

**Kelsale-cum-Carlton Parish Council**  
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**MINUTES OF THE MEETING HELD ON  
WEDNESDAY 29<sup>th</sup> NOVEMBER 2023  
AT 7:00PM IN THE COMMITTEE ROOM OF THE VILLAGE HALL**

**Present at the meeting:**

Cllr Alan Revell (Chair)	Cllr Edwina Galloway (Vice-Chair)
Cllr Mark Stewart	Cllr Caroline Harker
Cllr Rob Holden	

**In attendance:** 0 members of the public.

**Welcome by the Chairman.**

**Presentation from the Sizewell C Community Team**

A presentation by two members of the Community Team for Sizewell C was given to the Council. The two people present dealt with the Deed of Obligation. The aim is to build better relationships with the surrounding villages and address any concerns. The Deed of Obligation forms part of the Development Consent Order. This is to support the neighbouring villages. There are to be a team of working groups and forums. These teams will support the villages directly affected by the project. The campus to be built is on a temporary basis. Anyone employed by the project will be expected to not have to travel any longer than 60 – 90 minutes. 2024 is to be an important year for the project, with the DCO outlining the scheme of works and the decision of the financial investment. There is to be a Green Rail route to be constructed with a new line running from Saxmundham. 60% of the materials for the project are to be transported by rail or sea. There is to be a Sizewell link road, there are still a lot of surveys to take place before this can be started, therefore we are unsure of a starting date. This route will be marked out in early 2024 with a fence. The additional power projects are being engaged with because of the amount of work in this area. The Benhall project was brought forward, although this has now stopped because if the winter, it will resume in Spring.

Richard Smith commented that the A12 will not be affected for the next 12 months.

The team commented that they are working together with the festival people about the dates of the concert.

Cllr Galloway said that the PC are interested in the earliest dates the residents will be impacted on.

The team said that there is a very useful works tracker on the website, this shows where certain areas of the project are at the moment.

Cllr Galloway said that the noticed there is to be an Annual Community Forum, this would benefit from being on a more regular basis. The PC would contribute to this.

It was agreed that the PC would be sent the schedule of works when it is available.

The team left the meeting at 7.17pm.

**12033 Public Forum**

***Democratic Quarter-Hour/Public Question Time – Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public, whilst welcome to attend, may not take part in the meeting itself.***

0 members of the public.

**12034 Reports**

**Report by County Councillor Richard Smith**

Richard Smith said that it is hoped that the DCO will be triggered in early New Year. The Deed of Obligation is initially for £2m for the communities affected. If you have any projects, get your request in as early as possible. Try to gain as much money as you can to mitigate the impact of this project on the community. The project is awaiting one judicial review on the water situation.

Funding this project is also a concern.

Cllr Galloway commented that currently Hinkley has 10,000 workers.

Richard Smith said that it will take many people to fill the employment vacancies.

He has been a member of the County Council for the past 14 years and has always been able to remain in top of the emails, but not at the moment with all the issues of the flooding. There is a need to take £1m out of the funds, need to sort the cause of flooding. This can mean some complex investigations. There are usually three investigations taking place per year and currently there are 100 taking place. There is a meeting on the 1<sup>st</sup> December to discuss the forthcoming SCC budget, it is important to try and save money. It is predicted that the SCC will have an overspend of £20m at the end of the year. It is predicted that the council tax may need to be increased by 5%, many are not happy about this, but it is a difficult decision to make. Sometimes the government help with the funding, this would help the SCC a great deal. Lion Link it is proposed that this will come onshore at Walberswick, with underground cables travelling through this area. SCC is not happy with this proposal. Sea Link is proposed to come ashore at Thorpeness with wires and a connector at the edge of Saxmundham. This building will be visible. SASES say that this can be solved by an offshore grid. The costs would be the same. This is a difficult situation for East Suffolk to be in as we need some more electric.

Cllr Galloway said that the concern for the village is the traffic, the community will be unable to move.

#### **Report by District Councillor Ewart**

Julia Ewart gave her apologies for the meeting.

#### **The Chair formally opened the meeting at 7.35pm.**

**12035 To receive apologies for absence** – Cllr Gwynne, Cllr Ransome, Cllr Weaver and Julia Ewart

**12036 To accept apologies for absence** – Accepted.

**12037 To record absence without apologies** – None

**12038 Declarations of Interest** – None

**12039 To consider any dispensations** – None

#### **12040 To consider the Approval of the draft minutes of the Parish Council meeting held on 25<sup>th</sup> October 2023.**

The draft minutes of the meeting had been circulated and the version now on the website were approved with abstentions from those that did not attend. Proposer: Cllr Holden, Seconder Cllr Galloway, with one abstention.

#### **12041 Parish Clerk's Report**

Trees – Paul Bush has undertaken some additional work on the recreation ground, the overall cost for the work is £1240. Bonfire Event – the event was a success, with an amount of £4224.66 being banked, and with the expenditure there will be an overall gain of £1200. D-Day commemoration – a query regarding a 'Tug of War' was sent to the insurance company, they have requested that this is brought back in the new year. Advertising revenue – there are still three outstanding from the last round of invoices, there will be a further batch sent out in the next week or so. Spinney Pocket – Nobby has completed the work and as this did not take as long as was expected, he has been able to do some work on the car park for the quoted price. Budget – this appears later on the agenda, there may be some tweaking needed ahead of the approval next month. Clerk's salary - this appears later on the agenda, this is following the NALC recommendation for a £1 per hour. Speed Limit – there is a further email from the resident in Low Road. Allotments – there is to be a new volunteer taking on the organising of the allotments, I will be notified when this happens. Coffee Mornings continue to be well supported with a visit from Therese Coffey who was interested in the Post Office and Julia Ewart arranged a money session where people from the CAB and the ESC attended. The last morning is on the 20<sup>th</sup> December and then returning on the 3<sup>rd</sup> December. SID battery has been purchased. Meetings – the next one is on the 13<sup>th</sup> December and then the 31<sup>st</sup> January 2024. Dog waste bin – the approval has been given to move the bin inside the recreation ground gates. The cost will be sent through in the new year as the policy is under review. Financial statement - there are many payments on the sheet with a £20 donation for the bonfire event from a resident who was unable to attend. Neighbourhood plan – the Clerk attending a meeting relating to the writing of the Plans, this can take

up to 6 years to complete.

#### **12042 Clerk's Report on urgent decisions**

None

#### **12043 Matters arising from the Clerk's report.**

Richard Smith commented that the traffic management for the D-Day Commemoration will not be supported by SCC and therefore any road closures will need to be paid for; therefore, he will offer a sum of £1,000 as a donation towards the event.

Cllr Revell commented that the tree work has been completed on the recreation with some wood available for the residents. The Bonfire Event gave a good amount of surplus, there will be some additional money from the sale of alcohol. D-Day commemoration insurance will be sorted in the New Year. The outstanding amount of advertising revenue needs to be sorted and their adverts should not appear in the newsletter if they have not been settled. The PC has decided not to progress with the Neighbourhood Plan. Articles are now due for the next edition of the Community News. The PC will organise the moving of the dog waste bin.

Richard Smith left the meeting at 7.49pm

#### **12044 Matters arising from the Parish Council meeting held on Wednesday 25 October 2023.**

**10.1 Power Projects** – Cllr Revell commented that Cllr Weaver had circulated an updated report regarding the power projects.

Cllr Galloway commented that Cllr Weaver would like to ask the PC if they are for or against Sea Link?

Cllr Stewart commented that the area needs more electric, but it just happens to be on our doorstep. Cllr Revell said that there needs to be earmarked areas for these projects and buildings. It is said that this will start in Saxmundham and come near to Carlton Park.

It was agreed to decide in December, after the Sea Link group has visited the PC.

**ACTION:** PC to decide about the Sea Link proposal in December.

**10.2 Carlton Meres** – Julia Ewart continues to chase the meeting with the planning department regarding Carlton Meres.

**ACTION:** Ongoing, place on the next agenda.

**10.3 Verges** – Ongoing

**ACTION:** Place on the next agenda.

**10.4 D-Day Commemoration** – Cllr Galloway said that the preparations are ongoing.

Cllr Harker commented that the school are learning about the Second World War, it may be worth involving the school with the commemoration.

**ACTION:** Place on the next agenda.

**10.5 Resident – speed limit in Low Road** – this appears later on the agenda.

**10.6 Highway Signage** – Cllr Revell said that it is hoped that the Deed of Obligation would pay for the signage 'unsuitable for HGV's', as the predicted cost is £1,000. The PC is reluctant to spend £1,000 on this signage. The truck drivers should be provided with a HGV Sat Nav.

**ACTION:** The Clerk to ask Richard Knight how the Community Fund can be accessed.

**10.7 Flooding** – The report has been sent to Julia Ewart.

**10.8 Bonfire Night – Crowd funding** – Cllr Revell commented that there are several ways in which to give a donation to the Bonfire Event, these could be a Crowd Funding page, Giving Page and a Go Fund Me page. Any of these are easy to organise, there is also a QR code that may be scanned and a donation made.

**ACTION:** To consider at the next event in 2024.

#### **12045 Parish Council Matters**

**11.1 Kelsale Village Hall:** Cllr Harker reported that the Village Hall committee are to hold a Fete on Saturday with music and carols. The wreath making evening is sold out. Progress is slowly being made with the lift.

**ACTION:** Clerk to check the CIL payment deadline dates.

**11.2 Community Self Help Groups/Emergency Group.** – Cllr Revell said that it would be good to organise an Emergency Group in the village made up of a variety of volunteers. It would be good to discuss this further at the January meeting.

**ACTION:** To place on the January agenda.

- 11.3 Councillor Training** – The Clerk reported that Cllr Gwynne is to join the basic Councillor course run by SALC.

**12046 Planning Matters**

**12.1 Planning Report** - The Planning Report had been circulated in advance and there was no change since the circulation.

**12.2 New planning applications since the last meeting:**

**DC/23/4393/CLE – 3 Maples Park, Rendham Road, Kelsale-cum-Carlton, IP17 2QN**

Certificate of lawful use (Existing) – Maples Park is a licensed caravan site and I have lived in my lodge permanently since purchase of lodge and siting since September 2004. I've paid Council Tax since October 2004.

It was agreed by all to send a no comment response.

**ACTION:** Clerk to advise ESC accordingly of the decision of the Councillors.

**Notifications:**

**AP/23/0046/REFUSE – Land at North Green, Kelsale-cum-Carlton**

Construction of 1no. single storey detached dwelling. An appeal has been placed following the refusal of DC/23/0510/FUL.

**ACTION:** Cllr Stewart to speak with Cllr Gwynne regarding the notification of the enforcement team.

**12047 Financial Matters**

**13.1 Financial Statement since the October meeting. See Updated Finance Report of 27<sup>th</sup> November 2023.**

**Cllr Galloway proposed the payments, this was seconded by Cllr Holden and agreed by all, with no abstentions.**

**13.2 To approve and sign the bank statements:** The Bank Statement to 31<sup>st</sup> October 2023 plus financial reconciliations were agreed and signed by the Chairman.

**13.3 To note and approve Clerks hourly rate increase backdated to April 2023:** It was agreed by all to approve the Clerks salary increase and back date this to April 2023.

**13.4 To note and consider the Draft Budget 2024/25:** Cllr Revell commented that Cllr Galloway, the Clerk and himself met before the meeting to briefly look at the Budget. SALC have recommended an increase of 3% on the items that they assist with. The tax base has gone up, but this only gives an increase of £800. If anyone has any questions please speak with the Clerk before the December meeting, where the Budget and the Precept request will need to be approved.

**12048 To Receive Reports from Portfolio Holders and Liaison Representative**

**B7: Trees and Green Spaces**

Cllr Holden said that the 500 daffodil bulbs have been planted around the village.

Cllr Holden also commented that the need for a form of traffic calming should be considered for the Main Road, the cars speed along this road.

**ACTION:** Cllr Holden to investigate the traffic calming possibilities for the Main Road and the cost of this for the PC.

**12049 Items for consideration for Inclusion on the next agenda**

As listed within the minutes,

**12050 Correspondence**

**East Suffolk Council Litter and Fido Waste Bin Policy** – It was agreed by all to wait for the cost of moving the dog waste bin into the Recreation Ground. The new policy is to be available in the new year.

**Low Road – Speed Limit** – Cllr Revell commented that the request to change the speed limit in Low Road would be very difficult. It was mentioned some time ago that the road would be better if it was one way, but this could encourage speeding as there would be no vehicles coming the other way. Unfortunately, all of this is out of the remit of the PC.

**ACTION:** Clerk to respond to the resident who submitted the query.

**12051 To consider excluding the public and press.**

No considerations were necessary.

**12052 Excluded items**

There were none.

**12053 Date of the next meeting**

The next Meeting is to be held on the 13<sup>th</sup> December 2023 at 6pm (if Sea Link representatives are to be present).

The Chair closed the meeting at 8.37pm.

Signed: ..... Chairman Dated: .....

DRAFT