

Kelsale cum Carlton Parish Council
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SUMMONS

Notice is hereby given that the Meeting of the Kelsale-cum-Carlton Parish Council
will be held on Wednesday 31st January 2024 at 7.00pm
in the Committee Room, Kelsale Village Hall

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND.

Welcome to Members of the Public: -

Democratic Quarter-Hour/Public Question Time - Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public, whilst welcome to join/listen to the meeting, may not take part in the meeting itself.

Reports from Suffolk County and East Suffolk Council Representatives

11.2 Co-option of some Councillors

AGENDA

1. To receive apologies for absence
2. To accept apologies for absence
3. To record absence without apologies
4. To receive Councillors Declarations of Interest
5. To consider any Dispensations
6. To consider the Approval of the draft minutes of the Parish Council meeting held on Wednesday 13th December 2023.

Parish Clerk

7. Parish Clerk's Report
8. Clerk's Report on urgent decisions -
9. Matters Arising from the Parish Clerk's Report
10. **Matters Arising from the Parish Council meeting held on Wednesday 13th December 2023.**
 - 10.1 Power Projects – ACTION: Update on power projects (Cllr Weaver). Cllr Weaver, Gwynne and Ransome to work together to promote awareness of the power projects. Cllr Weaver to complete a draft response to Sea Link and circulate to all.
 - 10.2 Carlton Meres – ACTION: Any updates
 - 10.3 Verges – ACTION: Continue to place on agenda.
 - 10.4 D-Day Commemoration – ACTION: Update re event progress
 - 10.5 Highway signage – ACTION: Clerk to ask Richard Knight how the Community Funding may be accessed.
 - 10.6 Speeding on Main Road – ACTION: Cllr Holden to investigate the traffic calming possibilities for the Main Road and the cost of these.
 - 10.7 Recreation Ground – ACTION: Cllr Holden to speak with Cllr Ransome regarding the wobbly fence and the main gate on the recreation ground.
11. **Parish Council Matters:**
 - 11.1 Kelsale Village Hall – report Cllr Ransome/Harker.
 - 11.2 To re-adopt the Privacy Notice, the Social Media Protocol, the Discipline & Grievance Policy, and the Pre-planning consultation protocol.
 - 11.3 Speaker for the APM
 - 11.4 Advertising Revenue – Cllr Galloway
 - 11.5 Community Self Help/Emergency Group

12. **Planning Matters**
- 12.1 Planning Report
- 12.2 New planning applications since the last meeting
- DC/23/4803/FUL - The Garden Barn, Carlton Road, Kelsale-cum-Carlton, IP17 2QE**
Extension to the front of cartlodge and alteration to roof to create garage.
- DC/23/4675/FUL - Os 0048, Dorleys Corner, Kelsale-cum-Carlton,**
Change of use agricultural land to domestic land, with pond and landscaping.
- DC/23/4871/FUL - Land adjacent to Farm View, Curlew Green, Kelsale-cum-Carlton, IP17 2RA**
Construction of 2no. detached dwellings.
- Notifications:**
13. **Financial Matters**
- 13.1: Financial Statement since December meeting
To approve the financial statement and authorise payments.
- 13.2: To sign and approve the bank statements and bank reconciliation.
- 13.3: To approve the internal auditor for 2023-24.
- 13.4: To note the quarterly accounts to the end Dec 23.
- 13.5: Quote from East Suffolk Services – grass cutting.
14. To receive reports from Portfolio Holders and Liaison Representatives
15. Items for consideration for inclusion on the next agenda
16. **Correspondence**
- Resident** – flower borders.
- Resident** – grit bin Rosemary Lane/Carlton Road
- East Suffolk Council** – Plug-in Suffolk
- Saxmundham Post Master** – closure of the outreach post office.
17. To consider excluding the public and press - no considerations necessary
18. Excluded item – there are no excluded items
19. **The next Parish Council Meeting will be held on 28th February 2024 at 7.00pm in the Committee Room, Kelsale Village Hall.**

Signed: *Marie Backhouse* Clerk to the Council

Dated: 24th January 2024