Cllr Harker proposed that the PC approves the cheapest quote, which was from R&M Pond Services, this was seconded by Cllr Ransome and agreed by all.

Cllr Galloway commented that ESC would need to have an application submitted for the removal of the trees, it was agreed by all that the Clerk should liaise with the contractors regarding this.

ACTION: Clerk to liaise with R&M Pond Services regarding the tree application.

10.3 Spinney Pocket Park – Cllr Galloway commented that there may be some funding available for this, it was agreed to leave this at the moment.

10.4 Neighbourhood Plan – Cllr Galloway said that as Cllr Ewart is absent this item should be carried over to the next month.

ACTION: Carry over to next month.

10.5 Village Hall – Cllr Ransome has sent photo's to Stephen Burroughes of the newly painted village hall. There is also no connection with the fire alarm and the telephone line.

10.6 Waste Bins – Cllr Ransome reported that the bins continue to be an issue on the recreation ground. Hopefully there will be a quote next week to line the bin with a metal liner. Should a second bin be considered? It may be holiday homes filling it up with rubbish.

ACTION: Cllr Ransome to circulate the cost of the metal liner. Clerk to email Anglian Water to see if they have a spare piece of drainage pipe.

10.7 Cllr Holden has emailed the list of equipment currently in the billie box. There is also some oil for the wood carvings, but a new container of oil may be needed as well as some brushes.

11728 Parish Council Matters

11.1 Kelsale Village Hall: Cllr Ransome commented that the Village Show is to be held on the 10th September. Quotes have been received for the fire exit doors, hopefully this will move forward at the next Village Hall meeting.

11.2 Power projects: Cllr Galloway reported that there is no update at this time. Having met with some of the residents, they have just received compulsory purchase orders for their properties through the letterbox, prior to that there has been no contact.

11.3 Re-adoption of the Data Protection Statement – Please see the updated list on the website. Cllr Ransome proposed that the PC adopts this policy, this was seconded by Cllr Holden and agreed by all.

11.4 Defibrillator – Cllr Holden reported that he has received several offers of grants for another defibrillator. Originally, it was planned that a defib would be placed on the Poachers Pocket but this did not happen. To place a defib on Carlton Green would be very costly as it would require an electricity supply, a brick pillar to be sited on etc. Having spoken to the new proprietors of the Poachers Pocket, they may consider having one sited at the pub.

Cllr Galloway commented that she may have access to a free defib, she will find the correspondence and pass to Cllr Holden, at the moment the PC does not have the funding to support a new defib.

Cllr Stewart asked if it is possible to find out how many times the defib opposite the village hall has been used, this would help to decide if another defib is needed.

Cllr Holden said that he would find out.

ACTION: Cllr Galloway to find the information about the defib and pass to Cllr Holden. Cllr Holden to find out how many times the defib has been used in the past year.

11729 Planning Matters

12.1 Planning Report - The Planning Report had been circulated in advance and there was no change since the circulation.

12.2 New planning applications since the last meeting:

DC/22/2837/FUL – Camping Site, Lonely Farm, Kelsale Road, Kelsale-cum-Carlton,

Change of use from touring to static holiday caravan and lodges and associated works.

Cllr Ransome reported that he had been to look at the site and looked on google earth. A response had been submitted to all the Councillors which stated that the PC should object to the application.

The member of the public commented that some of the facts in the access statement for the application were incorrect, the shared access would not be suitable as a construction route. Many of the established trees and hedgerows are to be removed also.

It was agreed by all of the Councillors to strongly object to this application, and to copy the email response circulated to all.

ACTION: Clerk to advise ESC accordingly of the decision of the Councillors.

DC/22/2752/FUL – Greenfields, East Green, Kelsale-cum-Carlton, IP17 2PH

Internal alterations with window and external cladding changes. Conversion of existing garage to a bedroom with en-suite bathroom. Installation of a new chimney on front elevation. Recladding of existing detached garage. New gates and side walls with new wall and gates in front garden.

Cllr Stewart commented that this property was on the market, but it did not sell, this will make the property more attractive.

It was agreed by all the Councillors not to object to this application.

ACTION: Clerk to advise ESC accordingly of the decision of the Councillors.

DC/22/2823/FUL – Sizewell B Sizewell Power Station Complex and Adjoining Land, Sizewell Power Station Road, Sizewell, IP16 4UR

Approval of Reserved Matters of DC/20/4646/FUL – Hybrid application seeking outline planning permission, with all matters reserved, for up to 9,500 square metres Gross External Area (GEA) to provide administration, storage, welfare and canteen facilities and a visitor centre of up to 1,000 square metres GEA. Detailed planning permission is sought for demolition of some existing structures and redevelopment to include a training centre and interim visitor centre, an outage store, lay down area, car and cycle parking, landscaping, associated infrastructure (including utilities, plant and highway works), tree felling and other relevant works.

The Councillors had no comments to make to this proposal.

ACTION: Clerk to advise ESC accordingly of the decision of the Council.

DC/22/2983/FUL – Mallard Moat Farm, East Green, Kelsale-cum-Carlton, IP17 2RA

Proposed annex building.

Cllr Stewart commented that he had met with the owners and could see no issue with the application.

Cllr Galloway reported that the biological and the geological should be considered.

It was agreed by all the Councillors that there should be no objection to this application, but a condition should be added that the area should be checked for protected species.

ACTION: Clerk to advise ESC accordingly of the decision of the Council.

DC/22/2607/FUL – Teazle Cottage, Curlew Green, Kelsale-cum-Carlton, IP17 2RA

New single storey side extension along with infill rear extension to current courtyard garden area and all associated works.

Cllr Ransome commented that this keeps extending, the open car port has now been replaced by a solid brick building. This has grown into a long building which is too big for the plot. An email response had been circulated to all the Councillors.

It was agreed by all of the Councillors to object to this application and to copy Cllr Ransome's response.

ACTION: Clerk to advise ESC accordingly of the decision of the Councillors.

11730 Financial Matters

13.1 Financial Statement since the July meeting. See Updated Finance Report of 26th August 2022.

Cllr Stewart proposed the payments, this was seconded by Cllr Harker and agreed by all, with no abstentions.

13.2 To approve and sign the bank statements: The Bank Statement to 31st July 2022 plus financial reconciliations were agreed and signed by the Chairman.

11731 To Receive Reports from Portfolio Holders and Liaison Representative

E5: Benches

Cllr Holden commented that the benches need to be oiled. There may not be enough oil for all the items to be painted.

It was agreed by all that Cllr Holden may purchase more oil if required.

E8: Bus shelters

Cllr Ransome reported that he has repaired the fence on the car park. There has been several signs from the roadside advertising various events, cut up and placed beside the bus shelter. One had a telephone number and Cllr Ransome phoned to say that the signs had been removed and were at his house if they required to collect them, the lady was very vexed that the signs had been removed and thought that Cllr Ransome had removed them. He explained that he was tidying what someone else had dumped.

11732 Items for consideration for inclusion on the next agenda

As listed within the minutes.

11733 Correspondence

Poachers Pocket – support for the application for first time sewerage.

Cllr Stewart said that he had walked around the site, and something needs to be done to sort the effluent water seeping into the water course. The water comes as far as the A12 and Carlton Green. The pub currently has its septic tank emptied twice a week.

It was agreed by all that the Council should assist the Poachers Pocket with any application to sort this issue.

11734 To consider excluding the public and press

No considerations were necessary.

11735 Excluded items

There were none

11736 Date of the next meeting

The next Parish Council Meeting is to be held on the 28th September 2022 at 7pm, this will be held in the Committee Room of the Village Hall.

The Chair closed the meeting at 7.58pm.

Signed: Chairman Dated:

Kelsale-cum-Carlton Parish Council
21 Ferry Road, Orford, Woodbridge, Suffolk, IP12 2NR,
Tel:07595757380 E-mail: clerkkelsalepc@gmail.com

MINUTES OF THE MEETING HELD ON
WEDNESDAY 28th SEPTEMBER 2022
AT 7:00PM IN THE MAIN HALL OF THE VILLAGE HALL

Present at the meeting:

Cllr Caroline Harker	Cllr Simon Ransome
Cllr Julia Ewart	Cllr Mark Stewart
Cllr Traci Weaver	Cllr Rob Holden

In attendance: 0 members of the public.

Welcome by the Chairman.

11737 Public Forum

Democratic Quarter-Hour/Public Question Time – Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public, whilst welcome to attend, may not take part in the meeting itself.

11738 Reports

Report by County Councillor Richard Smith

Richard Smith sent his apologies

Report by District Councillor Burroughes

Stephen Burroughes sent his apologies.

As both the Chair and Vice-Chair were absent from the meeting, it was agreed by all to nominate Cllr Rob Holden to Chair and formally open the meeting at 7.10pm.

11739 To receive apologies for absence – Cllr Buttle, Cllr Galloway, Cllr Revell, Cllr Major, Richard Smith and Stephen Burroughes.

11740 To accept apologies for absence – Accepted.

11741 To record absence without apologies – None

11742 Declarations of Interest - None

11743 To consider any dispensations – None.

11744 To consider the Approval of the draft minutes of the Parish Council meeting held on 31st August 2022.

The draft minutes had been circulated and the version now on the website were approved with abstentions from those that did not attend. Proposer: Cllr Stewart, Seconder Cllr Ransome and agreed by all who attended.

11745 Parish Clerk's Report

Policies – there are two policies to adopt; and there are no changes to these. The external audit – no further correspondence has been received. UKPN – I have chased this, but no further information has been received. Car Park – I have chased ESC for the information about the car park, and an email stated that they need to reach a decision shortly or they will continue to receive reminders!! I have contacted R&M Pond Services who are to start work on the trees in October. Having contacted ESC it appears that as the trees formed a hedge, no further permission would be required. Waste Collection – I have finally received an email to inform me that the waste bins are emptied every Tuesday, the person who deals with this will be reminded of the need to do this. Community Benefit agreement – an email has been received from BSR Energy regarding the agreement, this has been circulated to all the Councillors

for consideration and appears as an item on the agenda. Bonfire Event – Following on from a meeting I was asked to contact Norse to see if they could cut the grass at the Recreation Ground, a response was received and I have contacted Cllr Buttle for advice. Sandy/Rosemary Lane – A call has been received from the Environment Agency. They have started investigating the effluent water that is escaping into the Gull, they have given advise to home owners in that area to ensure they keep their septic tanks in good working order. A letter of support about the sewerage connection for the public house has been sent to Anglian Water. Clerk's expenses – the payment on the authorisation sheet relates to some printing ink. Tiggins Meadow – an email was sent to the enforcement officer regarding the building on Tiggins Lane, as a report had been received that there was camping on the field. A response received commented that the field may be camped on for 28 days of the year. Budget – having attended a Scribe webinar on the budget, the advice given was to allow an additional 10% on budget figures for 2023-24.

11746 Clerk's Report on urgent decisions

None

11747 Matters arising from the Clerk's report.

Cllr Stewart commented that the owners of the property in Tiggins Lane are thrilled that the latest planning application for Tiggins Meadow has been approved.

11748 Matters arising from the Parish Council meeting held on Wednesday 31 August 2022.

10.1 Footpath – Cllr Weaver said that the investigation for funding for a dropped kerb was ongoing.

ACTION: Place on the agenda for next month.

10.2 Trees on the Car Park – The Clerk commented that this item had been covered in the Clerk's report.

10.3 Spinney Pocket Park – Cllr Holden commented that this item should be deferred until the next meeting.

ACTION: Clerk to invite comments/attendance from the Bio-diversity Group relating to Spinney Pocket Park.

10.4 Neighbourhood Plan – Cllr Ewart said that she would like to attend a meeting with Richard Smith and Cllr Weaver. The plan is to come up with a project that would benefit the village.

Cllr Weaver said that the purpose of a Neighbourhood Plan was that it withstands planning decisions. This would involve a lot of work. The guide we use should be the Local Plan.

Cllr Stewart said that the local plan shows where development could be approved. Members of the public could be brought in to comment on the Local Plan.

Cllr Ransome asked what the difference was between a village project and a local plan.

Cllr Ewart said that she should work with the information in the Local Plan, and the PC should manage sites within the local plan and suggest what is required for the village.

ACTION: Cllr Ewart to bring this item back to the meeting in November.

10.6 Waste Bins – Cllr Ransome reported that the emptying of the bins on the recreation ground continued to be an issue. The cost to produce a liner for the waste bin is £75. The concrete pipes cost around £100.

Cllr Ransome proposed that the PC purchase a liner for the waste bin at a cost of £75, this was seconded by Cllr Harker and agreed by all.

11749 Parish Council Matters

11.1 Kelsale Village Hall: Cllr Ransome commented that the Village Hall is continuing with the improvements including the Fire Exits. More volunteers and committee members would be appreciated. The Coffee morning continues to be well supported, as do the various exercise classes that take place on a regular basis. There are events booked

village hall including 14th October – Beauty and wellbeing evening, 19th November - dress up Saturday, 3rd December – wreath workshop, 10th December – Christmas Fair. A letter was sent from the Village Hall committee to the neighbour regarding the proposed improvements to the outside of the hall, no response has been received. The land has been registered by the village hall, but the neighbour has not shown any document to prove that the area belongs to them. The letter will be sent again to the neighbour.

- 11.2 Power projects:** Cllr Weaver commented that the Sizewell C project has been approved but judicial reviews are being sort. Lots of permits are required. A report is requested, and this has to be in by the 4th October. This relates to sections of the agreement: radioactive discharge – concern about the fuel rods; water discharge – need to use a fish deterrent; combustible activities – use of the diesel generators and a temporary desalination plant. Nautilus has no consultation yet. The handout given is regarding the proposed pylons, but SCC are favouring an offshore link. Sealink has proposed a site in Leiston not offshore. There is a lot going on at the moment. Cllr Ewart said it may be good to speak to someone from SEAS. The Council agreed to representation made by Cllr Weaver.
- 11.3 Re-adoption of the Equality & Diversity Policy and the Health & Safety Policy –** Please see the updated list on the website. Cllr Weaver proposed that the PC adopts these policies, this was seconded by Cllr Stewart and agreed by all.

11750 Planning Matters

12.1 Planning Report - The Planning Report had been circulated in advance and there was no change since the circulation.

12.2 New planning applications since the last meeting:

DC/22/3337/FUL – 4 Church Close, Kelsale-cum-Carlton, IP17 2PA

Front dormer onto approved loft conversion (ref:DC/21/3563/FUL): Work in progress for current application has found that the floor layout will be insufficient to make viable bedroom, living room extension completed see AB100, AB119 Jan 22. The dormer will be fit into existing garage roof with Suffolk pantiles.

It was agreed by all of the Councillors to not object to this application.

ACTION: Clerk to advise ESC accordingly of the decision of the Councillors.

AP/22/0030/REFUSE – Fordley Meadows, Butchers Lane, Kelsale-cum-Carlton

An appeal has been made to the Secretary of State against the decision of ESC to refuse planning permission for conversion of redundant barn to one bedroom dwelling – to allow onsite management of Suffolk Horses and improve security of livestock.

Cllr Ransome said that the PC had sent a response and this was for information only.

DC/22/2607/FUL – Teazle Cottage, Curlew Green, Kelsale-cum-Carlton, IP17 2RA

New single storey side extension along with infill rear extension to current courtyard garden area and all associated works.

Cllr Ransome commented that the PC had sent a response to this application following on from the last meeting. It was agreed that the same response should be submitted.

ACTION: Clerk to advise ESC accordingly of the decision of the Councillors.

11751 Financial Matters

13.1 Financial Statement since the August meeting. See Updated Finance Report of 28th September 2022.

Cllr Ransome proposed the payments, this was seconded by Cllr Weaver and agreed by all, with no abstentions.

13.2 To approve and sign the bank statements: The Bank Statement to 31st August 2022 plus financial reconciliations were agreed and signed by the nominated

Chairman.

13.3 To note and approve the quarterly account to the end of September 2022.

All the Councillors noted the quarterly accounts and the Clerk offered to answer any questions if required.

11752 To Receive Reports from Portfolio Holders and Liaison Representative

A10: KcC Schools

Cllr Harker commented that the school was having OFSTED inspection at the moment. The children will be making the guys for the bonfire. The school has a food bank which is being used more.

A15: Parochial Church Council

Cllr Harker informed the Council that the Church Warden would be changing as one was leaving.

A7: East Suffolk Council

Cllr Ewart said that more people are experiencing fuel poverty and the warmer homes scheme will assist with this. There is to be a leaflet available with this information in for all households.

Cllr Weaver commented that she would be attending the Community Partnership meeting on the 6th October.

E4: Kelsale Village Enhancement & Conservation Area Group

Cllr Ransome said there was no update on the village enhancement.

B5: Planning Group

Cllr Stewart commented that he was asked to look at the ESC cluster policy but missed the deadline date. This will be monitored for any update from ESC.

B7: Trees and Green Spaces

Cllr Holden reported that he had oiled the wood carvings on the recreation ground.

11753 Items for consideration for Inclusion on the next agenda

As listed within the minutes, budget, defibrillator information re usage and defib donation.

11754 Correspondence

ESC CiL charging schedule hearing – the Council agreed to monitor this information.
BSR Energy – Cllr Weaver commented that she had looked at the proposed contract and said that there were some alterations required regarding what happens if the site is transferred, will the offer still stand. The building of the solar park is not going to happen soon.

Cllr Stewart said that the neighbours are not bothered by the prospect of a solar farm.
Cllr Weaver said that this is an important sum of money for the PC.

It was agreed by all that Cllr Weaver should draft a response and circulate to all for approval.

11755 To consider excluding the public and press

No considerations were necessary.

11756 Excluded items

There were none

11757 Date of the next meeting

The next Parish Council Meeting is to be held on the 26th October 2022 at 7pm, this will be held in the Committee Room of the Village Hall.

The nominated Chair closed the meeting at 8.22pm.

Signed: Chairman Dated:

Kelsale-cum-Carlton Parish Council
21 Ferry Road, Orford, Woodbridge, Suffolk, IP12 2NR,
Tel:07595757380 E-mail: clerkkelsalepc@gmail.com

**MINUTES OF THE MEETING HELD ON
WEDNESDAY 26th OCTOBER 2022
AT 7:00PM IN THE MAIN HALL OF THE VILLAGE HALL**

Present at the meeting:

Cllr Alan Revell (Chair)	Cllr Edwina Galloway (Vice Chair)
Cllr Julia Ewart	Cllr Mark Stewart
Cllr Traci Weaver	Cllr Rob Holden
Cllr Susan Major	

In attendance: 0 members of the public.

Welcome by the Chairman.

11758 Public Forum

Democratic Quarter-Hour/Public Question Time – Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public, whilst welcome to attend, may not take part in the meeting itself.

11759 Reports

Report by County Councillor Richard Smith

Richard Smith reported that there is to be a judicial review heard by the High Court on Sizewell C. RSPB launched a judicial review, but it was lodged 1 day too late. EDF must raise £20bn, but it is thought the actual cost will be more like £30bn. There seems to be no figure from the government as to what they are contributing towards the power project. EDF are hoping to have the funding by early next summer. Lots of equipment will be brought into the site, this will make the A12 very busy.

Cllr Weaver commented that there is roadworks on the A12 at the moment, is there a plan to enlarge the A12?

Richard Smith said that he has not heard of any plan to enlarge the A12. Highways are planning to remove the concrete sections of the A14. SCC was set to have a County Deal, which should have been ready by August, this has still not arrived, and there is no given date yet. The government has set up investment zones for which the SCC had 8 days to put in a request, since this list was submitted the government has changed and this may now be a thing of the past. February 2023 the SCC will need to have a budget in place. Three quarters of the budget goes to social care, the elderly must be looked after, as well as adults needing home care and safeguarding children. The income must equal the expenditure. One of the answers is to add 10% to the Council Tax, but this is something that SCC does not want to do, many families have financial issues at the moment.

Cllr Ewart said there is great concern from the businesses in Saxmundham as

there is to be a road closure in Saxmundham High Street. It is for a broadband and electric upgrade. Could there be a road that goes around Saxmundham so that when there is a road closure the businesses are not affected.

Stephen Burroughes stated that if there was any spare money for roads, this would be placed onto the A12 to support Glemhem etc. A road around Saxmundham may take people away from stopping in Saxmundham.

Richard Smith said that a ring road for Saxmundham would not be a project that would be supported, there is no place for it to go. A priority for any new roads would be Copdock.

Cllr Revell thanked Richard Smith for attending.

Report by District Councillor Burroughes

Stephen Burroughes commented with the government mini budget set to go ahead on the 16th November, it is difficult to plan ahead. ESC has a new Chief Executive, Chris Bally. The 'Ease the Squeeze' project is designed to assist families that are experiencing financial issues. It is the local elections next year and Stephen Burroughes will not be standing.

Cllr Weaver asked what the ESC and SCC thought to the new Sea Link and Euro Link projects.

Richard Smith commented that SCC are still forming a view, they are sceptical of the need, it would be good to see an offshore grid. The buildings are huge and there is a suggested site at Church Hill Saxmundham. There will be a public consultation. Suffolk is dealing with more energy projects than any other county because of the windy coastline.

Cllr Weaver said that where these buildings go is an issue for the area, it is the cumulative impact that is a concern.

Richard Smith reported that many people are working hard with the representations against the energy projects, and they are exhausted.

Stephen Burroughes commented that the various consultation periods go on for ever.

Richard Smith commented that if the judicial review goes ahead, then the village should make a list of projects that they wish to have funding for, and then apply to the Community Compensation fund.

Cllr Revell thanked Richard Smith and Stephen Burroughes for attending.

Richard Smith and Stephen Burroughes left the meeting at 7.30pm.

Cllr Revell opened the meeting at 7.30pm.

11760 To receive apologies for absence – Cllr Ransome and Cllr Harker.

11761 To accept apologies for absence – Accepted.

11762 To record absence without apologies – None

11763 Declarations of Interest - None

11764 To consider any dispensations – None.

11765 To consider the Approval of the draft minutes of the Parish Council meeting held on 28th September 2022.

The draft minutes had been circulated and the version now on the website were approved with abstentions from those that did not attend. Proposer: Cllr Stewart, Seconded Cllr Weaver and agreed by all who attended.

11766 Parish Clerk's Report

Policies – there is one risk assessment to be re-adopted, this has been updated with the latest information. Councillor Resignation – an email of resignation has been

received from Claire Buttle, ESC have been notified and a public notice for the position has been provided. External Audit – a report was received on the 30th September to say that PKF Littlejohn had not completed the audit, but would continue to work through it and be in contact shortly. Car Park – I have chased ESC for the information about the car park relating to the lease. I have contacted R&M Pond Services regarding the start of work on the trees in the car park. R&M will require 50% of their quote in advance of starting work. A confirmed start date should be emailed shortly. Bonfire Event – Contact has been made with Norse and the grass has been cut on the recreation ground ahead of the event. An email was received concerning the posters advertising the bonfire event. Having sought advice, the PC has left the wording in place. Rosemary Lane – an email was received from a resident regarding the signage on Rosemary Lane, this is on the agenda for discussion. Remembrance Sunday – an invite has been received from Saxmundham Town Council regarding the service. VAT refund – a refund form has been completed for £243.66. CIL payment – a payment has been received for £20,161.66. Layby – An email has been sent to SCC and ESC regarding the layby off the A12. ESC replied that they can assist with the removal of the fly tipping. SCC state that they cannot shut off the layby as it is the entrance to a field. Roadworks – A resident wrote to the PC concerned about the proposed road closure of the High Street, Saxmundham. An email sent to the Highways department received a response showing the reasons for the closure and the diversion that will be put in place. Quiet Lanes – an invoice for £450 will be received shortly for a contribution to the signage we have in the village. Annual Leave – the Clerk will be on annual leave on the 16th and 18th November.

11767 Clerk's Report on urgent decisions

None

11768 Matters arising from the Clerk's report.

Cllr Revell commented that contact could be made with the farmer whose gate is in the layby. The litter in the layby is disgusting, could concrete blocks be placed to prevent vehicles from parking there.

Cllr Stewart said that he thought the landowner would like to have the gateway remain in place. Contact could be made with the landowner and if the PC offered to pay for the blocks, it may be allowed. The boundary would need to be established.

Cllr Revell reported that a letter of resignation had been received from Claire Buttle, but she would be attending the next PC meeting. The PC does need to attract more people. When a confirmed date has been received in writing from R&M, then the payment may be set in place. The Bonfire event poster is correct, what is being put in place ahead of the event is fine. Plenty of notice is given to residents. Remembrance Sunday in Saxmundham, it would be good to see as many Councillors as possible. The dates of when the CIL money was received need to be checked, also the Village Hall needs to sort some of the work so that the CIL money may be used.

Cllr Galloway said that the Quiet Lanes team asked for a contribution towards the cost of the signs, and we have a moral obligation to pay it.

11769 Matters arising from the Parish Council meeting held on Wednesday 31 August 2022.

10.1 Footpath – Cllr Weaver said that the investigation for funding for a dropped kerb was ongoing.

Cllr Ewart has offered to assist with looking at the funding paperwork.

ACTION: Place on the agenda for next month.

10.2 Spinney Pocket Park – Cllr Revell stated that there had been no information received from the Bio-diversity group. That area needs regular maintenance.

Cllr Galloway reported that the both the Clerk and her had started to look at the budget, there is not much spare money and funding will need to be sort from elsewhere.

ACTION: To consider the way forward with Spinney Pocket Park.

10.3 Neighbourhood Plan – Cllr Ewart said that she would bring this back to the

meeting next month having visited Cllr Smith.

Cllr Galloway commented that the Local Plan is in place until 2036.

Cllr Ewart said that she is hoping to discover whether there is people willing to assist with this, and whether it is worth doing.

Cllr Stewart said that there is not likely to be any large developments in the village.

ACTION: Cllr Ewart to bring this item back to the meeting in November.

10.4 Waste Bins – The bin liner is to be organised by Cllr Ransome.

The Clerk reported that Anglian Water are unable to assist with a drainpipe.

10.5 Defibrillator – Cllr Holden commented that he was unable to get a response when trying to discover how many times the local defib had been used.

Cllr Galloway said that unfortunately the PC was too late to apply for the free defib.

10.6 BSR Energy – Cllr Weaver had circulated to all a suggested amendment to the BSR contract. It includes the statement that should the site be sold, the agreement would still remain.

ACTION: All the Councillors agreed to the proposed amendment to the agreement.

11770 Parish Council Matters

11.1 Kelsale Village Hall: No report this month.

11.2 Power projects: Cllr Weaver commented that a campaign has been launched to ask for the re-determining of the review, in a newsletter published by Sizewell C it claims that 64% of people asked are in favour of the proposal. A good review to look at is the one published by TASK, it is available on their website. East Anglia 1 & 2 wind farms, the concern is about the land fall. Sea Link and Euro Link, there are various consultation going on at the moment, there are public consultation held in Saxmundham. Go to the website and look at the interview from SEAS, very useful. This is still a risk to Kelsale-cum-Carlton. Nautilus may move to Kent.

ACTION: Cllr Weaver to forward the link to the SEAS interview to all, and to draft a response to the Planning Inspectorate.

Cllr Revell thanked Cllr Weaver for her work on this subject.

11.3 Re-adoption of the GDPR Risk Assessment – Please see the updated list on the website. The updated version of this risk assessment was agreed by all.

11.4 Remembrance Sunday – Cllr Revell reported that he would collect and pay for the wreath on behalf of the Parish Council. The poppy collection tubs would also be collected, and one would be placed in the Committee Room and the other in the Social Club.

11.5 Christmas Tree

ACTION: Cllr Weaver will continue to try and contact the supplier for the tree.

Cllr Holden will speak to CRASL regarding a donation for the Christmas tree.

11.6 Meeting Dates for 2023 – The dates are available on the website and these were agreed by all.

11.7 Bonfire Event – Cllr Revell said there was no update to give, if anyone is available to assist on the day, that would be useful.

11771 Planning Matters

12.1 Planning Report - The Planning Report had been circulated in advance and there was no change since the circulation.

Cllr Revell commented that there had been no update regarding the Carlton Meres and the signage for the roads, this area needs to be looked at to prevent the vehicles turning right as they leave the site. Rendham Road is too narrow to cope with the amount of vehicle movements.

ACTION: Clerk to write to the planning officer and question the progress regarding the entrance to Carlton Meres, and the need for a hard kerb to prevent vehicles turning right.

12.2 New planning applications since the last meeting:

DC/22/3794/FUL – 2 Greengarth, Carlton Road, Kelsale-cum-Carlton, IP17 2QG
First floor rear extension over existing.

It was agreed by all of the Councillors to not object to this application subject to the use tiles being pan tiles.

ACTION: Clerk to advise ESC accordingly of the decision of the Councillors.

DC/22/4005/FUL – Poachers Pocket Inn, Rosemary Lane, Kelsale-cum-Carlton, IP17 2QS

Single storey extension, linking existing pub and outbuilding to create a new dining area.

Cllr Weaver commented that she had visited the pub to look at the site and the proposals. There is room for 12 cars in the car park, and they are reducing the covers from 36 to 30. There is no increase in vehicles but the issue of parking will be the same as it is now.

It was agreed by all of the Councillors not to object to this application subject to the suitable solution to the parking issues.

ACTION: Clerk to advise ESC accordingly of the decision of the Councillors.

11772 Financial Matters

13.1 Financial Statement since the August meeting. See Updated Finance Report of 26th October 2022.

Cllr Holden proposed the payments, this was seconded by Cllr Weaver and agreed by all, with no abstentions.

13.2 To approve and sign the bank statements: The Bank Statement to 30th September 2022 plus financial reconciliations were agreed and signed by the nominated Chairman.

13.3 External Audit Report – There is no update at present, carry over to the next meeting.

13.4 Budget 2023/24 – Cllr Galloway reported that the Clerk and herself had started to look at areas which may be trimmed slightly on the budget figures.

ACTION: Clerk to put some figures together and circulate to Cllr Revell and Cllr Galloway, ahead of the meeting next month.

11773 To Receive Reports from Portfolio Holders and Liaison Representative

B7: Trees and Green Spaces

Cllr Holden reported that the 'motorbike' in the children's play area needs to be looked at by a maintenance team as it is quite wobbly at the moment.

Cllr Revell asked Cllr Holden to have another look to see if he is able to fix it, if not then the area could be taped off and a maintenance team would be contacted.

A8: Suffolk Association of Local Councils

Cllr Ewart is to be joining a meeting with SALC regarding warm homes on the 8th November.

11774 Items for consideration for Inclusion on the next agenda

As listed within the minutes, budget, External Audit Report,

11775 Correspondence

ESC change from Norse to East Suffolk Services – no response required.

Resident – signage in Rosemary Lane. Cllr Revell commented that the PC are aware of the state of the signage but it is not the responsibility of the PC to repair the signs. The highways department has no budget to repair all the signs. Cllrs will look in house to assist with this.

Clarke Telecom – proposed upgrade to the existing telecommunication site. No response required.

11776 To consider excluding the public and press

No considerations were necessary.

11777 Excluded items

There were none

11778 Date of the next meeting

The next Parish Council Meeting is to be held on the 30th November 2022 at 7pm, this will be held in the Committee Room of the Village Hall.

The Chair closed the meeting at 9.13pm.

Signed: Chairman Dated:

Kelsale-cum-Carlton Parish Council
21 Ferry Road, Orford, Woodbridge, Suffolk, IP12 2NR,
Tel:07595757380 E-mail: clerkkelsalepc@gmail.com

**MINUTES OF THE MEETING HELD ON
WEDNESDAY 30th NOVEMBER 2022
AT 7:00PM IN THE MAIN HALL OF THE VILLAGE HALL**

Present at the meeting:

Cllr Alan Revell (Chair)	Cllr Edwina Galloway (Vice Chair)
Cllr Simon Ransome	Cllr Mark Stewart
Cllr Traci Weaver	Cllr Susan Major

In attendance: 0 members of the public.

Welcome by the Chairman.

11779 Public Forum

Democratic Quarter-Hour/Public Question Time – Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public, whilst welcome to attend, may not take part in the meeting itself.

11780 Reports

Report by County Councillor Richard Smith

Richard Smith reported that the Chancellor commented that Suffolk was to have a Mayor, but this is not the case. This works well in cities but not so in Counties. There may be an elected County Leader. The proposed County Deal is to have advantages to Suffolk. This should have been signed in August but is still outstanding. The SCC budget for next year is to include more money for social care. Full details will be available on the 21/12/22. The Councils increase in the precept request should be no more than 5%. Money from reserves will need to make up the shortfall. It is hoped that a balanced budget will be agreed by February.

Cllr Weaver commented that there appears to be an issue in A&E departments where people cannot be released.

Cllr Smith said that it is difficult to find staff to work in the care sector as the jobs

are low paid.

Cllr Galloway asked if Richard had seen the report in the Times by someone who attended the meeting with Therese Coffey.

Richard Smith replied that he had not read it but had seen it mentioned in an email he had received.

Cllr Revell commented that people are living longer, and the convalescence homes are being closed.

Richard Smith said that the buses are part of his responsibility, these require subsidising at a cost of £1.8m. Not as many people are using the buses as before Covid. We need to encourage people to use the public transport. There is a nationwide push to get people to use public transport.

Cllr Revell thanked Richard Smith for attending.

Richard Smith left the meeting at 7.21pm.

Report by District Councillor Burroughes

Stephen Burroughes sent his apologies and submitted a written report.

Cllr Revell thanked Claire Buttle for joining the meeting this evening, and formally thanked her for all her dedication and hard work whilst on the Parish Council.

Cllr Revell opened the meeting at 7.30pm.

11781 To receive apologies for absence – Cllr Holden, Cllr Ewart, Cllr Harker and Stephen Burroughes.

11782 To accept apologies for absence – Accepted.

11783 To record absence without apologies – None

11784 Declarations of Interest - None

11785 To consider any dispensations – None.

11786 To consider the Approval of the draft minutes of the Parish Council meeting held on 26th October 2022.

The draft minutes had been circulated and the version now on the website were approved with abstentions from those that did not attend. Proposer: Cllr Galloway, Seconder Cllr Weaver and agreed by all who attended.

11787 Parish Clerk's Report

External Audit – a request for further information was received and responded to, no report has been received. Car Park – Finally a response has been received from ESC, they are organising a new lease then the possibility of acquiring the car park will be investigated. A phone call was received from a resident regarding the removal of the trees on the car park, I encouraged them to place this in writing so that I may formally raise this at the next meeting, but no email has been received. The tree work has been completed in the car park. A report has been submitted for an abandoned vehicle. VAT – a refund for £243.66 has been received. CIL – the current amount of CIL money is £61,454.35; this is ring fenced for accessibility on the village hall. Carlton Meres – an email was sent, place a chasing email to the planning officer who has been dealing with the Meres, no response has been received. Draft budget – this is an item on the agenda, there is an allowance for the cost of an election next May. Advertising Revenue – there is £525 so far from advertising revenue, with more interest. Bonfire Event – An email was sent to SJA regarding an incident with a misfired firework, a response has been received.

11788 Clerk's Report on urgent decisions

None

11789 Matters arising from the Clerk's report.

Cllr Revell commented that the removal of the trees on the car park were mentioned

in the minutes of the meetings which are advertised as well as the Community News. Cllr Galloway said she has arranged a meeting with a Tree Surgeon to see how the remaining trees may be assisted to flourish.

Cllr Revell said the bottle banks do make a lot of noise, The CIL money has a time span of 5 years, beyond that it would need to be returned to ESC. The Village Hall needs to spend the money on accessibility.

Cllr Weaver asked if we should have a First Aid kit that the PC is responsible for to have at the Bonfire Event.

Cllr Revell commented as the event has increased in size it was agreed to employ a company to provide the first aid cover.

11790 Matters arising from the Parish Council meeting held on Wednesday 26 October 2022.

10.1 Footpath – It was agreed to remove this from the agenda.

10.2 Spinney Pocket Park – It was agreed to remove this item from the agenda.

10.3 Neighbourhood Plan – It was agreed to defer this to the next meeting in the absence of Cllr Ewart.

ACTION: Cllr Ewart to bring this item back to the meeting in December.

10.4 Waste Bins – Cllr Ransome has the liner for the bin, and has painted this, when it is dry, he will put it in place. 2 bags of rubbish have been removed from beside the recycling bins in the car park, the bags fell apart when they were removed. The bus shelters have been left tidy.

Cllr Revell thanked Cllr Ransome for clearing the rubbish away but felt it should not be his job to do so, the rubbish should not be left there in the first place.

10.5. Planning – This was covered in the Clerks report.

11791 Parish Council Matters

11.1 Kelsale Village Hall: Cllr Ransome commented that the new fire exit door has been completed in the kitchen area of the Committee room. The kitchen units are to be modified to make them narrower to allow wheelchairs to be pushed through. There will also be a wooden ramp by the door. The disabled lift is still ongoing, it is tight to find a place where this may fit. Some serious investigation is to take place so that an exact spot in the upstairs hall may be found. This will be very expensive.

Cllr Galloway said that hopefully, match funding will assist with the expense.

Cllr Ransome said that the lift may require a small building on top of the flat roof, this will be to hold the lift workings. Listed building consent will be sought when the architect has submitted the detailed plans. The outside forecourt, everything is in place and will be circulated shortly.

11.2 Power projects: Cllr Weaver commented that Cllr Galloway had attended a recent meeting with Therese Coffey.

Cllr Galloway commented that she would circulate via WhatsApp a link to a report in the Times newspaper regarding the meeting. Therese Coffey has coupled together a petition for people to sign. The proposed power projects are all within 5 square miles. The meeting lasted one hour and those attending could only ask one question. Some of the other people attending had been to Denmark to speak to engineers about the proposed work, but it is unclear how helpful that will be.

Cllr Weaver commented that there had been a Teams meeting with ESC, and they are not questioning any of the developers involved in these projects. There are in total 11 power projects and there are no alternatives in place for any of them.

Cllr Revell commented that an offshore cable network could be an alternative to the large substations.

Cllr Weaver commented that there are various consultations ongoing, which require a written report. Both Sealink and Eurolink are National Grid presentations. There is a judicial review for Sizewell C in a couple of weeks' time, with a judicial review for both the wind farms in the new year.

Cllr Weaver thanked Cllr Galloway for all her support.
ACTION: Cllr Weaver to write an article for the Community News.

11792 Planning Matters

12.1 Planning Report - The Planning Report had been circulated in advance and there was no change since the circulation.

12.2 New planning applications since the last meeting:

DC/22/4332/FUL – Bridge Farm, Lowes Hill, Kelsale-cum-Carlton, IP17 2PQ

The removal of the existing 15-metre-high Monopole supporting 3 no. existing Antennas on existing headframe. The installation of a replacement 17.5 metre Monopole supporting 3 no. replacement Antennas on a replacement headframe. The installation of 1 no. 300mm dish and 1 no. 600mm dish and the re-location of the existing 1 no. 300mm dish. Ancillary development thereto including installation of 9no. RRU??s and 1 no. GPS module.

It was agreed by all the Councillors to support this application.

ACTION: Clerk to advise ESC accordingly of the decision of the Councillors.

DC/22/4351/VOC – Rookery Farm, Kelsale Road, Kelsale-cum-Carlton, IP17 2PQ

Variation of Condition No 2 of DC/20/4438/FUL – Alterations and conversion of existing barns to form two dwelling houses, formation of a residential annexe, erection of new ancillary residential building and associated infrastructure and works – To allow addition of two new garages, minor link buildings between garaging and barns, and changed internal layout.

It was agreed by all the Councillors to support this application.

ACTION: Clerk to advise ESC accordingly of the decision of the Councillors.

11793 Financial Matters

13.1 Financial Statement since the August meeting. See Updated Finance Report of 23rd November 2022.

Cllr Ransome proposed the payments, this was seconded by Cllr Galloway and agreed by all, with no abstentions.

13.2 To approve and sign the bank statements: The Bank Statement to 31st October 2022 plus financial reconciliations were agreed and signed by the nominated Chairman.

13.3 External Audit Report – There is no update at present, carry over to the next meeting.

13.4 Clerk's increase in hourly rate of pay – This was agreed by all the Council.

Cllr Stewart arrived at 8.25pm.

13.5 Budget 2023/24 – Cllr Galloway reported that the Clerk, Cllr Revell and herself had looked at the budget, and was trying not to increase the percentage of the precept request. One of the issues that was looked at carefully was the contribution for the village hall insurance. The bonfire event creates a profit, and it was always agreed that this profit could be used to support a community cause, it is proposed that this is a contribution to the village hall insurance.

Cllr Revell commented that the money raised from the bonfire event has always been ring fenced so that if it was to be a bad year, there would be enough funds to cover the expenses.

Cllr Galloway said that another expenditure that was considered was the broadband, the PC does not have any premises, it is suggested that both the Village Hall committee and the Social Club share the expenditure equally. Any projects that the Council wishes to undertake will need to find external funding.

Cllr Revell commented that the precept request will be increased, but this can be done without increasing the amount homeowners pay.

The Council agreed the budget for 2023/24 and the precept request of £22,821.

ACTION: Clerk to write to the Village Hall Committee and the Social Club regarding the broadband. Clerk to notify ESC of the agreed precept request.

11794 To Receive Reports from Portfolio Holders and Liaison Representative

E7: Christmas Tree

Cllr Weaver commented that CRASL have agreed to assist with the funding of the Christmas Tree to be placed in front of the Village Hall. This is to be delivered on the 5th December.

ACTION: Cllr Stewart & Cllr Ransome to assist with the Christmas Tree. Cllr Holden to retrieve the lights from the Billie Box.

D1: Parish Newsletter

Cllr Galloway commented that the latest edition of the newsletter would be published in December. The software used by the editor is not working, therefore Leiston Press would be assisting with the compilation of the edition.

11795 Items for consideration for inclusion on the next agenda

As listed within the minutes, External Audit Report, layby

11796 Correspondence

Cllr Revell reported that the PC had received requests of donations from 3 different charities, with the situation many charities are in at the moment, there will be an increase in requests. It was agreed by all that the PC is unable to contribute at this present time.

Layby – Cllr Revell said that an email regarding a layby had been received by a resident, this layby consistently has fly tipping in it. Norse has been asked to continue to remove the rubbish from the site. Could a temporary fence with a few posts and stranded wire be placed to prevent cars from pulling into the area.

ACTION: Place this item on the next meeting agenda.

11797 To consider excluding the public and press

No considerations were necessary.

11798 Excluded items

There were none

11799 Date of the next meeting

The next Parish Council Meeting is to be held on the 14th December 2022 at 7pm, this will be held in the Committee Room of the Village Hall.

The Chair closed the meeting at 9.04pm.

Signed: Chairman Dated:

Kelsale-cum-Carlton Parish Council
21 Ferry Road, Orford, Woodbridge, Suffolk, IP12 2NR,
Tel:07595757380 E-mail: clerkkelsalepc@gmail.com

MINUTES OF THE MEETING HELD ON
WEDNESDAY 14th DECEMBER 2022
AT 7:00PM IN THE COMMITTEE ROOM OF THE VILLAGE HALL

Present at the meeting:

Cllr Alan Revell (Chair)	Cllr Rob Holden
Cllr Simon Ransome	Cllr Caroline Harker

In attendance: 0 members of the public.

Welcome by the Chairman.

11800 Public Forum

Democratic Quarter-Hour/Public Question Time – Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public, whilst welcome to attend, may not take part in the meeting itself.

11801 Reports

Report by County Councillor Richard Smith

Richard Smith sent his apologies.

Report by District Councillor Burroughes

Stephen Burroughes sent his apologies and submitted a written report.

Cllr Revell opened the meeting at 7.00pm.

11802 To receive apologies for absence – Cllr Ewart, Cllr Stewart, Cllr Weaver, Cllr Major, Cllr Galloway, Richard Smith and Stephen Burroughes.

11803 To accept apologies for absence – Accepted.

11804 To record absence without apologies – None

11805 Declarations of Interest - None

11806 To consider any dispensations – None.

11807 To consider the Approval of the draft minutes of the Parish Council meeting held on 30th November 2022.

The draft minutes had been circulated and the version now on the website were approved with abstentions from those that did not attend. Proposer: Cllr Ransome, Seconder Cllr Revell, with two abstentions.

11808 Parish Clerk's Report

External Audit – there are no updates at present. Carlton Meres – an email has been submitted to the planning department following on from correspondence from a resident. No response has been received. Precept request – the request for the next financial year has been submitted. Advertising revenue – there has been some interest in advertising in the newsletter, this is around £325. Car park – the abandoned car is still in place, even though it has been reported. Grass cutting - a quote has been received for the grass cutting next year, but at it did not include the Carlton Road site. Coffee morning – this is open on the 21st December and then on the 4th January. Annual Leave – the Clerk is on annual leave from the 23rd December through to the 4th January.

11809 Clerk's Report on urgent decisions

None

11810 Matters arising from the Clerk's report.

Cllr Revell commented that it may be useful to contact Stephen Burroughes regarding the issues with the grass cutting. There has been ongoing issues with the grass cutting for some time with the area at Carlton Road not being cut and the wildlife area being cut at the wrong time. Carlton Meres should be reported to Stephen Burroughes as well – this is a breach in planning conditions, it was agreed that the large kerb and signage be put in place. This item has appeared on several of the PC meeting

agendas.

ACTION: Clerk to contact Stephen Burroughes regarding the grass cutting. Clerk to contact Richard Smith and Stephen Burroughes regarding the ongoing issues with the Carlton Meres and the planning department as mentioned by a resident.

11811 Matters arising from the Parish Council meeting held on Wednesday 30 November 2022.

10.1. Neighbourhood Plan – It was agreed to defer this to the next meeting in the absence of Cllr Ewart. Cllr Revell commented that in a report from Cllr Ewart a meeting it to be arranged with the Saxmundham Councillor in January.

ACTION: Cllr Ewart to bring this item back to the meeting in January.

10.2. Power Projects – Cllr Galloway circulated a link to the report re Sizewell C. Cllr Weaver had circulated a report to be submitted regarding the local interconnectors. This was well written, and it was agreed by all that this should be submitted on behalf of the PC.

Cllr Revell commented that Cllr Weaver wished for the latest map of the work to be undertaken in this area by the power projects leaflet, be placed in the Community News. This would keep the residents informed of the progress of all the projects and the effect on the local area. There is funding available within the PC budget to pay for this.

Cllr Ransome wondered if, in a future edition, a map could be drawn into the newsletter. It was agreed by all for the leaflet to be printed at a cost of £187, and to be added to the newsletter.

10.3. Budget – Cllr Revell commented that it had been agreed for the Village Hall Committee and the Social Club to share the cost of the broadband fee. There was a discrepancy regarding the percentage, the village hall is to propose a figure.

ACTION: Chair of the Village Hall Committee to circulate a proposal regarding the cost of the broadband to the Kelsale Social Club.

It was agreed in the New Year for the Clerk to contact Cllr Holden regarding the sim card contract with EE Limited.

10.4. Christmas Tree – Cllr Revell thanked everyone involved with the erection of the Christmas Tree,

10.5. Layby – Cllr Revell reported that the owners of the field next to the layby agree for the PC to place some simple fencing in a semi-circle around the edge of the layby.

ACTION: Cllr Stewart to ask a local fencing company for some costings regarding the fencing.

11812 Parish Council Matters

11.1 Kelsale Village Hall: Cllr Ransome commented that the go-ahead had been given to the architect to submit some detailed plans. A document has been circulated to all for the Village Centre Enhancement. If agreed would it be possible to send this to Richard Smith and Stephen Burroughes.

Cllr Revell said that Highways may show a concern regarding the road area. Have the neighbours been informed.

Cllr Ransome commented that the neighbours have been formally written to regarding the ownership of the land in front of the village hall. No response has been received. The next step is to draw plans and submit to ESC.

Cllr Revell suggested that it may be advantageous to meet with a representative of the Highways Department to get some advice.

The Parish Council supports the enhancement proposal.

ACTION: Cllr Ransome to circulate the proposal for the Village Centre Enhancement to the County Councillor and the District Councillor.

11.2 Power projects: As discussed under item 10.2.

11813 Planning Matters

12.1 Planning Report - The Planning Report had been circulated in advance and there was no change since the circulation.

12.2 New planning applications since the last meeting:

DC/22/1867/FUL & 1868/LBC – Maple Farm, East Green, Kelsale-cum-Carlton, IP17 2PJ

Refurbishment and conversion of curtilage listed and no curtilage buildings and erection of new buildings for workshop uses, temporary workers accommodation and ancillary use to support and diversify existing farming activities.

(Please note this was presented to the Council in June 2022, it was agreed to support this application.)

It was agreed by all the Councillors to support this application.

ACTION: Clerk to advise ESC accordingly of the decision of the Councillors.

11814 Financial Matters

13.1 Financial Statement since the August meeting. See Updated Finance Report of 14th December 2022.

Cllr Ransome proposed the payments, this was seconded by Cllr Holden and agreed by all, with no abstentions.

13.2 To approve and sign the bank statements: The Bank Statement to 30th November 2022 plus financial reconciliations were agreed and signed by the nominated Chairman.

13.3 External Audit Report – There is no update at present, carry over to the next meeting.

11815 To Receive Reports from Portfolio Holders and Liaison Representative

A17: Suffolk Constabulary

Cllr Holden reported that he had been invited to a Police Community meeting at Leiston, was there anything that the PC wished to be discussed?

It was agreed by all the Council that there are no issues at this present time.

Cllr Harker suggested that it may be good to have a demonstration on the use of a defib, taking into consideration the length of time it takes an ambulance to reach the area.

ACTION: To place defib training on the next agenda.

Cllr Holden commented that he had been approached by IP17 GNS regarding a donation for the Christmas Lunches.

Cllr Revell said that this item had been discussed at the last meeting along with other deserving charities, the amount that the PC could afford to donate was minimal, and this is something that could not be built into the budget for the requested precept.

The precept is paid by homeowners, it should be their decision, should they wish to donate personally to these charities, the PC should not make that choice for them.

Cllr Ransome said that the charities could hold an open presentation in the Village Hall, which may assist with fund raising.

11816 Items for consideration for Inclusion on the next agenda

As listed within the minutes, External Audit Report, layby, internal auditor approval, Defib training

11817 Correspondence

Covered in item 11810.

11818 To consider excluding the public and press

No considerations were necessary.

11819 Excluded items

There were none

11820 Date of the next meeting

The next Parish Council Meeting is to be held on the 25th January 2023 at 7pm, this will be held in the Committee Room of the Village Hall.

The Chair closed the meeting at 8.08pm.

Signed: Chairman Dated: